

HEAD OF SERVICE

SAL KHAN CPFA MSc

Email: [sal.khan@eaststaffsbc.gov.uk](mailto:sal.khan@eaststaffsbc.gov.uk)

TOWN HALL

BURTON UPON TRENT

DE14 2EB

Telephone:(01283) 508000

[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**AGENDA**  
for a MEETING of the  
**SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL  
SERVICES) COMMITTEE**  
Tuesday 27<sup>th</sup> March 2018 at 6.30pm  
in the Meeting Room, Brewhouse Arts Centre, Burton upon Trent

**Contact Officer: Monica Henchcliffe**

**Membership**

Councillors: S. Smith (Chairman)  
G. Allen  
S. Andjelkovic  
M. J. Bowering  
A. A. Chaudhry  
M. Fitzpatrick  
D. F. Fletcher  
D. Florence-Jukes  
S. Gaskin  
D. Goodfellow  
H. Hall  
P. Hudson  
Mrs J. Killoran  
L. Milner  
C. Smith  
Mrs B. Toon

Independent Members: Vacancy  
Vacancy

## **PUBLIC ACCESS TO INFORMATION**

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Monica Henchcliffe ((01283) 508608)

E-mail: [monica.henchcliffe@eaststaffsbc.gov.uk](mailto:monica.henchcliffe@eaststaffsbc.gov.uk)

This Agenda is also available to download from the Council's website,  
[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**MEETING OF THE SCRUTINY (AUDIT AND VALUE FOR MONEY  
COUNCIL SERVICES) COMMITTEE  
OPEN TO THE PUBLIC  
To be held on Tuesday 27<sup>th</sup> March 2018 at 6.30pm  
in the Meeting Room, Brewhouse Arts Centre, Burton upon Trent**

**AGENDA**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
1.	Apologies for Absence	Monica Henchcliffe	Oral
2.	Declarations of Interest (if any)	All	Oral
3.	Minutes of the Meeting held on 5 <sup>th</sup> February 2018	Chairman	Enclosure 1
4.	Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12.	Chairman	Oral
5.	External Audit Plan	Grant Thornton	Enclosure 2 Appendix 1
6.	External Audit Update	Grant Thornton	Oral
7.	Progress Report	C W Audit	Enclosure 3
8.	Internal Audit Plan	C W Audit	Enclosure 4
9.	Revenue and Capital Outturn Report 2017/2018 – Quarter 3	Sal Khan – Head of Service	Enclosure 5
10.	Performance Report - Quarter 3	The Corporate and Commercial Manager	Enclosure 6 Appendix 1 Appendix 2
11.	Review of Income Generation Update	Councillor M Fitzpatrick	Oral
12.	Review of Disabled Facility Grants Update	Councillor G Allen	Oral
13.	Review of Representations on Outside Bodies Update	Corporate and Commercial Manager	Oral

14.	Scrutiny – Work Programme	Corporate and Commercial Manager	Enclosure 7
15.	Independent Members	Corporate and Commercial Manager	Oral
16.	Public Executive Decision Records	Chairman	Enclosure 8 & zip file
17.	Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by 21 <sup>st</sup> March 2018	Members	To be circulated at the Meeting
18.	Date of Next Meeting – To be Agreed (12 <sup>th</sup> June 2018)	Chairman	Oral

## **NOTE**

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website [www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk) ), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

### **(3) 19. PRIVATE MINUTES**

### **(1,2&3) 20. PRIVATE EXECUTIVE DECISION RECORDS**

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

**SCHEDULE 12A LGA 1972 (as at August 2013)**

**ACCESS TO INFORMATION: EXEMPT INFORMATION**

**PART 1**

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]



**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY  
COUNCIL SERVICES) COMMITTEE  
BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY  
TO BE EXCLUDED**

**To be held on Tuesday 27<sup>th</sup> March 2018 at 6.30pm  
in the Meeting Room, Brewhouse Arts Centre,  
Burton upon Trent**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
<b>(3)</b> 19.	Private Minutes To approve as a correct record the private minutes of the meeting held on 5 <sup>th</sup> December 2017	Chairman	Enclosure 9
<b>(1, 2 &amp; 3)</b> 20.	Private Executive Decision Records	Chairman	Enclosure 10 & zip file)