

HEAD OF SERVICE

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**AGENDA
for a MEETING of the
SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL SERVICES)
COMMITTEE**

**Thursday 20th June 2019 at 6.45pm
in the Coltman VC Room, Town Hall, Burton upon Trent**

Contact Officer: Monica Henchcliffe

Membership

Councillors: P. Hudson (Chairman)
S. Andjelkovic
B. Ashcroft
R. Brady
A. A. Chaudhry
A. Clarke
M. Fitzpatrick
D. F. Fletcher
D. Florence-Jukes
S. Gaskin
V. J. Gould
H. Hall
M. Metcalfe
G. Raybould
S. Sankey
C. Sylvester

Independent Member: Mr R. Elliott

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Monica Henchcliffe ((01283) 508608)

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This Agenda is also available to download from the Council's website, www.eaststaffsbc.gov.uk

**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
OPEN TO THE PUBLIC**

**To be held on Thursday 20th June 2019 at 6.45pm
in the Coltman VC Room, Town Hall, Burton upon Trent**

A G E N D A

	Item	Presenter	Reference
1.	Apologies for Absence	Monica Henchcliffe	Oral
2.	Declarations of Interest (if any)	All	Oral
3.	Appointment of Vice Chairman	Chairman	Oral
4.	Minutes of the Meeting on 25 th March 2019	Chairman	Enclosure 1
5.	Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12.	Chairman	Oral
6.	Draft Scrutiny Audit and VFM Training Plan	Chief Accountant	Enclosure 2
7.	Head of Internal Audit Opinion Report 2018/19	CW Audit	Enclosure 3
8.	Internal Audit Plan Progress Report	CW Audit	Enclosure 4
9.	Revenue and Capital Outturn Report 2018/2019 - Quarter 4	Chief Accountant	Enclosure 5
10.	Annual Treasury Management Report 2018/19	Chief Accountant	Enclosure 6 Appendix A
11.	Annual Governance Statement 2018/19	Sal Khan - Head of Service	Enclosure 7 Appendix 1
12.	Performance Report – Quarter 4	Sal Khan - Head of Service	Enclosure 8 Appendix 1 Appendix 2
13.	Scrutiny Work Programme	Chairman	Enclosure 9
14.	Public Executive Decision Records	Chairman	Enclosure 10 (see attached Zip file)

15.	Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by Friday 14 th June 2019	Members	To be circulated at the meeting
16.	Date of Next Meeting Tuesday 23 rd July 2019	Chairman	Oral

NOTE

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website www.eaststaffsbc.gov.uk), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

(3) 17. PRIVATE MINUTE

(3) 18. LEISURE MANAGEMENT CONTRACTOR PERFORMANCE REPORT

(3) 19. EXECUTIVE DECISION RECORDS

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

SCHEDULE 12A LGA 1972 (as at August 2013)

**ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]

**MEETING OF THE
SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL
SERVICES) COMMITTEE
BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY
TO BE EXCLUDED**

**To be held on Thursday 20th June 2019 at 6.30pm
In the Coltman VC Room, Town Hall, Burton upon Trent**

(3) 17.	Private Minutes
(3) 18.	Leisure Management Contractor Performance Report – Feb to March 2019 – Enclosure 11 Appendix 1 Appendix 2– Leisure Services Contracts Manager
(3) 19.	Executive Decision Records – Enclosure 12 (see attached Zip file)