

# EAST STAFFORDSHIRE BOROUGH COUNCIL

## **SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL SERVICES) COMMITTEE**

Minutes of the Meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held in a virtual environment on 17<sup>th</sup> December 2020 at 6.30pm.

### **Present:**

Councillors P. Hudson (Chairman), L. Beech, Mrs B. Brady, A. A. Chaudhry, A. Clarke, M. Fitzpatrick, D. F. Fletcher, S. Gaskin, R. G. Grosvenor, Mrs V. J. Gould, H. Hall, M. Metcalfe, S. Sankey, C. Sylvester and C. Whittaker.

### **Officers Present:**

Sal Khan (Head of Service), Mark Rizk (Head of Service), Lisa Turner (the Chief Accountant), James Abbott (Corporate and Commercial Manager) and Monica Henchcliffe (Senior Democratic Services Officer).

### **Also Present:**

Tim Ridout (Internal Auditor – CW Audit).

### 152/20 **DECLARATIONS OF INTEREST**

There were no declarations of interest at the commencement of the meeting.

### 153/20 **MINUTES**

#### **Resolved:**

That the Public Minutes of the meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held on 19<sup>th</sup> November 2020 be approved and signed as a correct record.

Voting concerning the above decision was as follows:

Those voting for the motion	Those voting against	Those abstaining
Councillor L Beech		
Councillor B Brady		
Councillor A A Chaudhry		
Councillor A Clarke		
Councillor M Fitzpatrick		
Councillor D F Fletcher		
Councillor S Gaskin		
Councillor V J Gould		
Councillor R Grosvenor		
Councillor H Hall		
Councillor P Hudson		
Councillor M Metcalfe		

Councillor S Sankey		
Councillor C Sylvester		
Councillor C Whittaker		

154/20 **URGENT BUSINESS**

There was no urgent business submitted to the meeting pursuant to Rule 12.

155/20 **INTERNAL AUDIT PROGRESS REPORT**

(CW Audit) The Internal Auditor gave a report summary of the work of internal audit, outlining the progress against the audit plan, the key findings and conclusions arising from their work, details of planned work and to update the Committee on the progress made in implementing previously agreed recommendations.

An opportunity for questions followed.

**NOTED**

156/20 **ANNUAL SATISFACTION SURVEY REPORT**

(CW Audit) The Internal Auditor gave a short presentation on the annual internal audit satisfaction survey for 2019/2020, for information.

An opportunity for questions followed.

**NOTED**

157/20 **REVENUE AND CAPITAL OUTTURN REPORT QUARTER 2**

Members considered the report of the Chief Finance Officer in accordance with the Council's financial regulations, presenting the forecast outturn position in relation to the Council's revenue budget, capital programme of expenditure and treasury management activities.

The Chief Accountant gave a short presentation on the second quarterly report in the annual cycle of financial monitoring for the financial year 2020/2021.

An opportunity for questions followed.

**NOTED**

158/20 **QUARTERLEY PERFORMANCE REPORT QUARTER 2**

The Report of Sal Khan, Head of Service, regarding the Quarter 2 Performance was considered. The Corporate and Commercial Manager provided an overview of the report to the committee.

An opportunity for questions followed.

**NOTED**

159/20 **SCRUTINY REVIEW PROGRESS REPORTS**

The Corporate and Commercial Manager updated Members on the review of the scrutiny work that have been completed and the two been undertaken at present.

He reported that the Digital Services review would be taken to Cabinet's February meeting for their consideration. A meeting will be held in December 2021 to finalise the Leisure Services Charges review.

At the last meeting it was agreed that a subgroup consisting of Councillors P. Hudson, S. Sankey and C. Sylvester would review the Waste Management Services. The Corporate and Commercial Manager reported that the subgroup had met to commence the review with initial data gathering having taken place, and would meet in January 2021 to progress further.

It had also been previously agreed that the Council IT Systems would be reviewed by a subgroup consisting of Councillors A. Clarke, M. Metcalfe and S. Sankey. The Corporate and Commercial Manager reported that he was awaiting comments in order to agree the scoping paper.

Discussions took place and an opportunity for questions followed.

## **NOTED**

### 160/20 **QUESTIONS**

There were no questions submitted to the Committee prior to the meeting.

### 161/20 **DATE AND VENUE OF NEXT MEETING**

#### **Resolved:**

That the next meeting take place on Thursday 11<sup>th</sup> February 2021 at 6.30pm.

### 162/20 **EXCLUSION OF THE PRESS AND PUBLIC**

#### **Resolved:**

That, in accordance with Section 100(A) (4) of the Local Government Act, 1972, the Press and Public be excluded from the Meeting during discussion of the following items as it would likely, in view of the nature of the business to be transacted or the nature of the proceedings that there would be disclosed exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act indicated in brackets before each item number on the Agenda:

## **PRIVATE MINUTES**

## **LEISURE MANAGEMENT CONTRACTOR PERFORMANCE REPORT**

## **PRIVATE EXECUTIVE DECISION RECORDS**

**Chairman**