

## EXECUTIVE DECISION RECORD

REF No: 269.21

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| <b>A1</b> Service Area           | Regulatory & Community Support  |
| <b>A2</b> Title                  | Periodic suspension of parking charges at Uttoxeter Leisure Centre, Meadowside Leisure Centre and Trinity Road (Uttoxeter) to support testing for COVID-19 and COVID-19 vaccinations. |
| <b>A3</b> Decision Taken By      | Deputy Leader/ Chief Officer  |
| <b>A4</b> Chief Officer          | Please print name: Mark Rizk<br><br>Please sign name: <a href="#">Approval by email 020221</a>  |
| <b>A5</b> Leader / Deputy Leader | Please print name: Cllr B Peters<br><br>Please sign name: <a href="#">Approval by email 020221</a>  |
| <b>A6</b> Date of Decision       | 2 <sup>nd</sup> February 2021   |

### Confidentiality

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| <b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972? | No |
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### Scrutiny

**A8** Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)* ✓

Scrutiny (Audit & Value for Money Council Services) Committee

Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee

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| <p><b>B1</b> What is the Decision?</p>                               | <p>To periodically suspend parking charges at three ESBC car parks (Uttoxeter Leisure Centre, Meadowside Leisure Centre and Trinity Road; Uttoxeter) to allow for testing of the COVID-19 virus until March 31<sup>st</sup> 2021. The first tests are to commence at Uttoxeter Leisure Centre on Wednesday (3<sup>rd</sup> Feb) and Friday (5<sup>th</sup> Feb) (9am-1pm). The decision to suspend parking charges on the named car parks, in support of testing and vaccinations will be made by the Deputy Leader as and when requested by the relevant Public Health Authorities.</p> |
| <p><b>B2</b> What are the reasons for the Decision?</p>              | <p>The car parks and neighbouring facilities have been identified as potential suitable locations for the testing of individuals for the COVID-19 virus due to their location and space.</p>   |
| <p><b>B3</b> What are the contributions to Corporate Priorities?</p> | <p>Environment and Health and Wellbeing</p>  |
| <p><b>B4</b> What are the Human Rights considerations?</p>           | <p>There are no Human Rights issues arising from this decision.</p>  |

## Financial Implications

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| <p><b>B5</b> What are the financial implications?</p> | <p>The main financial issues arising from this decision are as follows:<br/>         There is no clear schedule of dates required for each individual car park. Therefore indicative losses only can be provided at this time based on possible scenarios until the end of March 2021. Estimates have been calculated based on the current lockdown restrictions being maintained until the end of March 2021. For comparison figures from September have also been included when a less restrictive lock down was in place. These have been calculated excluding the leisure centre users and are shown for 4 weeks only.</p> |
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**Illustration of Car Park Income Loss Scenarios with 1 or 2 day closures per week and at different stages of lockdown**

| <u>Car Park</u>           | Income<br>Average<br>per day<br>per day<br>January | 1 day a<br>week<br>for 8<br>weeks | 2 days<br>a week<br>for 8<br>weeks | Income<br>Average<br>per day<br>September | 1 day<br>a week<br>for 4<br>weeks | 2 days<br>a week<br>for 4<br>weeks |
|---------------------------|--|-----------------------------------|------------------------------------|---|-----------------------------------|------------------------------------|
|                           | £  | £                                 | £                                  | £   | £                                 | £                                  |
| Meadowside Leisure Centre | 8  | 65                                | 130                                | 104                                       | 418                               | 836                                |
| Uttoxeter Leisure Centre  | 1  | 6                                 | 12                                 | 31  | 123                               | 246                                |
| Trinity Road              | 34   | 271                               | 542                                | 76  | 306                               | 611                                |
| <b>Total</b>              | <b>43</b>  | <b>342</b>                        | <b>684</b>                         | <b>212</b>                                | <b>847</b>                        | <b>1,693</b>                       |

MLC/ULC income stated without leisure centre users.

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| <p>The finance section has been approved by the following member of the Financial Management Unit:</p> | <p>Please print name: Anya Murray</p> <p>Please sign name: <a href="#">Approval by email 020221</a></p> |
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### Policy Framework

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| <b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?         | Yes |
| <b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)? | No  |
| <b>B6.2</b> Has it got the appropriate approvals under those provisions?                    | Yes |
| <b>B7</b> Is the Decision wholly in accordance with the Council's budget?                   | Yes |
| <b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)? | N/A |
| <b>B7.2</b> Has it got the appropriate approvals under those provisions?                    | N/A |

### Equalities Implications

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| <b>B8</b> What are the Equalities implications: N/A   |
| <b>B8.1</b> Positive (Opportunities/Benefits):  |
| <b>B8.2</b> Negative (Threats):   |
| <b>B8.3</b> The subject of this decision is not a policy, strategy, function or service that is new or being revised. |
| <b>B8.4</b> The equality impact assessment identified the following actions to be carried out: N/A                    |

### Risk Assessment

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| <b>B9</b> What are the Risk Assessment implications:   |
| <b>B9.1</b> Positive (Opportunities/Benefits): By removing the parking charges on the specified daytime will support Covid-19 testing.   |
| <b>B9.2</b> Negative (Threats): By removing parking charges there may be a risk of visitors not there for the vaccine staying longer thereby denying access to those that are. |
| <b>B9.3</b> The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.                         |

### Legal Considerations

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| <b>B10</b> What are the Legal Considerations:                                  |
| <b>B10.1</b> There are no significant legal issues arising from this decision. |
| This section has been approved by the following member of the Legal Team       |
| Please print name: Angela Wakefield  |
| Please sign name: <a href="#">Approval by email 020221</a>                     |

## Sustainability Implications

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| <b>B11</b> What are the Sustainability implications:   |
| <b>B11.1</b> The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes). |
| <b>B11.2</b> Positive (Opportunities/Benefits):  |
| <b>B11.3</b> Negative (Threats):   |

## Health & Safety Implications

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| <b>B12</b> What are the Health & Safety implications:  |
| <b>B12.1</b> A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.  |
| <b>B12.2</b> Any financial implications to mitigate against these hazards and risks are considered above. <b>N/A</b>   |
| <b>B12.3</b> Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below. <b>N/A</b> |

## Key Decision

**B13** Is this a Key Decision?            No

**Note: A Key Executive Decision is one where:**

1.     **REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
2.     **CAPITAL – Any capital project with a value in excess of £150,000**
3.     **A decision which significantly affects communities living or working in an area comprising two or more wards.**

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| <b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?                  | N/A |
| <b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in? | N/A |

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)