

EXECUTIVE DECISION RECORD

REF No 268.21

A1 Service Area	Regulatory Services
A2 Title	Variation to extend the Car Park Machine Maintenance Agreement with Provider
A3 Decision Taken By	Leader/ Deputy Leader
A4 Chief Officer	Please print name: Mark Rizk Please sign name: Approval by email 030221
A5 Leader / Deputy Leader	Please print name: Cllr Bernard Peters Please sign name: Approval by email 020221
A6 Date of Decision	

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? (*Please tick as appropriate*) ✓

Scrutiny (Audit & Value for Money Council Services) Committee X

Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee

B1 What is the Decision?	Car Park Machine (Pay Stations) Maintenance Agreement - Extended Term.
B2 What are the reasons for the Decision?	<p>The current car park machine (Pay Station) maintenance Agreement with the Metric Group Limited has an additional option of a 12 month extension for which a variation Agreement is required in order to take up the option for the continuation of the Agreement.</p> <p>This maintenance Agreement covers all car park machines in Burton and Uttoxeter and has been in situ since 17th January 2018.</p> <p>Metric has brought the Agreement in line with the installation of the 16x new Metric Elite machines in April 2018 which means the current term would end on the 31st March 2021 which is an additional 2.5 months at no extra cost to the Council. The Agreement extension would add a 12 month extension to the term ending on the 31st March 2022.</p>
B3 What are the contributions to Corporate Priorities?	Value for Money and continuity of service delivery
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	There are no financial implications.
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Revenue	2020/21	2021/22	2022/23
The option to extend the agreement until March 2022 is at no extra cost to the Council.	0	0	N/A

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Anya Murray</p> <p>Please sign name: Approval by email 020221</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes

Equalities Implications

B8 What are the Equalities implications: N/A
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

Risk Assessment

B9 What are the Risk Assessment implications: N/A
B9.3 The risks do not need to be entered in the Risk Register.

Legal Considerations

B10 What are the Legal Considerations:
B10.1 There are no significant legal issues arising from this decision.
This section has been approved by the following member of the Legal Team Please print name: Linda J Durham

Please sign name Approval also by email 020221

Sustainability Implications

B11 What are the Sustainability implications: N/A

Health & Safety Implications

B12 What are the Health & Safety implications: N/A

B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

N/A

B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

N/A

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk