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completion by DS  
officers

### EXECUTIVE DECISION RECORD

<b>A1</b> Service Area	Planning Policy
<b>A2</b> Title	Consultation on the Brewery Building Conversion Design Guidance SPD and Revised Car Parking Standards SPD
<b>A3</b> Decision Taken By	Deputy Leader
<b>A4</b> Chief Officer	Please print name: Sal Khan  Please sign name: <a href="#">Approval by email 130720</a>
<b>A5</b> Leader / Deputy Leader	Please print name: Cllr G Allen  Please sign name: <a href="#">Approval by email 140720</a>
<b>A6</b> Date of Decision	16 July 2020

### Confidentiality

<b>A7</b> Is this Decision confidential by containing exempt information as described in Schedule 12A of the Local Government Act 1972?	No
<b>A7.1</b> If yes, please state relevant paragraph from Schedule 12A LGA 1972.	N/A

### Scrutiny

<b>A8</b> Which Scrutiny Committee should this decision be submitted to?	(Please tick as appropriate) ✓
Scrutiny (Audit & Value for Money Council Services) Committee	
Scrutiny (Community Regeneration, Environment and Health and Well Being) Committee	✓

<b>B1</b> What is the Decision?	To conduct a six-week (6) public consultation on the Brewery Building Conversion Design Guidance SPD and Revised Car Parking Standards SPD.
<b>B2</b> What are the reasons for the Decision?	Adoption of Brewery Building Conversion Design Guidance SPD and Revised Car Parking Standards SPD.
<b>B3</b> What are the contributions to Corporate Priorities?	The adoption of a new Brewery Building Conversion Design Guidance SPD and revised Car Parking Standards SPD meet the corporate plan objective <i>Improving Planning Guidance and Raising Design Quality</i> , target CR07 – CR10. Providing clear guidance for applicants will meet the value for money and community regeneration corporate priorities.
<b>B4</b> What are the Human Rights considerations?	There are no Human Rights issues arising from this decision.

### Financial Implications

<b>B5</b> What are the financial implications?	There are no financial issues arising from the SPDs as these documents do NOT introduce new planning policies into the development plan. Also, the amendments have been done in-house (as part of the plan review process). Therefore, the cost for carrying out the reviews is covered within existing budget arrangements.
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The finance section has been approved by the following member of the Financial Management Unit:	Please print name: Anya Murray  Please sign name: <a href="#">Approval by email 100720</a>
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### Policy Framework

<b>B6</b> Is the Decision wholly in accordance with the Council's policy framework?	Yes
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<b>B6.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B6.2</b> Has it got the appropriate approvals under those provisions?	NA
<b>B7</b> Is the Decision wholly in accordance with the Council's budget?	Yes
<b>B7.1</b> If No, does it fall within the urgency provisions (Part 3 of the Constitution)?	NA
<b>B7.2</b> Has it got the appropriate approvals under those provisions?	NA

## Equalities Implications

<b>B8</b> What are the Equalities implications: None
<b>B8.1</b> Positive (Opportunities/Benefits):
<b>B8.2</b> Negative (Threats):
<b>B8.3</b> The subject of this decision is [not] a policy, strategy, function or service that is new or being revised. An equality impact assessment is [[not required/attached as Appendix [ ]].
<b>B8.4</b> [The equality impact assessment identified the following actions to be carried out:]

## Risk Assessment

<b>B9</b> What are the Risk Assessment implications:
<b>B9.1</b> Positive (Opportunities/Benefits): Bringing the SPDs in line with the revised NPPF (February 2019) will assist with good plan and decision making
<b>B9.2</b> Negative (Threats) Not adopting the SPDs could cause delay to decision making
<b>B9.3</b> The risks do not need to be entered in the Risk Register.

## Legal Considerations

<b>B10</b> What are the Legal Considerations:	
<b>B10.1</b> The main legal issues arising from this decision are as follows:  That the SPDs will need to be published on the Councils website prior to adoption along with any representations considered (along with the relevant adoption statement).	
This section has been approved by the following member of the Legal Team:	Please print name: Sherrie Grant  Please sign name: <a href="#">Approval by email 050720</a>

## Sustainability Implications

<b>B11</b> What are the Sustainability implications: N/A
<b>B11.2</b> Positive (Opportunities/Benefits): Good design standards will mitigate damage to valuable brewery heritage assets. Also, parking standards and requirements will be addressed at the planning application stage in a manner that can support the required infrastructure provision.
<b>B11.3</b> Negative (Threats): Poor design standards could result in unnecessary damage to valuable brewery heritage assets. Also, poor parking standards could mean that supporting infrastructure cannot be provided.

## Health & Safety Implications

<b>B12</b> What are the Health & Safety implications: None
<b>B12.1</b> A Risk Assessment has not been carried out and entered into Harriet for all significant hazards and risks because there are no significant hazards or risks arising from this decision.
<b>B12.3.1</b> Positive (Benefits): Good design standards will ensure that the reuse of brewery heritage assets will be fit for purpose. Also, parking standards can be designed to address congestion and road safety issues.
<b>B12.3.2</b> Negative (Threats): Poor parking and design guidance may mean that strategic infrastructure cannot be provided.

## Key Decision

<b>B13</b> Is this a Key Decision?	No
<p><b>Note: A Key Executive Decision is one where:</b></p> <ol style="list-style-type: none"> <li><b>1. REVENUE – Any contract or proposal with an annual payment or saving of more than £100,000</b></li> <li><b>2. CAPITAL – Any capital project with a value in excess of £150,000</b></li> <li><b>3. A decision which significantly affects communities living or working in an area comprising two or more wards.</b></li> </ol>	
<b>B13.1</b> If this is a Key Decision, is this an urgent decision such that a delay caused by use of the Call-in Procedure would <u>seriously</u> prejudice the public interest?	N/A
<b>B13.2</b> If yes, has the Mayor or in his/her absence the Deputy Mayor or in his/her absence the Chair of the relevant Scrutiny Committee agreed that the decision will be exempt from Call-in?	N/A

**NOTE: If this decision is subject to the Call-in Procedure it will come into force, and may then be implemented, on the expiry of 3 working days after publication – unless 10 Members of the Council call in the decision.**

Please send the original signed document to [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)