

EXECUTIVE DECISION RECORD

REF No 425.22

A1 Service Area	Planning
A2 Title	Settlement Hierarchy 2022 Update
A3 Decision Taken By	Leader
A4 Chief Officer	Please print name: Sal Khan Please sign name: Approval by email 170522
A5 Leader / Deputy Leader	Please print name: Councillor G Allen Please sign name: Approval by email 170522
A6 Date of Decision	17 th May 2022

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
A7.1 If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny (Community Regeneration, Environment and Health and Well Being)
Committee ✓

B1 What is the Decision?	To publish an update to the 2014 Settlement Hierarchy for rural settlements in East Staffordshire
B2 What are the reasons for the Decision?	The methodology for the ESBC settlement hierarchy was agreed during the plan examination. From time to time the local authority should check that the settlements in the Borough still have similar amenities and services to those of others in the same tier.
B3 What are the contributions to Corporate Priorities?	Value for Money and Environment, Health and Wellbeing are both engaged, as the update will help to ensure that Local Plan policies which apply to tiers are addressing the correct settlements
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision

Financial Implications

B5 What are the financial implications?	There are no financial implications arising from the decision to publish the settlement hierarchy update. There are no changes to tier evidenced by the settlement hierarchy update to be published.
--	--

The finance section has been approved by the following member of the Financial Management Unit:	<p>Please print name: Anya Murray</p> <p>Please sign name: Approval by email 170522</p>
---	---

Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B6.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	No
B6.2 Has it got the appropriate approvals under those provisions?	NA
B7 Is the Decision wholly in accordance with the Council's budget?	Yes
B7.1 If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
B7.2 Has it got the appropriate approvals under those provisions?	NA

Equalities Implications

B8 What are the Equalities implications: N/A The subject of this Report is not a policy, strategy, function or service that is new or being revised, it only represents a survey update related to existing adopted policy.
B8.1 Positive (Opportunities/Benefits): NA
B8.2 Negative (Threats): NA
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required
B8.4 [The equality impact assessment identified the following actions to be carried out:] N/A

Risk Assessment

B9 What are the Risk Assessment implications: The publication is a low-risk action.
B9.1 Positive (Opportunities/Benefits): If the Settlement Hierarchy 2022 Update is published, it will help those who live and work in the borough access up to date information about the amenities and services available in different settlements in the Borough, which has been collected for Planning Purposes. This helps decision makers to know that no changes have taken place in the hierarchy since the Local Plan was adopted, giving confidence to decision making in this regard.
B9.2 Negative (Threats): None
B9.3 The risks do not need to be entered in the Risk Register

Legal Considerations

B10 What are the Legal Considerations: The publication of the Settlement Hierarchy 2022 Update amounts to a low/ negligible legal risk

B10.1 There are no significant legal issues arising from this decision

This section has been approved by the following member of the Legal Team

Please print name: Sherrie Grant

Please sign name: [Approval by email 160522](#)

Sustainability Implications

B11 What are the Sustainability implications: The Settlement Hierarchy 2022 Update only represents a data gathering exercise based on an agreed methodology, so doesn't have direct sustainability implications.
B11.1 The proposal would result in an overall positive effect in terms of sustainability).
B11.2 Positive (Opportunities/Benefits): The publication of the Settlement Hierarchy 2022 Update will help to ensure decision makers have access to up to date information.
B11.3 Negative (Threats): None

Health & Safety Implications

B12 What are the Health & Safety implications: None
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision
B12.2 NA
B12.3 NA
B12.3.1 Positive (Benefits) NA
B12.3.2 Negative (Threats) NA

Key Decision

B13 Is this a Key Decision? No

Note: A Key Executive Decision is one where:

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk