

HEAD OF SERVICE

SAL KHAN CPFA MSc

Email: sal.khan@eaststaffsbc.gov.uk

TOWN HALL

BURTON UPON TRENT

DE14 2EB

Telephone:(01283) 508000

www.eaststaffsbc.gov.uk

AGENDA
for a MEETING of the
SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL SERVICES)
COMMITTEE

Thursday 25th June 2020 at 6.30 pm

This meeting will be a virtual meeting and therefore will not take place in a physical location. Details of how to access this meeting will be uploaded to the Councils website.

Contact Officer: Monica Henchcliffe

Membership

Councillors: P. Hudson (Chairman)
R. Brady
A. A. Chaudhry
A. Clarke
M. Fitzpatrick
D. F. Fletcher
S. Gaskin
V. J. Gould
H. Hall
M. Metcalfe
G. Raybould
S. Sankey
C. Sylvester
Vacancy
Vacancy
Vacancy

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this virtual Meeting remotely and details of how to access this meeting will be publicised. The Agenda is available to download from the Council's website, www.eaststaffsbc.gov.uk. Please note that Council meetings may be recorded unless they are dealing with exempt or confidential information.

Please contact Monica Henchcliffe ((01283) 508608)

E-mail: monica.henchcliffe@eaststaffsbc.gov.uk

This Agenda is also available to download from the Council's website, www.eaststaffsbc.gov.uk

**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
OPEN TO THE PUBLIC**

To be held on Thursday 25th June 2020 at 6.30 pm

A G E N D A

	Item	Presenter	Reference
1.	Apologies for Absence	Monica Henchcliffe	Oral
2.	Declarations of Interest (if any)	All	Oral
4.	Minutes of the Meeting on 10 th February 2020	Chairman	Enclosure 1
5.	Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12.	Chairman	Oral
6.	External Audit Plan	Grant Thornton	Enclosure 2
7.	Informing the Audit Risk Assessment	Grant Thornton	Enclosure 3
8.	Internal Audit Plan – 2019/20	CW Audit	Enclosure 4
9.	Head of Internal Audit Opinion Report 2019/20	CW Audit	Enclosure 5
10.	Internal Audit Plan Progress Report	CW Audit	Enclosure 6
11.	Revenue and Capital Outturn Report 2019/2020 - Quarter 3 & 4	Chief Accountant	Enclosure 7
12.	Annual Treasury Management Report 2020/21	Chief Accountant	Enclosure 8 Appendix A
13.	Annual Governance Statement 2020/21 (to follow with the consent of the Chairman)	Sal Khan - Head of Service	Enclosure 9 Appendix 1
14.	Performance Report – Quarter 3 & 4	Sal Khan - Head of Service	Enclosure 10 Appendix 1 Appendix 2 Appendix 3 Appendix 4
15.	Scrutiny Programme	Chairman	Oral
16.	Review of the Council's Eservices	Sub-Group Members	Oral

17.	Review of Leisure Centre Charges	Sub-Group Members	Oral
18.	Public Executive Decision Records	Chairman	Enclosure 11 (see attached Zip file)
19.	Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by Friday 19 th June 2020	Members	To be circulated at the meeting
20.	Date of Next Meeting to be advised	Chairman	Oral

NOTE

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website www.eaststaffsbc.gov.uk), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

(3) 21. PRIVATE MINUTE

(3) 22. LEISURE MANAGEMENT CONTRACTOR PERFORMANCE REPORT

(3) 23. EXECUTIVE DECISION RECORDS

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

SCHEDULE 12A LGA 1972 (as at August 2013)

**ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1**

DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]

**MEETING OF THE
SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL
SERVICES) COMMITTEE
BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY
TO BE EXCLUDED
To be held on Thursday 25th June 2020 at 6.30pm**

(3) 21.	Private Minutes
(3) 22.	Leisure Management Contractor Performance Report – Jan to March 2020 – Enclosure 12, Appendix 1 & Appendix 2– Leisure Services Contracts Officer
(3) 23.	Executive Decision Records – Enclosure 13 (see attached Zip file)