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Please leave blank for completion by DS officers

EXECUTIVE DECISION RECORD

	F · · · · · ·
A1 Service Area	Environment Services
A2 Title	Duke Street, Tutbury – Neighbourhood
	Recycling Facility
A3 Decision Taken By	Deputy Leader/ Chief Officer
A4 Chief	Please print name: Sal Khan
Officer	
	Please sign name: Approved by small on
	Please sign name: Approved by email on 290520
	230320
A5 Leader / Deputy Leader	Please print name: Councillor Ray Faulkner
	,
	Please sign name: Approved by email on
	200520
A6 Date of Decision	

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No	
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph []

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropr	iate) 🗸
Scrutiny (Audit & Value for Money Council Services) Committee		□х

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Please leave blank for completion by DS officers

	Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee	□x
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B1 What is the Decision?	To agree to the removal of the neighbourhood recycling facility at Duke Street, Tutbury as requested by the Parish Council and Ward Councillor.
B2 What are the reasons for the Decision?	Over the years the Council has experienced difficulties with some of its sites, in particular with misuse and fly tipping. Since the previous review in 2015 these issues have become more prevalent, in particular at Duke Street car park where regular complaints are being received from various sources about the state of the site, the items that are being fly tipped and business premises using the facility. Complaints have reached the Burton Mail and the Parish Council over recent months. Misuse of the recycling containers results in the material being collected by a refuse collection vehicle and the material having to be sent to an Energy Recovery Facility for disposal instead of recycling. These problems have been exacerbated in recent weeks as a result of excessive tonnages generated by the coronavirus lockdown and the closure of the County Council's Household Waste Recycling Centres (HWRCs).
	A request has been made by Tutbury Parish Council and the local ward Member for the site to be removed.
	The textile provider at this site continues to experience issues with the value of material and at this point in time are stockpiling material due to inability to export materials as well as providing a limited service due to government guidance.
	The site requires regular monitoring not only by Waste Management but also the Community and Civil Enforcement Team and Enforcement who both deal with incidents of fly tipping and misuse of the facility.
	The kerbside recycling service provides an alternate weekly collection service for residents in Tutbury and with this in mind it is no longer considered necessary to retain this facility. The HWRCs in Burton upon Trent and Uttoxeter have recently re-opened and are located approximately 5 and 10 miles from Tutbury respectively.

B3 What are the contributions to Corporate Priorities?	The decision supports the Council's priorities of Value for Money Council Services and Environment and Health & Wellbeing.	
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.	

Financial Implications

B5 What are the financial implications?	The main financial issues arising from this decision are as follows: There will be a small loss in income from recycling credits and the textile contractor equating to approximately £200 per annum, although this will be offset by savings in fuel and time where staff/vehicles are no longer being diverted to empty the site in place of the recycling crew, resulting in no impact on the budget.
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Revenue	2020/21	2021/22	2022/23
	Net	Net	Net
	Impact	Impact	Impact
	Nil	Nil	Nil

Capital	2020/2	2021/22	2022/23
	Net	Net	Net
	Impact	Impact	Impact
	Nil	Nil	Nil

The finance section has been	Please print name: Anya Murray
approved by the following member	
of the Financial Management Unit:	
	Please sign name: Approved by email on
	210520

Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6. 2 Has it got the appropriate approvals under those provisions?	NA

B7 Is the Decision wholly in accordance	Yes
with the Council's budget?	
B7.1 If No, does it fall within the urgency	NA
provisions (Part 3 of the Constitution)?	
B7.2 Has it got the appropriate approvals	NA
under those provisions?	

Equalities Implications

B8 What are the Equalities implications:

B8.1 Positive (Opportunities/Benefits):

N/A

B8.2 Negative (Threats):

N/A

B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

Risk Assessment

B9 What are the Risk Assessment implications:

B9.1 Positive (Opportunities/Benefits):

The removal of the site will improve the local area for the Parish Council and residents.

The removal of the site reduces crew contact with potentially infected recycling from the Coronavirus outbreak.

B9.2 Negative (Threats):

Local concerns regarding the closure of sites, although the majority of the Borough are included on the kerbside schemes and a number of local supermarkets have their own services in place.

Continued incidents of fly tipping in the short term once containers have been removed, however we will ensure warning notices are displayed before containers are removed to advise users of the site that the containers are being removed and when.

B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:

B10.1 There are no significant legal issues arising from this decision. There is no legal requirement for the Council to provide neighbourhood recycling facilities.

This section has been approved by the following member of the Legal Team:	Please print name: Angela Wakefield
	Please sign name: Approved by email on 190520

Sustainability Implications

B11 What are the Sustainability implications:

B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

B11.2 Positive (Opportunities/Benefits):

The decision will support the Council's kerbside waste collection service and recycling performance. By removing the facility, residents will be encouraged to use their kerbside scheme.

B11.3 Negative (Threats):

Health & Safety Implications

B12 What are the Health & Safety implications:

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision?	No	
Note: A Key Executive Decision is one where:		
 REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 CAPITAL – Any capital project with a value in excess of £150,000 A decision which significantly affects communities living or working in an area comprising two or more wards. 		
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA	
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA	

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk