

# Guidance Sheet for Hackney Carriage Vehicle Licence

## **PLEASE READ BEFORE SUBMITTING APPLICATION**

(Please read in conjunction with Specifications for Hackney Carriage Vehicles – Appendix N)

East Staffordshire Borough Council have approved the following makes and models of vehicles which can be licensed and used as Hackney Carriage Vehicles within the borough.

The current approved Hackney Carriage Vehicles are listed below:-

### **Purpose Built Hackney Carriage Vehicles**

- Citroen Sentinel
- Citroen Le Cab Noir
- Citroen Dispatch
- Citroen Eurocab
- Fiat Ducato
- Fiat Doblo (rear loading)
- Fiat Scudo
- Fiat Eurocab
- Fiat TW200 (Taxi range)
- Ford Tourneo Custom
- Mercedes Eurocab
- Mercedes Vito
- Nissan Voyager NX8
- Nissan Primastar
- Peugeot E7
- Peugeot European
- Peugeot Expert
- Peugeot Expert Combi
- Peugeot Voyager
- Peugeot Premier
- Peugeot Partner (rear loading)
- Renault Traffic
- Vauxhall Vivaro (Combi)
- VW Caddy/ Caddy Max (rear loading)
- VW Eurocab (Transporter)
- VW Caravelle
- VW Shuttle
- VW Sharan

**All vehicles must have European Whole Vehicle Certification or Low Volume Type Approval, and have category M1 classification.** Such vehicles may be licensed to carry up to 8 persons providing the vehicle meets the requirements as laid down in **Appendix N - Specifications for Hackney Carriage Vehicles.**

## Documents that need to be submitted for a Hackney Carriage Vehicle Licence-

- Completed Vehicle Application
- Certificate of Compliance & Meter Check Slip
- European Whole Vehicle Approval or Low Volume Type Approval Certificate for Conversion
- Valid Insurance for the purpose of public hire (Hackney Carriage)
- Either full V5 Registration document or new buyer slip  
*(Full V5 Document needs to be submitted to the Licensing department within 30 days of application submission)*
- Payment of Fee £164.00 either by card or cheque
- Inspection of Vehicle –
  - (No film allowed on windows **only** manufactured tinted glass is allowed)
  - First Aid Kit, Fire Extinguisher & No Smoking Signs need to be in vehicle
  - Door Panels & Taxi Roof Sign to be on vehicle