

HEAD OF SERVICE

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AGENDA
for a MEETING of the
SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL
SERVICES) COMMITTEE
Monday 24th September 2018 at 6.30pm
in the Coltman VC Room, Town Hall, Burton upon Trent

Contact Officer: Monica Henchcliffe

Membership

Councillors: D. Goodfellow (Chairman)
G. Allen
Ms S. Andjelkovic
M. J. Bowering
A. A. Chaudhry
M. Fitzpatrick
D. F. Fletcher
D. Florence-Jukes
S. Gaskin
Mrs H. Hall
P. Hudson
Mrs J. Killoran
G. Marjoram
L. Milner
Mrs B. Toon

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Monica Henchcliffe ((01283) 508608)
E-mail: monica.henchcliffe@eaststaffsbc.gov.uk

This Agenda is also available to download from the Council's website, www.eaststaffsbc.gov.uk

**MEETING OF THE SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
OPEN TO THE PUBLIC
To be held on Monday 24th September 2018 at 6.30pm
in the Coltman VC Room, Town Hall, Burton upon Trent**

A G E N D A

| | Item | Presenter | Reference |
|-----|---|----------------------------------|---|
| 1. | Apologies for Absence | Monica Henchcliffe | Oral |
| 2. | Declarations of Interest (if any) | All | Oral |
| 3. | Minutes of the Meeting held on 24 th July 2017 | | Enclosure 1a |
| | Minutes of the (SOA) Meeting held on 24 th July 2017 | Chairman | Enclosure 1b |
| 4. | Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12. | Chairman | Oral |
| 5. | Progress Report | C W Audit | Enclosure 2 |
| 6. | Internal Audit Annual Satisfaction Survey Report | C W Audit | Enclosure 3 |
| 7. | Revenue and Capital Outturn Report Quarter 1 | The Chief Accountant | Enclosure 4 |
| 8. | Performance Report Quarter 1 | Corporate and Commercial Manager | Enclosure 5 Appendix 1 Appendix 2 |
| 9. | Review of Income Generation Update | Councillor M Fitzpatrick | Oral |
| 10. | Review of Member Representations on Outside Bodies | Corporate and Commercial Manager | Oral |
| 11. | Scrutiny Work Programme | Corporate and Commercial Manager | Enclosure 6 |
| 12. | Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. | Members | To be circulated at the Meeting |

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|-----|---|----------|------|
| | Questions must be received by 18 th September 2018 | | |
| 13. | Date of Next Meeting Tuesday 20 th November 2018 | Chairman | Oral |

NOTE

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website www.eaststaffsbc.gov.uk), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

(3) 14. PRIVATE MINUTES

(2) 15. PRIVATE EXECUTIVE DECISION RECORDS

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

SCHEDULE 12A LGA 1972 (as at August 2013)

ACCESS TO INFORMATION: EXEMPT INFORMATION

PART 1

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]

**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY
TO BE EXCLUDED**

**To be held on Monday 24th September 2018 at 6.30pm
in the Coltman VC Room, Town Hall,**

Burton upon Trent

| | Item | Presenter | Reference |
|-------------------|---|------------------|--|
| (3) 14. | Private Minutes To approve as a correct record the private minutes of the meeting held on 24 th July 2018 | Chairman | Enclosure 7 |
| (3) 15. | Private Executive Decision Records | Chairman | Enclosure 8 (see attached zip file) |