



EXECUTIVE DECISION RECORD

A1 Service Area	Communities & Open Spaces
A2 Title	Closure of Library car park
A3 Decision Taken By	Deputy Leader/ Chief Officer <i>(please delete as appropriate)</i>
A4 Chief Officer	Please print name: Mark Rizk Please sign name: 
A5 Leader / Deputy Leader	Please print name: Cllr Ed Barker Please sign name: 
A6 Date of Decision	TBC 19 th AUGUST 2019.

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny


A8 Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓	
Scrutiny (Audit & Value for Money Council Services) Committee		✓
Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee		<input type="checkbox"/>

B1 What is the Decision?	Closure of part of the Library car park (45 spaces) to enable Environment Agency contractors to carry out essential repairs to the flood defences. Closure period is for 12 months from October 22 nd 2019 to October 2 st 2020.
B2 What are the reasons for the Decision?	Essential repair works are required to the flood defence works
B3 What are the contributions to Corporate Priorities?	Community Regeneration
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>Potential loss of income from the closure of 45 spaces for 12 months. This is likely to be offset by compensation payment from the Environment Agency</p> <p>There are currently 20 parking permits on the Library Car Park with 34 remaining spaces. An average of 5 spaces per day are taken by tickets allowing the purchaser to park all day. This means that there may be limited parking for the 'casual' visitor to the Washlands in this car park. These visitors may also be deterred by the intended works in this area.</p>
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Revenue	2019/20	2020/21	2021/22
Indicative Potential Revenue Loss at Library Car Park			
Loss of car parking income from 45 spaces. (45 spaces at £6 per day over 366 days)	£36,225 (161 days)	£46,125 (205 days)	£0

<p>The finance section has been approved by the following member of the Financial Management Unit:</p>	<p>Please print name: ANYA MURRAY</p> <p>Please sign name: </p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes/
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B6.2 Has it got the appropriate approvals under those provisions?	N/A
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
B7.2 Has it got the appropriate approvals under those provisions?	N/A

Equalities Implications

B8 What are the Equalities implications: N/A

B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required/attached as Appendix.

Risk Assessment

B9 What are the Risk Assessment implications: N/A

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations: N/A

B10.1 There are no significant legal issues arising from this decision.

This section has been approved by the following member of the Legal Team:

Please print name:

ANGELA WAKEFIELD

Please sign name:



Sustainability Implications

B11 What are the Sustainability implications: N/A

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).

Health & Safety Implications

B12 What are the Health & Safety implications: N/A

B12.1 A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision?	No
<p>Note: A Key Executive Decision is one where:</p> <ol style="list-style-type: none"> 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 2. CAPITAL – Any capital project with a value in excess of £150,000 3. A decision which significantly affects communities living or working in an area comprising two or more wards. 	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	N/A

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk