
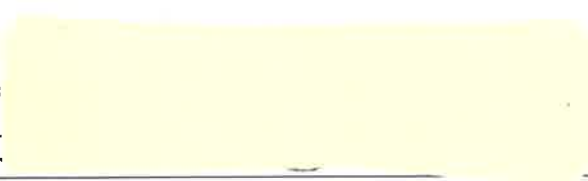


Please leave blank for completion by DS officers


EXECUTIVE DECISION RECORD

A1 Service Area	Planning
A2 Title	Planning Fees Increase
A3 Decision Taken By	Deputy Leader
A4 Chief Officer	Please print name: SAL KHAN Please sign name 
A5 Deputy Leader	Please print name: CLLR J JONES Please 
A6 Date of Decision	6/2/2018 .

Confidentiality

A7 Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
---	----

Scrutiny

A8 Which Scrutiny Committee should this decision be submitted to?	
Scrutiny (Audit & Value for Money Council Services) Committee	
Scrutiny (Economic Growth, Communities and Health) Committee	

B1 What is the Decision?	Implementation of the Government 20% increase in planning fees. The LPA started to apply the fee increase on the 17 th January 2018 in line with the Government's roll out of the increase.
B2 What are the reasons for the Decision?	Regulations to introduce the 20% increase in planning fees were made on the 20 th December 2017. Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulation 2017
B3 What are the contributions to Corporate Priorities?	The planning service promotes local economic growth and seeks to protect and strengthen communities in decision taking. An increase in planning fees will contribute positively to the Council's income and its value for money priorities.
B4 What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

Financial Implications

B5 What are the financial implications?	<p>The main financial issues arising from this decision are as follows:</p> <ul style="list-style-type: none"> • 20% increase in income which must be reinvested within the planning department. • Additional fees arising from: <ul style="list-style-type: none"> - Permission in principle (PIP) applications - Prior approval applications to permitted development rights - Charging for applications for planning permission following removal permitted development rights <p>The legislation for PIP has not all yet come into force but currently no significant monies are expected to be collected from the additional fees towards the MTFS Revenue Budget.</p>
--	---

Revenue	2017/18	2018/19	2019/20
MTFS Baseline Planning Application Fees	£540,400	£540,400	£540,400
20% Increase in Fees	£21,912	£108,080	£108,080

This section has been approved by the following member of the Legal Team:	Please print name: JOHN KIRKHAM Please [redacted]
---	--

Sustainability Implications

B11 What are the Sustainability implications: None
B11.1 The proposal would not result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures).
B11.2 Positive (Opportunities/Benefits):
B11.3 Negative (Threats):

Health & Safety Implications

B12 What are the Health & Safety implications: None
B12.1 A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
B12.2 Any financial implications to mitigate against these hazards and risks are considered above.
B12.3 Control measures and an action plan have been identified for any significant hazards and risks identified in the risk assessment. The positive/negative impacts are set out below
B12.3.1 Positive (Benefits)
B12.3.2 Negative (Threats)

Transfer to Planning Department Reserve	(£21,912)	(£108,080)	(£108,080)
MTFS Baseline Planning Application Fees	£540,400	£540,400	£540,400

Capital	2017/18	2018/19	2019/20
	n/a	n/a	n/a

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: ANYA MURRAY F: [REDACTED]
---	---

Policy Framework

B6 Is the Decision wholly in accordance with the Council's policy framework?	Yes
B7 Is the Decision wholly in accordance with the Council's budget?	Yes

Equalities Implications

B8 What are the Equalities implications: None
B8.1 Positive (Opportunities/Benefits):
B8.2 Negative (Threats):
B8.3 The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.
B8.4 The equality impact assessment identified the following actions to be carried out: n/a

Risk Assessment

B9 What are the Risk Assessment implications: None
B9.1 Positive (Opportunities/Benefits):
B9.2 Negative (Threats):
B9.3 The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

Legal Considerations

B10 What are the Legal Considerations: None
B10.1 There are no significant legal issues arising from this decision.

Key Decision

B13 Is this a Key Decision?	YES NO <i>✓</i>
<p>Note: A Key Executive Decision is one where:</p> <ol style="list-style-type: none"> 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000 2. CAPITAL – Any capital project with a value in excess of £150,000 3. A decision which significantly affects communities living or working in an area comprising two or more wards. 	
B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	No
B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.

Please send the original signed document to andrea.davies@eaststaffsbc.gov.uk