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completion by DS  
officers

### EXECUTIVE DECISION RECORD

<b>A1</b> Service Area	Planning
<b>A2</b> Title	Annual Monitoring Report (AMR) 2017/2018
<b>A3</b> Decision Taken By	Deputy Leader
<b>A4</b> Chief Officer	Please print name: Sal Khan  Please sign name: 
<b>A5</b> Leader / Deputy Leader	Please print name:   Please sign name: 
<b>A6</b> Date of Decision	7 <sup>th</sup> November 

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	<i>(Please tick as appropriate)</i> ✓	
Scrutiny (Audit & Value for Money Council Services) Committee	<input type="checkbox"/>	
Scrutiny (Economic Growth, Communities and Health) Committee	<input checked="" type="checkbox"/>	


<b>B1</b> What is the Decision?	To publish the 2017/2018 Annual Monitoring Report
<b>B2</b> What are the reasons for the Decision?	To support the implementation of the Local Plan and requirements of the Local Planning Regulations 2012 regarding annual reporting.
<b>B3</b> What are the contributions to Corporate Priorities?	Value for Money Council Services - Protecting Your Money  Promoting Local Economic Growth - To Benefit Local People by Turning Aspiration into Reality  Protecting and Strengthening Communities - Love Where you Live
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	There are no financial issues arising from this decision.
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Revenue	2018/19	2019/20	2020/21

Capital	2018/19	2019/20	2020/21

The finance section has been approved by the following member of the Financial Management Unit:	Please print name: <i>ANYA MURRAY</i>  Please s 
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes

<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	


### Equalities Implications

<b>B8</b> What are the Equalities implications: The AMR does not introduce any new policies
<b>B8.1</b> Positive (Opportunities/Benefits): The production and publication of an Annual Monitoring Report supports the implementation of the Local Plan by demonstrating progress of monitoring in relation to new planning policies.
<b>B8.2</b> Negative (Threats): There is a requirement to publish monitoring information annually.
<b>B8.3</b> The subject of this decision is not a policy, strategy, function or service that is new or being revised. An equality impact assessment is not required.

### Risk Assessment

<b>B9</b> What are the Risk Assessment implications: There are no risks associated with publishing the Annual Monitoring Report
<b>B9.1</b> Positive (Opportunities/Benefits):
<b>B9.2</b> Negative (Threats):
<b>B9.3</b> The risks do not need to be entered in the Risk Register. Any financial implications to mitigate against these risks are considered above.

### Legal Considerations

<b>B10</b> What are the Legal Considerations:	
<b>B10.1</b> There are no significant legal issues arising from this decision.	
This section has been approved by the following member of the Legal Team:	Please print name: <b>ANGELA WAKEFIELD</b> Please s 

## Sustainability Implications

<b>B11</b> What are the Sustainability implications:
<b>B11.1</b> The proposal [would/would not] result in an overall positive effect in terms of sustainability (including climate change and change adaptation measures). The positive/negative impacts are set out below (please refer to guidance notes).
<b>B11.2</b> Positive (Opportunities/Benefits):  The Annual Monitoring Report has been produced to report on progress of the Local Plan and summarise planning application decisions made within the year. This demonstrates how planning applications contribute towards Sustainable Development
<b>B11.3</b> Negative (Threats):  None

## Health & Safety Implications

<b>B12</b> What are the Health & Safety implications:
<b>B12.1</b> A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.

## Key Decision

<b>B13</b> Is this a Key Decision?	No ( <i>please delete as appropriate</i> )
<p><b>Note: A Key Executive Decision is one where:</b></p> <ol style="list-style-type: none"> <li>1. <b>REVENUE</b> – Any contract or proposal with an annual payment or saving of more than £100,000</li> <li>2. <b>CAPITAL</b> – Any capital project with a value in excess of £150,000</li> <li>3. <b>A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	No
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	NA

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)