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EXECUTIVE DECISION RECORD

A1 Service Area	Planning Policy
A2 Title	Housing Choice Supplementary Planning Document consultation
A3 Decision Taken By	Deputy Leader
A4 Chief Officer	Please print name: Sal Khan Please sign name: 
A5 Leader / Deputy Leader	Please print name: Cllr G Allen Please sign name: 
A6 Date of Decision	3 rd September 2019

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	✓
Scrutiny (Economic Growth, Communities and Health) Committee	✓

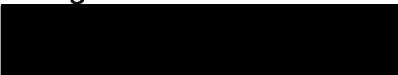
B1 What is the Decision?	To consult on the guidance for a period of 6 weeks between August and September.
B2 What are the reasons for the Decision?	<p>There is a need to update the Housing Choice due to changes to the NPPF.</p> <p>The draft Housing Choice SPD includes changes necessary to bring the guidance in line with the NPPF and addresses issues which often arise through the application process.</p>
B3 What are the contributions to Corporate Priorities?	The preparation of a revised Housing Choice SPD meets the corporate plan objective <i>Improving Planning Guidance and Raising Design Quality</i> , target CR07 which states adoption of a revised document by December 2019. Providing clear guidance for applicants will meet the <i>value for money and community regeneration</i> corporate priorities.
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	There are no financial issues arising from this Report as the amendments do not alter the affordable housing requirement or calculation for offsite financial contributions. The cost for carrying out the consultation is covered within existing budget arrangements.
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Revenue	2019/20	2020/21	2021/22
	0	0	0

Capital	2019/20	2020/21	2021/22
	0	0	0

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: ANYA MURRAY</p> <p>Please sign name: </p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	Yes


Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits): N/A
B8.2 Negative (Threats): N/A
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): Bringing the SPD in line with the NPPF will assist with decision making
B9.2 Negative (Threats) Not updating the SPD could cause delay to decision making
B9.3 The risks do not need to be entered in the Risk Register.

Legal Considerations

B10 What are the Legal Considerations:	
B10.1 The main legal issues arising from this decision are as follows: That the SPD is subject to consultation prior to adoption and any representations are reported and considered.	
This section has been approved by the following member of the Legal Team:	Please print name: ANGELA WAKEFIELD Please sign name: 

Sustainability Implications

B11 What are the Sustainability implications: N/A
B11.2 Positive (Opportunities/Benefits):

Many S106 contributions have sustainability benefits, such as open spaces and sustainable transport

B11.3 Negative (Threats): Viability of sites may mean that infrastructure cannot be provided

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

B12.3.1 Positive (Benefits): S106 contributions will be requested for healthcare, open space and playing pitches which will positively contribute to residents' health and wellbeing.

B12.3.2 Negative (Threats): Viability of sites may mean that infrastructure cannot be provided

Key Decision

B13 Is this a Key Decision?	Yes
Note: A Key Executive Decision is one where: <ol style="list-style-type: none"> 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 2. CAPITAL – Any capital project with a value in excess of £150,000 3. A decision which significantly affects communities living or working in an area comprising two or more wards. 	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	<i>No (unless the grant is time limited)</i>
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	No

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk