



Please leave blank for completion by DS officers

### EXECUTIVE DECISION RECORD

<b>A1</b> Service Area	Enterprise/Open Spaces
<b>A2</b> Title	Contribution towards street furniture at Burton Train Station forecourt
<b>A3</b> Decision Taken By	Cabinet/ Leader/ Deputy Leader/ Chief Officer <i>(please delete as appropriate)</i>
<b>A4</b> Chief Officer	Please print name: Andy O'Brien  Please sign name: <a href="#">Approved by email 280420</a>
<b>A4</b> Chief Officer	Please print name: Mark Rizk  Please sign name: <a href="#">Approved by email 280420</a>
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr George Allen  Please sign name: <a href="#">Approved by email 280420</a>
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr E Barker  Please sign name: <a href="#">Approved by email 280420</a>
<b>A6</b> Date of Decision	28 <sup>th</sup> April 2020

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
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<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	
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### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	<i>(Please tick as appropriate)</i> ✓	
Scrutiny (Audit & Value for Money Council Services) Committee	<input type="checkbox"/>	
Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee	✓	

<b>B1</b> What is the Decision?	To financially contribute towards the cost of new street furniture at Burton Train Station as part of Staffordshire County Council's forecourt works
<b>B2</b> What are the reasons for the Decision?	<p>Staffordshire County Council are undertaking regeneration works affecting the forecourt at Burton Train Station.</p> <p>As part of this project and the wider town regeneration programme, East Staffordshire Borough Council has requested that a greater number of planters are installed at the station, totalling 10. Additionally, the Council has requested that a new finger post is installed highlighting points of interest in the town. The new street furniture is to match the style of those proposed elsewhere in the town, in accordance with the Public Realm Improvement Plan.</p> <p>Staffordshire County Council had allocated £3,500 towards street furniture for this project, however the total now comes to £17,927.47.</p> <p>It is proposed that East Staffordshire Borough Council contributes the additional funding of £14,427.47 in order to facilitate the greater regeneration of the station forecourt. It is also proposed to fund this as 50% from the 2019/20 Open Spaces revenue budget and 50% from Growth Point Reserves.</p>
<b>B3</b> What are the contributions to Corporate Priorities?	This contributes towards the community regeneration priority.
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <p>Any maintenance of new street furniture will be captured by existing open spaces budgets.</p>
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<b>Revenue</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
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Contribution from Open Spaces revenue budget and Growth Point reserves (50/50 split)	£14,427 .47		
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<b>Capital</b>	<b>2019/20</b>	<b>2020/21</b>	<b>2021/22</b>
n/a			

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray  Please sign name: <a href="#">Approved by email</a> <a href="#">240420</a>
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	NA
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	NA

## Equalities Implications

<b>B8</b> What are the Equalities implications:
<b>B8.1</b> Positive (Opportunities/Benefits):
<b>B8.2</b> Negative (Threats):
<b>B8.3</b> The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
<b>B8.4</b> [The equality impact assessment identified the following actions to be carried out:]

## Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits): The opportunity to enhance the regeneration of Burton Train Station forecourt through the installation of additional street furniture.
<b>B9.2</b> Negative (Threats):
<b>B9.3</b> The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

## Legal Considerations

<b>B10</b> What are the Legal Considerations:	
<b>B10.1</b> There are no significant legal issues arising from this decision.	
This section has been approved by the following member of the Legal Team:	Please print name: Angela Wakefield  Please sign name: <a href="#">Approved by email 240420</a>

## Sustainability Implications

<b>B11</b> What are the Sustainability implications:
<b>B11.1</b> The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
<b>B11.2</b> Positive (Opportunities/Benefits):
<b>B11.3</b> Negative (Threats):

## Health & Safety Implications

<b>B12</b> What are the Health & Safety implications:
<b>B12.1</b> A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
<b>B12.2</b> [The significant hazards and risks have been identified in the Harriett Risk Assessment numbered [ ]. Any financial implications to mitigate against these hazards and risks are considered above.]
<b>B12.3</b> [Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below]
<b>B12.3.1</b> Positive (Benefits)
<b>B12.3.2</b> Negative (Threats)

## Key Decision

<b>B13</b> Is this a Key Decision?	No
<p><b>Note: A Key Executive Decision is one where:</b></p> <ol style="list-style-type: none"> <li><b>1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000</b></li> <li><b>2. CAPITAL – Any capital project with a value in excess of £150,000</b></li> <li><b>3. A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)