

HEAD OF SERVICE

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AGENDA
for a MEETING of the
**SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL
SERVICES) COMMITTEE**

Wednesday 24th March 2021 at 6.30pm

This meeting will be a virtual meeting and therefore will not take place in a physical location. Details of how to access this meeting will be uploaded to the Council's website.

Please click the link below to join the webinar:

<https://us02web.zoom.us/j/84453146000?pwd=djhmc1JMNi9WVG1mb2ROZURUZmljUT09>

Contact Officer: Monica Henchcliffe

Membership

Councillors: P. Hudson (Chairman)
L. Beech
Mrs R. Brady
A. A. Chaudhry
A. Clarke
M. Fitzpatrick
D. F. Fletcher
S. Gaskin
Mrs V. Gould
R. Grosvenor
H. Hall
S. Sankey
C. Sylvester
C. Whittaker
Vacancy
Vacancy

Other Councillors who are not formal members of the Scrutiny (Audit and Value for Money Council Services) Committee may attend meetings of the Scrutiny (Audit and Value for Money Council Services) Committee, except where Exempt Information is likely to be disclosed. If Exempt Information is likely to be disclosed, other Councillors can only attend such meetings if they can demonstrate that their attendance is necessary to perform their duties as a Councillor. If other Councillors do attend, they may ask the Chairman for consent to speak (giving reasons). The Chairman may seek the views of the

Scrutiny (Audit and Value for Money Council Services) Committee before making a decision. If the Chairman gives such consent, the Councillor may take part in the debate when invited to do so by the Chairman (but may not vote).

PUBLIC ACCESS TO INFORMATION

Members of the Public may attend this virtual Meeting remotely and details of how to access this meeting will be publicised. The Agenda is available to download from the Council's website, www.eaststaffsbc.gov.uk. Please note that Council meetings may be recorded unless they are dealing with exempt or confidential information.

Please contact Monica Henchcliffe ((01283) 508608)

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This Agenda is also available to download from the Council's website,
www.eaststaffsbc.gov.uk

**MEETING OF THE SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE
OPEN TO THE PUBLIC
To be held on Wednesday 24th March 2021 at 6.30pm**

A G E N D A

| | Item | Presenter | Reference |
|-----|---|--|---------------------------|
| 1. | Apologies for Absence | Monica Henchcliffe | Oral |
| 2. | Declarations of Interest (if any) | All | Oral |
| 3. | Minutes of the Meeting held on 11 th February 2021 | Chairman | Enclosure 1 |
| 4. | Urgent Business - To consider any urgent business brought forward to the Audit Committee under Rule 12. | Chairman | Oral |
| 5. | Annual Audit Letter 19/20 | Grant Thornton | Enclosure 2 |
| 6. | External Audit Update 20/21 | Grant Thornton | Oral |
| 7. | Internal Audit Progress Report | C W Audit | Enclosure 3 |
| 8. | Internal Audit Plan – 2021/22 | C W Audit | Enclosure 4 |
| 9. | Revenue and Capital Outturn Report 2020/2021 – Quarter 3 | The Chief Accountant | Enclosure 5 |
| 10. | Performance Report - Quarter 3 | The Corporate and Commercial Manager | Enclosure 6 Appendix 1 |
| 11. | Scrutiny Review Progress Updates | The Corporate and Commercial Manager/Sub Group Members | Oral |
| 12. | Outside Organisations | The Corporate and Commercial Manager | Enclosure 7 |
| 13. | Public Executive Decision Records | Chairman | Enclosure 8 & zip file |

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|-----|---|----------|---------------------------------|
| 14. | Questions - To receive any questions submitted by any Member of the Committee for answer by the Leader, Deputy Leader or Officers of the Council. Questions must be received by 17 th March 2021 | Members | To be circulated at the Meeting |
| 15. | Date of Next Meeting – Thursday 24 th June 2021 | Chairman | Oral |

NOTE

The Press and Public are likely to be excluded from this Meeting during the following item of business and as it is likely that there will be discussion of exempt information as described in Schedule 12A of the Local Government Act, 1972 (set out in full with this Agenda on the Council's website www.eaststaffsbc.gov.uk), the appropriate paragraph(s) of which are noted in brackets before the Agenda Item.

(3) 16. PRIVATE MINUTES

(3) 17. LEISURE CENTRE CHARGES REVIEW FINAL REPORT

(3) 18. LEISURE SERVICES CONTRACT REPORT

(1,2&3) 19. PRIVATE EXECUTIVE DECISION RECORDS

The Chairman will therefore move:

That in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraphs of Part I of Schedule 12A of the Act indicated in brackets before each item number on the Agenda.

SCHEDULE 12A LGA 1972 (as at August 2013)

**ACCESS TO INFORMATION: EXEMPT INFORMATION
PART 1
DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

1. Information relating to any individual.
2. Information which is likely to reveal the identity of an individual.
- 2A. [Repealed]
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information).
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority.
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings.
6. Information which reveals that the authority proposes—
 - (a) to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
 - (b) to make an order or direction under any enactment.
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.
8. [Repealed]
9. [Repealed]
10. [Repealed]
11. [Repealed]
12. [Repealed]
13. [Repealed]
14. [Repealed]
15. [Repealed]

**MEETING OF SCRUTINY (AUDIT AND VALUE FOR MONEY
COUNCIL SERVICES) COMMITTEE**
**BUSINESS FOR WHICH THE PRESS AND PUBLIC ARE LIKELY
TO BE EXCLUDED**
To be held on Wednesday 24th March 2021 at 6.30pm

| | Item | Presenter | Reference |
|------------------------------|---|-----------------------------------|--------------------------|
| (3) 16. | Private Minutes To approve as a correct record the private minutes of the meeting held on 11 th February 2021 | Chairman | Enclosure 9 |
| (3) 17. | Leisure Centre Charges Review Final Report (To follow with the consent of the Chairman) | Corporate and Commercial Manager | Enclosure 10 |
| (3) 18. | Leisure Services Contract Report | Leisure Services Contract Officer | Enclosure 11 |
| (1, 2 & 3) 19. | Private Executive Decision Records | Chairman | Enclosure 12 & zip file) |