



## Licensing Act 2003

### REPRESENTATION FORM FROM OTHER PERSONS

This representation is made by an 'Other Person' in respect of the premises to be licensed as detailed below (see note 1 attached):

<b>Your name</b>	
<b>Organisation name/name of body you represent (if appropriate)</b>	
<b>Postal and email address</b>	
<b>Contact telephone number</b>	

<b>Name of the premises you are making a representation about</b>	
<b>Address of the premises you are making a representation about.</b>	

Your representation must relate to one of the four Licensing Objectives (see note 2 overleaf)

<b>Licensing Objective</b>	<b>Yes Or No</b>	<b><i>Please detail the evidence supporting your representation or the reason for your representation. Please use separate sheets if necessary</i></b>
<b>To prevent crime and disorder</b>		
<b>Public safety</b>		
<b>To prevent public nuisance</b>		
<b>To protect children from harm</b>		

<b>Please suggest any conditions that could be added to the licence to remedy your representation or other suggestions you would like the Committee to take into account.</b>	
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<b>Signed:</b>	<b>Date:</b>
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**Please see notes attached**

## **NOTES**

1. Representations can be made by any individual, body or business, regardless of their geographic proximity to the premises.
2. Your representation must relate to one or more of the four licensing objectives for it to be deemed relevant:-
  - ❖ The prevention of crime and disorder
  - ❖ Public safety
  - ❖ The prevention of public nuisance
  - ❖ The protection of children from harm

You must in your representation be able to demonstrate that if the premises were to be granted a new licence it would not:

- Deter and prevent crime or disorder
  - Promote public safety
  - Cause a public nuisance
  - Protect children from moral, Psychological and Physical harm
3. If you make a representation you will be expected to attend a meeting of the Licensing Sub Committee and any subsequent appeal proceeding. Details of your representation will be published in the report available to the Committee and the licence applicant. You will be given notice of the hearing before it takes place and will also be given a copy of the committee report.
  4. The hearing shall take the form of a discussion led by the Licensing Authority. The applicant for the licence will also be at the meeting and it will usually be open to the public and the media.
  5. This form must be returned within the statutory period of 28 days from the day after the date the application was given to the Licensing Authority – the deadline should be given in the notice displayed on the premises and in the public notice in a local newspaper or other local publication.
  6. Please return this form when completed to:

Licensing Department  
East Staffordshire Borough Council  
The Town Hall  
King Edward Place  
BURTON UPON TRENT  
Staffordshire  
DE14 2EB

Tel: 01283 508310  
[licensing@eaststaffsbc.gov.uk](mailto:licensing@eaststaffsbc.gov.uk)