



**EXECUTIVE DECISION RECORD  
Cabinet Member**

**REF No: 089.23**

<b>A1</b> Service Area	Markets
<b>A2</b> Title	Market Hall Consultation
<b>A3</b> Decision Taken By	Cabinet Member for Tourism and Cultural Development
<b>A4</b> Chief Officer	Please print name: Mark Rizk  Please sign name: approval by email 17 <sup>th</sup> November 2023
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr Paul Walker  Please sign name: 17 <sup>th</sup> November 2023
<b>A6</b> Date of Decision	17 <sup>th</sup> November 2023.

**Confidentiality**

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	Paragraph [N/A ]

**Conflict of Interest**

Are there any conflicts of interest to declare? No

(If “Yes” please contact the Chief Executive before making the Decision. A note of dispensation should be attached).



### Scrutiny/Audit

**A8** Which Committee should this decision be submitted to? (*Please tick as appropriate*)

Scrutiny (Value for Money Council) Committee

**Scrutiny (Regeneration Development and Market Hall) Committee**

Scrutiny (Health and Wellbeing) Committee

Scrutiny (Climate Change and Environment) Committee

Audit Committee

<b>B1</b> What is the Decision?	Following a procurement exercise, approve the appointment of a consultancy partner (Local Creative Project Ltd) to engage with the communities of East Staffordshire regarding the future use of Burton market hall
<b>B2</b> What are the reasons for the Decision?  <b>B2</b> Alternative options considered and rejected?	The appointment of a consultancy partner follows the completion of the outline Market Hall business case. This report presented two options for Cabinet to consider- conversion to a food hall or change to a community space. Consequently, as a matter of good practice the Council are seeking to consult residents on these two quite different proposals, and by extension, encourage further perspectives from the residents of East Staffordshire.
<b>B3</b> What are the contributions to Corporate Priorities?	TCD01: Consider the outcome of an independent HM Treasury Green Book compliant business case assessment on future options for the Market Hall
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision

### Financial Implications

<b>B5</b> What are the financial implications?	<p>A new earmarked reserve was set up as part of the update of the 2023/24 MTFS. The reserve was set up to provide multi-disciplinary support for our regeneration priorities over the next three years. The reserve is called “Regeneration – Multi disciplinary Support”. The earmarked reserve was set up and provided with £600,000 of funding as at 31 March 2023. The funding in this reserve can only be used once.</p> <p>The key financial implication is that £15,425 of funding will be taken from this reserve in the 2023/24 financial year.</p>
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<b>Revenue</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>
Draw on Earmarked Reserve – “Regeneration – Multi disciplinary Support”	£15,425		

<b>Capital</b>	<b>2023/24</b>	<b>2024/25</b>	<b>2025/26</b>

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: James Hopwood  Please sign name: Approval by email 17/11/23
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	n/a
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	n/a
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	n/a
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	n/a

### Equalities Implications

<b>B8</b> What are the Equalities implications:
<p><b>B8.1</b> Positive (Opportunities/Benefits): The specification for the project specifically requires the provider to consider different mediums in order to engage with the most diverse audience- particularly those communities that are often unheard or do not access mainstream communications such as social media.</p>
<b>B8.2</b> Negative (Threats):

**B8** What are the Equalities implications:

n/a

**B8.3** The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required/attached as Appendix.

### **Risk Assessment**

**B9** What are the Risk Assessment implications: n/a

### **Legal Considerations**

**B10** What are the Legal Considerations:

**B10.1** There are no significant legal issues arising from this decision.

**This section has been approved by the following member of the Legal Team**

Please print name: Glen McCusker – Locum Solicitor.

Please sign name: Approval by email 13/11/23

### **Sustainability Implications**

**B11** What are the Sustainability implications: n/a

### **Health & Safety Implications**

B12 What are the Health & Safety implications: n/a

### **Key Decision**

**B13** Is this a Key Decision?      No

**Note: A Key Executive Decision is one where:**

- 1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000**
- 2. CAPITAL – Any capital project with a value in excess of £150,000**
- 3. A decision which significantly affects communities living or working in an area comprising two or more wards.**

<b>B13.1 If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?</b>	n/a
<b>B13.2 If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?</b>	n/a

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to  
[democratic.services@eaststaffsbc.gov.uk](mailto:democratic.services@eaststaffsbc.gov.uk)