

HEAD OF SERVICE

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**AGENDA**  
for a MEETING of the  
**SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL  
SERVICES) COMMITTEE**  
Thursday 17<sup>th</sup> December 2020 at 6.30pm

**This meeting will be a virtual meeting and therefore will not take place in a physical location. Details of how to access this meeting will be uploaded to the Council's website.**

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/82485809997?pwd=aHJ6bDY5bGZkckttUE1Lc2JJcTIVUT09>

**Contact Officer: Monica Henchcliffe**

<b>Membership</b>	
Councillors:	P. Hudson (Chairman) L. Beech Mrs B. Brady A. A. Chaudhry A. Clarke M. Fitzpatrick D. F. Fletcher S. Gaskin Mrs V. J. Gould R. Grosvenor H. Hall M. Metcalfe S. Sankey C. Sylvester C. Whittaker Vacancy

Other Councillors who are not formal members of the Scrutiny (Audit and Value for Money Council Services) Committee may attend meetings of the Scrutiny (Audit and Value for Money Council Services) Committee, except where Exempt Information is likely to be disclosed. If Exempt Information is likely to be disclosed, other Councillors can only attend such meetings if they can demonstrate that their attendance is necessary to perform their duties as a Councillor. If other Councillors do attend, they may ask the Chairman for consent to speak (giving reasons). The Chairman may seek the views of the

Scrutiny (Audit and Value for Money Council Services) Committee before making a decision. If the Chairman gives such consent, the Councillor may take part in the debate when invited to do so by the Chairman (but may not vote).

**PUBLIC ACCESS TO INFORMATION**

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Monica Henchcliffe ((01283) 508608)

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This Agenda is also available to download from the Council's website,  
[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**MEETING OF THE SCRUTINY (AUDIT AND VALUE FOR MONEY  
COUNCIL SERVICES) COMMITTEE  
OPEN TO THE PUBLIC**

**To be held on Tuesday 17<sup>th</sup> December 2020 at 6.30pm**

**A G E N D A**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
1.	Apologies for Absence	Monica Henchcliffe	Oral
2.	Declarations of Interest (if any)	All	Oral
3.	Public Minutes of the Meeting held on 19 <sup>th</sup> November 2020	Chairman	Enclosure 1
4.	Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12.	Chairman	Oral
5.	Internal Audit Progress Report	C W Audit	Enclosure 2
6.	Annual Satisfaction Survey Report	C W Audit	Enclosure 3
7.	Revenue and Capital Outturn Report Quarter 2	The Chief Accountant	Enclosure 4
8.	Quarterly Performance Report Quarter 2	Corporate and Commercial Manager	Enclosure 5 Appendix 1 Appendix 2
9.	Scrutiny Review Progress Reports	Sub Group Leads	Oral
10.	Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by Friday 11 <sup>th</sup> December 2020	Members	To be circulated at the Meeting
11.	Date of Next Meeting Thursday 11 <sup>th</sup> February 2021	Chairman	Oral

## **NOTE**

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website [www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk) ), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

**(3) 12. PRIVATE MINUTES**

**(3) 13. LEISURE MANAGEMENT CONTRACTOR PERFORMANCE REPORT**

**(1,2&3) 14. PRIVATE EXECUTIVE DECISION RECORDS**

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

**SCHEDULE 12A LGA 1972 (as at August 2013)**

**ACCESS TO INFORMATION: EXEMPT INFORMATION  
PART 1**

**DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
  - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]



**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY  
COUNCIL SERVICES) COMMITTEE**  
**BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY  
TO BE EXCLUDED**  
**To be held on Thursday 17<sup>th</sup> December 2020 at 6.30pm**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
<b>(3)</b> 12.	Private Minutes To approve as a correct record the private minutes of the meeting held on 19 <sup>th</sup> November 2020	Chairman	Enclosure 6
<b>(3)</b> 13.	Leisure Management Contractor Report	Leisure Services Contract Officer	Enclosure 7 Appendix 1 Appendix 2
<b>(1, 2 &amp; 3)</b> 14.	Private Executive Decision Records	Chairman	Enclosure 8 & zip file)