

**EXECUTIVE DECISION RECORD**

**REF No 475.22**

<b>A1</b> Service Area	Communities and Housing Standards
<b>A2</b> Title	Extend the Rough Sleeper Outreach Service Contract by 6 months
<b>A3</b> Decision Taken By	Deputy Leader/ Chief Officer
<b>A4</b> Chief Officer	Please print name: Sal Khan  Please sign name: <a href="#">Approval by email 251022</a>
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr Bernard Peters  Please sign name: <a href="#">Approval by email 241022</a>
<b>A6</b> Date of Decision	9 <sup>th</sup> November 2022

**Confidentiality**

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	NA

**Scrutiny**

**A8** Which Scrutiny Committee should this decision be submitted to? *(Please tick as appropriate)*

Scrutiny Community Regeneration Committee

Scrutiny Environment and Health and Well Being Committee ✓

Scrutiny Value for Money Council Services Committee

<b>B1</b> What is the Decision?	To extend the current Rough Sleeper Outreach Service by 6 months, from 1 November 2022 until 1 May 2023, to enable a full procurement exercise, and handover / mobilisation where applicable.
<b>B2</b> What are the reasons for the Decision?	<ul style="list-style-type: none"> <li>• The Rough Sleeper Outreach Service is delivered by Burton &amp; District YMCA under contract which is due to come to an end on 1 November 2022.</li> <li>• In July 2022, Cabinet decided to continue the Rough Sleeper Outreach Service for a further 3 years until 1 November 2025.</li> <li>• A scrutiny review of rough sleeper outreach services began in July 2022 and is yet to conclude. Procurement has been delayed to enable recommendations to be incorporated as appropriate.</li> <li>• The scrutiny support officer has estimated that 6 months will be required for completion of the scrutiny review.</li> </ul>
<b>B3</b> What are the contributions to Corporate Priorities?	Environment and Health and Wellbeing
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <ul style="list-style-type: none"> <li>• The contract extension will cost £13,334.</li> <li>• The funds for this service are to be drawn from S.106 commuted sums as per the Cabinet decision in July 2022.</li> <li>• There is no impact on the Medium Term Financial Strategy</li> </ul>
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The finance section has been approved by the following member of the Financial Management Unit:

Please print name:  
Anya Murray

Please sign name: [Approval by email 251022](#)

Please print name:  
Lisa Turner

Please sign name: [Approval by email 081122](#)

### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	Yes
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	Yes

## Equalities Implications

<b>B8</b> What are the Equalities implications:
<b>B8.1</b> Positive (Opportunities/Benefits): <ul style="list-style-type: none"><li>• A rapid response to reports of rough sleeping is crucial to overall service delivery for this marginalised and vulnerable client group.</li><li>• The Rough Sleeper Outreach Service is a vital source of intelligence on the scale and nature of rough sleeping to guide design of the service.</li></ul>
<b>B8.2</b> Negative (Threats): <ul style="list-style-type: none"><li>• None identified.</li></ul>
<b>B8.3</b> The subject of this decision is a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
<b>B8.4</b> NA

## Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits): <ul style="list-style-type: none"><li>• Maintains the successful approach the Council has taken to rough sleeping, pending the outcome of the scrutiny review.</li></ul>
<b>B9.2</b> Negative (Threats): <ul style="list-style-type: none"><li>• None identified.</li></ul>
<b>B9.3</b> The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

## Legal Considerations

<b>B10</b> What are the Legal Considerations:
<b>B10.1</b> The main legal issues arising from this decision are as follows: <ul style="list-style-type: none"><li>• The services will be commissioned by extending the current Contract in accordance with the terms, and the Council's exemption to Contract Procedures Rules (Appendix 1).</li></ul>

**B10** What are the Legal Considerations:

This section has been approved by the following member of the Legal Team

Please print name: Glen McCusker – Locum Solicitor

Please sign name: [Approval by email 251022](#)

## Sustainability Implications

<b>B11</b> What are the Sustainability implications:
<b>B11.1</b> The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
<b>B11.2</b> Positive (Opportunities/Benefits):
<b>B11.3</b> Negative (Threats):

## Health & Safety Implications

B12 What are the Health & Safety implications:
B12.1 A Risk Assessment has not been carried out and entered into Safety Media for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2 Any financial implications to mitigate against these hazards and risks are considered above.
B12.3 NA
B12.3.1 Positive (Benefits) NA
B12.3.2 Negative (Threats) NA

## Key Decision

**B13** Is this a Key Decision?      No

**Note: A Key Executive Decision is one where:**

1. **REVENUE** – Any contract or proposal with an annual payment or saving of more than £100,000
2. **CAPITAL** – Any capital project with a value in excess of £150,000
3. A decision which significantly affects communities living or working in an area comprising two or more wards.

<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	NA
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

**NOTE:** If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)