

HEAD OF SERVICE

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AGENDA
for a MEETING of the
**SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL
SERVICES) COMMITTEE**
Tuesday 21st November 2017 at 6.30pm
in the Meeting Room, Brewhouse Arts Centre, Burton upon Trent

Contact Officer: Monica Henchcliffe

Membership

Councillors: S. Smith (Chairman)
G. Allen
S. Andjelkovic
M. J. Bowering
A. A. Chaudhry
M. Fitzpatrick
D. F. Fletcher
S. Gaskin
D. Goodfellow
H. Hall
P. Hudson
A. Johnson
Mrs J. Killoran
L. Milner
C. Smith
Mrs B. Toon

Independent Members: Dr Brian Jones
Vacancy

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Monica Henchcliffe ((01283) 508608)

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This Agenda is also available to download from the Council's website,
www.eaststaffsbc.gov.uk

**MEETING OF THE SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
OPEN TO THE PUBLIC
To be held on Tuesday 21st November 2017 at 6.30pm
in the Meeting Room, Brewhouse Arts Centre, Burton upon Trent**

AGENDA

	Item	Presenter	Reference
1.	Apologies for Absence	Monica Henschcliffe	Oral
2.	Declarations of Interest (if any)	All	Oral
3.	Minutes of the Meeting held on 9 th October 2017	Chairman	Enclosure 1
4.	Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12.	Chairman	Oral
5.	Internal Audit Progress Report	C W Audit	Enclosure 2
6.	Annual Satisfaction Survey 16/17	C W Audit	Enclosure 3
7.	Internal Audit Charter – Update	C W Audit	Enclosure 4
8.	Annual External Audit Letter – 2016/17	Grant Thornton	Enclosure 5
9.	External Audit - Update	Grant Thornton	Enclosure 6
10.	Mid Year Treasury Management Report	Chief Accountant	Enclosure 7 Appendix A
11.	Independent Member	Corporate and Commercial Manager	Oral
12.	Review of Income Generation Update	Corporate and Commercial Manager	Oral
13.	Scrutiny – Work Programme	Corporate and Commercial Manager	Enclosure 8
14.	Questions - To receive any questions submitted by any Member of the	Members	To be circulated at the Meeting

	Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by 14 th November 2017		
15.	Date and Venue of Next Meeting Wednesday 13 th December 2017 (Brewhouse Arts Centre)	Chairman	Oral

NOTE

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website www.eaststaffsbc.gov.uk), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

(3) 16. PRIVATE MINUTES

(3) 17. DOVE WAY / PENYCROFT LANE PROJECT - RECOMMENDATIONS

(1,2&3) 18. PRIVATE EXECUTIVE DECISION RECORDS

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

SCHEDULE 12A LGA 1972 (as at August 2013)

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]

**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY
TO BE EXCLUDED**

**To be held on Tuesday 21st November 2017 at 6.30pm
in the Meeting Room, Brewhouse Arts Centre,
Burton upon Trent**

	Item	Presenter	Reference
(3) 16.	Private Minutes To approve as a correct record the private minutes of the meeting held on 9 th October 2017	Chairman	Enclosure 9
(3) 17.	Dove Way/Pennycroft Lane Project - Recommendations	Chairman	Enclosure 10
(1, 2 & 3) 18.	Private Executive Decision Records –	Chairman	Enclosure 11 (see attached zip file)