

EXECUTIVE DECISION RECORD

REF No 350/21

A1 Service Area	Revenues, Benefits and Customer Contacts
A2 Title	Additional Restrictions Grant – Apprenticeship Scheme
A3 Decision Taken By	Leader/Chief Officer
A4 Chief Officer	Please print name: Sal Khan Please sign name: Approval by email 030921
A5 Leader / Deputy Leader	Please print name: Cllr Duncan Goodfellow Please sign name: Approval by email 270921
A6 Date of Decision	1 st October 2021

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)* ✓

Scrutiny (Audit & Value for Money Council Services) Committee

Scrutiny (Community Regeneration, Environment and Health and Well Being)

Committee ✓

B1 What is the Decision?	To allocate £250,000 of Additional Restrictions Grant funding to the Staffordshire Apprenticeship 500 scheme, through Staffordshire County Council.
B2 What are the reasons for the Decision?	<p>Further to EDR 280/21, where the Council contributed ARG funding towards business support schemes, there is a further opportunity to contribute towards a Countywide apprenticeship scheme, led by Staffordshire County Council in partnership with the Staffordshire Districts and Boroughs.</p> <p>The Staffordshire Apprenticeship 500 scheme provides an incentive contribution of £5,000 to small and medium sized enterprises in the Borough to employ a 16 – 24 year old unemployed person in an apprenticeship role. This contribution would therefore deliver up to 50 apprenticeships in the area.</p>
B3 What are the contributions to Corporate Priorities?	This decision contributes towards the Corporate Priority of Community Regeneration
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>These contributions will be met from the Additional Restrictions Grant funding received from Government in accordance with the relevant supporting guidance.</p>
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Revenue	2021/22	2022/23	2023/24
Staffordshire Apprenticeship 500 scheme	250,000	-	-

Capital	2021/22	2022/23	2023/24
N/A	N/A	N/A	N/A

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Lisa Turner</p> <p>Please sign name: Approval by email 030921</p>
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Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B6.2 Has it got the appropriate approvals under those provisions?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	NA

Equalities Implications

B8 What are the Equalities implications:
B8.1 Positive (Opportunities/Benefits):
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 [The equality impact assessment identified the following actions to be carried out:]

Risk Assessment

B9 What are the Risk Assessment implications:
B9.1 Positive (Opportunities/Benefits): The opportunity to utilise ARG funding in a way that specifically benefits young, unemployed people and small and medium sized businesses, supporting longer term employment.
B9.2 Negative (Threats):
B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations:
B10.1 The main legal issues arising from this decision are as follows: A supplementary funding agreement with SCC, or variation to the previous funding agreement, would be required.
This section has been approved by the following member of the Legal Team Please print name: Angela Wakefield
Please sign name: Approval by email 030921

Sustainability Implications

B11 What are the Sustainability implications:
B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
B11.2 Positive (Opportunities/Benefits):
B11.3 Negative (Threats):

Health & Safety Implications

B12 What are the Health & Safety implications:
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2 [The significant hazards and risks have been identified in the Safety Media Risk Assessment numbered []. Any financial implications to mitigate against these hazards and risks are considered above.]
B12.3 [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]
B12.3.1 Positive (Benefits)
B12.3.2 Negative (Threats)

Key Decision

B13 Is this a Key Decision? Yes

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	No
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk