



<b>B1</b> What is the Decision?	<p>To continue the delegation of the operation of Markets within Uttoxeter to Uttoxeter Town Council for a three year period commencing on 29th November 2021, with an option to continue after this period year on year until terminated by either party.</p> <p>A grant sum of £4,446 will be paid to Uttoxeter Town Council on 9th December each year of the Term. This figure will be inflated by RPI each year in line with the Council's Fees and Charges Policy.</p>
<b>B2</b> What are the reasons for the Decision?	Uttoxeter Town Council have been successfully operating the Uttoxeter Markets for a number of years on behalf of ESBC. All parties are happy to continue with this agreement.
<b>B3</b> What are the contributions to Corporate Priorities?	
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>East Staffordshire Borough Council will pay Uttoxeter Town Council a grant sum of £4,446 per annum for an initial agreed period of 3 years.</p> <p>This payment will be inflated by the RPI figure each year in line with the Council's Fees and Charges Policy.</p> <p>The grant payment date will be 9th December each year of the term.</p>
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Revenue	2021/22	2022/23	2023/24
Grant payable	£4,446	2021/22 plus Sept 2021 RPI	2022/23 plus Sept 2022 RPI

Capital	2021/22	2022/23	2023/24

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray  Please sign name: <a href="#">Approval by email 160621</a>
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	Yes
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	N/A

### Equalities Implications

<b>B8</b> What are the Equalities implications: N/A
<b>B8.1</b> Positive (Opportunities/Benefits):
<b>B8.2</b> Negative (Threats):
<b>B8.3</b> The subject of this decision is [not] a policy, strategy, function or service that is new or being revised. An equality impact assessment is [[not required/attached as Appendix [ ]].
<b>B8.4</b> [The equality impact assessment identified the following actions to be carried out:]

### Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits): The market will continue to operate in Uttoxeter under the management of Uttoxeter Town Council
<b>B9.2</b> Negative (Threats): N/A
<b>B9.3</b> The risks do not need to be entered in the Risk Register.

**B9** What are the Risk Assessment implications:

### Legal Considerations

**B10** What are the Legal Considerations:

**B10.1** A new lease will be drafted to confirm that ESBC has the rights to operate Markets within Uttoxeter and that it wishes to delegate and UTC wishes to accept a delegation to operate markets within Uttoxeter for a three year period commencing on 29th November 2021.

This section has been approved by the following member of the Legal Team

Please print name: Linda Durham

Please sign name



Approval also by email 160621

### Sustainability Implications

**B11** What are the Sustainability implications: N/A

**B11.1** The proposal [would/would not] result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).

**B11.2** Positive (Opportunities/Benefits):

**B11.3** Negative (Threats):

### Health & Safety Implications

**B12** What are the Health & Safety implications: N/A

**B12.1** [A Risk Assessment has been carried out and entered into Safety Media for all significant hazards and risks.] [A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.]

**B12.2** [The significant hazards and risks have been identified in the Safety Media Risk Assessment numbered [ ]. Any financial implications to mitigate against these hazards and risks are considered above.]

**B12.3** [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]

**B12.3.1** Positive (Benefits)

B12 What are the Health & Safety implications: N/A

B12.3.2 Negative (Threats)

### Key Decision

**B13** Is this a Key Decision? No

**Note:** A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

**B13.1** If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would seriously prejudice the public interest?

No

**B13.2** If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?

NA

**NOTE:** If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)