

**MARK RIZK BA (Hons), MSc**  
**HEAD OF CORPORATE AND ENVIRONMENT SERVICES**  
E-mail: [mark.rizk@eaststaffsbc.gov.uk](mailto:mark.rizk@eaststaffsbc.gov.uk)

**TOWN HALL**  
**BURTON UPON TRENT**  
**DE14 2EB**  
Telephone: 01283 508000  
[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**AGENDA**  
**for a**  
**MEETING OF THE CABINET**  
**Monday 23<sup>rd</sup> October 2023 at 6.30pm**  
**in the Coltman VC Room at the Town Hall, Burton upon Trent**  
**Contact Officer: Andrea Davies**

**To: - The Chairman and Members of the Cabinet**

**Councillors:** M T Fitzpatrick (Chairman)  
A A Chaudhry  
D F Fletcher  
R Hawkins  
S Slater  
P Walker

Other Councillors who are not formal members of Cabinet may attend meetings of Cabinet, except where Exempt Information is likely to be disclosed. If Exempt Information is likely to be disclosed, other Councillors can only attend such meetings if they can demonstrate that their attendance is necessary to perform their duties as a Councillor. If other Councillors do attend, they may ask the Chairman for consent to speak (giving reasons). The Chairman may seek the views of Cabinet before making a decision. If the Chairman gives such consent, the Councillor may take part in the debate when invited to do so by the Chairman (but may not vote).

**PUBLIC ACCESS TO INFORMATION**

Members of the Public may attend this Meeting. The Agenda is available to download from the Council's website, [www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk). Please note that Council meetings may be recorded unless they are dealing with exempt or confidential information.

Please contact Andrea Davies ((01283) 508306)  
E-mail: [andrea.davies@eaststaffsbc.gov.uk](mailto:andrea.davies@eaststaffsbc.gov.uk)

**MEETING OF THE CABINET  
OPEN TO THE PUBLIC  
To be held on Monday 23<sup>rd</sup> October 2023 at 6.30pm  
In the Coltman VC Room at the Town Hall, Burton upon Trent**

**A G E N D A**

<b>No.</b>	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
1.	To receive Apologies for Absence	Andrea Davies	Oral
2.	Declaration(s) of Interest (if any)	All	Oral
3.	To approve, as a correct record, the public minutes of the meeting held on 18 <sup>th</sup> September 2023	Chairman	Enclosure No 1
4.	To consider any urgent business brought forward to the meeting under Rule 12	Chairman	Oral
5.	Forward Plan	Chief Executive	Enclosure No 2 (To follow with the consent of the Chairman)
6.	Risk Management Policy	Interim Chief Financial Officer	Enclosure No 3
7.	Communications, Consultation and Engagement Strategy Update 2023	Head of Corporate and Environment Services	Enclosure No 4
8.	Local Government and Social Care Ombudsman Annual Review Letter 2023	Head of Corporate and Environment Services	Enclosure No 5

9.	Tourism Strategic Delivery Framework	Head of Regeneration and Development	Enclosure No 6
----	--------------------------------------	--	----------------

## NOTE

The Press and public are likely to be excluded from this Meeting during the following item of business, as it is likely there will be discussion of exempt information, as described in Schedule 12A of the Local Government Act, 1972 (copy available on the Council's web site ([www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)), the appropriate paragraph of which is noted in brackets before the agenda item

**(3) 10. PRIVATE MINUTES**

**(3) 11. SEPARATE WEEKLY HOUSEHOLD FOOD WASTE COLLECTIONS**

The Chairman will therefore move

That, in accordance with Section 100(A)(4) of the Local Government Act, 1972 the press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act, indicated in brackets before the item number on the Agenda.

**SCHEDULE 12A LGA 1972**  
**PART 1 DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

The exempt information set out at Schedule 12A to the Local Government Act 1972 Act is as follows:

1. Information relating to any individual;
2. Information which is likely to reveal the identity of an individual;
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information);
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority;
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings;
6. Information which reveals that the authority proposes—
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment;
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**THE QUALIFICATIONS TO THE LIST OF EXEMPT INFORMATION ARE AS FOLLOWS:**

8. Information falling within number 3 above is not exempt information by virtue of that paragraph if it is required to be registered under:  
the Companies Acts as defined in section 2 of the Companies Act 2006;  
the Friendly Societies Act 1974;  
the Friendly Societies Act 1992;  
the Co-operative and Community Benefit Societies and Credit Unions Acts 1965 to 1978;  
the Building Societies Act 1986; or  
[(f) the Charities Act 2011.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which—  
falls within any of numbers 1 to 7 above; and is not prevented from being exempt by virtue of number A or B above, is exempt information if, and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

