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### EXECUTIVE DECISION RECORD

<b>A1</b> Service Area	Regulatory Services
<b>A2</b> Title	Stray Dog Contract Renewal
<b>A3</b> Decision Taken By	Deputy Leader/ Chief Officer
<b>A4</b> Chief Officer	Please print name: Mark Rizk  Please sign name: 
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr Greg Hall  Please sign name: 
<b>A6</b> Date of Decision	19 <sup>th</sup> January 2018

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	✓
Scrutiny (Economic Growth, Communities and Health) Committee	<input type="checkbox"/>

<p><b>B1</b> What is the Decision?</p>	<p>As a result of the recent stray dogs tender ESBC will be awarding the contract to the only bidder; Noah's Ark Environmental Services.</p>
<p><b>B2</b> What are the reasons for the Decision?</p>	<p><b><u>Background</u></b></p> <p>In April 2018 our current stray dog contract with Noah's Ark Environmental Services will expire. Subsequently we require a replacement provider to take control of this service.</p> <p>Noah's Ark have provided ESBC with a comprehensive service since April 2015. During this time, Noah's Ark have demonstrated a well-structured and customer friendly approach to managing stray dogs in East Staffordshire.</p> <p>Operating since 2004, Noah's Ark have a wealth of knowledge and experience in this specialised field. They serve an extensive client base including various other local authorities.</p> <p><b><u>Operational Considerations</u></b></p> <p>By awarding the new contract to ESBC's current providers (Noah's Ark), we will be able to achieve a seamless transition with no anticipated impact on service users.</p> <p>If further tender was required this could result in ESBC having no service provider when our current contract ends. Inevitably this would have a detrimental impact on the level of service we could provide as a local authority.</p>
<p><b>B3</b> What are the contributions to Corporate Priorities?</p>	<p>Value for Money Council Services</p>
<p><b>B4</b> What are the Human Rights considerations?</p>	<p>There are no Human Rights issues arising from this decision.</p>

**Financial Implications**

**B5** What are the financial implications?

As a 3 year contract valued at £16,420 per year. The total expenditure equates to £49,260 over the length of the contract in its entirety. However there is the potential to extend the contract for a further 2 years if necessary.


On a yearly basis the costs are systematically broken down into five elements. Table A illustrates this below:

Item	Unit Cost	Estimated Volume	Sub-total
<b>Seizure/Collection of stray dog (08.30 - 22.00)</b> £ per dog seized/collected	£82.00	130	£10,660.00
<b>Arrangements for receipt of stray dog outside contracted hours</b> £ per dog received	£5.00	50	£250.00
<b>Daily charge for Kennelling of strays dog</b> £ per dog day	£12.00	430	£5,160.00
<b>Rehoming of stray dog</b> £ per dog rehomed	£10.00	30	£300.00
<b>Rehoming of 'difficult to re-home' stray dog</b> £ per dog rehomed	£10.00	5	£50.00

Table A

Revenue	2018/19	2019/20	2020/21
Stray Dogs Service	£16,420	£16,420	£16,420

Capital	2018/19	2019/20	2020/21
N/A			

<p>The finance section has been approved by the following member of the Financial Management Unit:</p>	<p>Please print name: Sal Khan</p> 
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**Policy Framework**

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	N/A
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	N/A
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	N/A

### Equalities Implications

**B8** What are the Equalities implications: N/A

**B8.3** The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

### Risk Assessment

**B9** What are the Risk Assessment implications: N/A

**B9.3** The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

### Legal Considerations

**B10** What are the Legal Considerations:

**B10.1** [There are no significant legal issues arising from this decision.] [The main legal issues arising from this decision are as follows:]

This section has been approved by the following member of the Legal Team:

Please print name:

Angela Wakefield

Please sign name:

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### **Sustainability Implications**

**B11** What are the Sustainability implications: N/A

### **Health & Safety Implications**

**B12** What are the Health & Safety implications: N/A

**B12.1** A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

## Key Decision

<b>B13</b> Is this a Key Decision?	No
<p><b>Note: A Key Executive Decision is one where:</b></p> <ol style="list-style-type: none"> <li><b>1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000</b></li> <li><b>2. CAPITAL – Any capital project with a value in excess of £150,000</b></li> <li><b>3. A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	N/A

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)