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## **AGENDA**

### **for a MEETING of the AUDIT COMMITTEE**

**To be held on Wednesday 29<sup>th</sup> November 2023 at 6.30pm in the Coltman VC  
Room at the Town Hall, Burton upon Trent**

**Contact Officer: Daniel Caulkett**

#### **Membership**

**Councillors:** A. Mansfield (Chairman)  
A. Bailey (Vice-Chairman)  
T. Hadley  
M. Huckerby  
P. Hudson  
B. G. Peters  
S. Sankey  
M. Slater

#### **PUBLIC ACCESS TO INFORMATION**

Members of the Public may attend this Meeting and are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge.

Please contact Democratic Services ((01283) 508306/608)

E-mail: [democratic.services@eaststaffsbc.gov.uk](mailto:democratic.services@eaststaffsbc.gov.uk)

This Agenda is also available to download from the Council's website,  
[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

Other Councillors who are not formal members of this Committee may attend meetings of this Committee, except where Exempt Information is likely to be disclosed. If Exempt Information is likely to be disclosed, other Councillors can only attend such meetings if they can demonstrate that their attendance is necessary to perform their duties as a Councillor. If other Councillors do attend, they may ask the Chairman for consent to speak (giving reasons). The Chairman may seek the views of the Committee before making a decision. If the Chairman gives such consent, the Councillor may take part in the debate when invited to do so by the Chairman (but may not vote).

**MEETING OF THE AUDIT COMMITTEE  
OPEN TO THE PUBLIC**  
**To be held on Wednesday 29<sup>th</sup> November 2023 at 6.30pm in  
the Coltman VC Room, Town Hall Burton upon Trent**

**AGENDA**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
1.	To receive any Apologies for Absence	Daniel Caulkett	Oral
2.	Declaration(s) of Interest (if any)	All	Oral
3.	Urgent Business - To consider any urgent business brought forward to the Committee under Rule 12.	Chairman	Oral
4.	Questions from the Public - To receive questions submitted by any Citizen of the Borough, in accordance with Part 31e of the Constitution. Questions must be received by 24 <sup>th</sup> November 2023	Chairman	Oral
5.	Questions from members of the Committee - To receive any questions submitted by any Member of the Committee for answer by the Leader, Cabinet member or Officers of the Council. Questions must be received by 23 <sup>rd</sup> November 2023	Chairman	Oral
6.	Public Minutes of the Meeting held on 27 <sup>th</sup> September 2023	Chairman	Enclosure 1
7.	Internal Audit Update	Internal Audit	Oral

8.	Mid-Year Treasury Report 2023-24	Interim Chief Financial Officer	Enclosure 2
9.	Statement of Accounts Update ('ESBC report' and 'External Audit Grant Thornton report')	Interim Chief Financial Officer	Enclosure 3 Enclosure 4 – to follow with the consent of the Chairman
10.	Date of Next Meeting – 8 <sup>th</sup> February 2024 (including Audit Statement of Accounts Committee)	Chairman	Oral