

Deputy Leader (Environment)

No	Decision	Reason	Key	Confidential	Date taken
969/18	To adopt the Recycling and Environmental Communications Plan.	Recycling and waste reduction remains a key focus across Staffordshire. Improved waste awareness and education are key in helping this authority to achieve its recycling targets year on year and to reduce the amount of waste being sent for disposal. The Government has introduced its Litter Strategy for England and wants to create a culture where it is unacceptable to drop litter and this culture should be applied across East Staffordshire. The continued pressure on Council budgets demonstrates the importance of education and enforcement with regard to litter and fly tipping incidents. The plan has been introduced to bring together all existing functions that Environment Services carry out and is a document for residents. It is a tool to increase public awareness of recycling and environmental issues across the borough such as street cleanliness. In recent months there has been an increase of contamination within the bluebins and by producing this document it is hoped that it can help tackle this issue.	No	No	25/02/2019
999/19	To approve the signing of the Deed of Novation of Contract with Go Plant Fleet Services Limited for the provision of Vehicle Hire and Maintenance.	The Council has an existing contract with Gullivers Truck Hire Limited for the provision and maintenance of its vehicle fleet. This fleet is deployed to undertake the Council's statutory duties for both waste collection and street cleaning. Following a robust procurement exercise for which the Council received full assurance from its auditors, the contract commenced in November 2015, for a five year term, with the option to extend for a further one year. On 18 December 2018, the Council received a letter from KPMG LLP stating that Gullivers had been placed in administration. In the following days, the Council was made aware that an alternative fleet provider, Go Plant Fleet Services Limited (GPL), had agreed terms with the administrators to procure all the vehicles used by the Council under the terms of its agreement with Gullivers. Furthermore, GPL stated that they would like all rights and obligations under the contract to be transferred to them. This may be achieved by way of a Deed of Novation of Contract. Therefore, the signing of the Deed will ensure that the Council can continue to use the vehicle fleet under the same contract hire and maintenance terms as previous. During their discussions with the Council, GPL has also indicated that they would like secure the one year extension to the contract and receive an uplift on the contract hire rates. Both these items currently remain under negotiation and do not form part of this decision notice.	No	No	04/03/2019

Deputy Leader (Planning)

No	Decision	Reason	Key	Confidential	Date taken
1002/19	The report provides an update on work undertaken by the team.	To meet two corporate targets - VFM35: Digitised Planning Information Progress Report and PLEG05: To carry out necessary work with reference to the transfer of the Local Lan Charges Register to the Land Registry.	No	No	27/02/2019

Deputy Leader (Homelessness)

No	Decision	Reason	Key	Confidential	Date taken
985/19	To utilise Analyse Local to support the identification of missing or undervalued business rate hereditaments. This will support growth of the underlying business rates base and generate additional business rates income.	Inform CPI Ltd./RRV provides a solution called 'Analyse Local' which seeks out missing or undervalued Business Rates hereditaments, enabling the Council to request the Valuation Office Agency (VOA) to correct the local Non Domestic Rating list. Analyse LOCAL uses the latest web based technology that eliminates any burden on the Council's resources, and will monitor building work to ensure that the VOA is alerted at the earliest opportunity to update and amend the local list. There are no other resource demand implications for the Council as the reports provided by Analyse Local include all of the information necessary for the Council to ask the VOA to take the appropriate action. The charge for using the RV finder is a contingency fee based on increased rateable values. The Council is required to pay a one-off 7.5% fee of the rateable value increase that is identified by Analyse Local and added to the local list by the VOA, however the additional revenue generated will be ongoing. In cases where charitable relief is applicable, Analyse Local will reduce their fee by the same proportion as the percentage of financial burden that falls on the Council. Analyse Local will not report on cases that the Council has already identified or is in the process of reporting to the VOA. The Council will enter into an agreement for the RV finder service for one year, with a recommendation to renew the agreement on an annual basis. There is no cost to the Council for renewing the agreement annually, but the contingency fee will continue to apply as a one off cost for all new increased rateable values successfully added to the local list.	No	No	08/03/2019