

# MEDIUM TERM FINANCIAL STRATEGY 2021/22 - 2023/24



Improvements to the Public Realm - Station Street, Burton on Trent

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# Foreword by the Leader of the Council



It gives me great pleasure to introduce the Council's Medium Term Financial Strategy (MTFS) for the period 2021/22 to 2023/24.

Despite the difficult circumstances arising from the Pandemic, the Council's strategic approach to financial planning and strong underlying financial position has enabled us to respond and adapt to the challenging environment positively, ensuring wherever possible that priority front line services are protected, whilst at the same time presenting a balanced budget. The budget has been balanced from 2021/22 onwards with the prudent use of windfall business rates monies and reserves. There is a high degree of uncertainty in relation to the ongoing impact of the Pandemic and future levels of funding from Central Government. With this in mind, we have been prudent with our assumptions and will be monitoring developments closely, seeking to identify and deliver savings or additional income to ensure that the Council remains financially sustainable for the medium to long term. Our most recent Budget Consultation with residents showed that people wanted local services protected even if this meant an increase in council tax. Set against a backdrop of no increase in Council Tax between 2010 and 2018 and the fact that the Borough's council tax is below the national average, this future strategy assumes that Council Tax (Band D) will increase by £5 (or 50p over 10 monthly instalments) from 2021/22 to help protect our services and the financial future for our Council.

It is anticipated that the COVID-19 Pandemic will continue to have an impact on local authority income and expenditure levels during 2021/22 with ongoing effects thereafter arising from the new norm. Due to this uncertainty we have modelled a number of scenarios within our financial planning which demonstrates that the position is extremely volatile. The budget has been based on a mid-case scenario, which shows the need to draw down the £1.1m of windfall resources in 2021/22. With more pessimistic assumptions this increases to £1.8m from reserves unless additional support was forthcoming from the government. The optimistic assumptions would show a small surplus of £0.056m. Despite the challenging circumstances the Council's underlying financial position is robust and this provides a strong foundation of financial resilience during these unprecedented circumstances.

The strategy also sets out a varied programme of capital activities. This year the Council has set aside resources for the replacement of our fleet of waste and street cleaning vehicles and will be investing for the first time in some smaller electric vehicles with associated charging point infrastructure in line with the Council's Climate Change Action Plan. Replacement ICT equipment has also been included in the capital programme along with Disabled Facility Grants and the continuation of plans to extend the cemetery. Our commitment to the Washlands enhancement scheme is ongoing with much of the work now intending to be completed in 2021/22. Proposals have also been submitted for up to £25m of funding for regeneration in Burton as part of the Stronger Towns Fund government initiative with £750k accelerated funding works to be completed in 2020/21. In addition, the Council has recently adopted the Uttoxeter Masterplan and will now seek to develop and bring forward plans and business cases to support its implementation at the appropriate time.

## **Central Government Funding Settlement**

The announcement of the provisional Local Government Settlement for 2021/22 was made in mid December 2020. Since austerity measures began the Council has seen a reduction in settlement funding of 78% or £6.4m on a like for like basis between 2010 and 2019. It was originally anticipated that large scale reforms would be made to local government funding from 1st April 2021, which would incorporate the latest spending review. This has created a significant amount of uncertainty for local authorities and their ability to undertake robust medium term strategic and financial planning. However these proposed reforms have once again been delayed and the Spending Review and consequent Provisional Local Government Financial Settlement both cover only one year, resulting in high degrees of financial uncertainty beyond 2021/22.

The Settlement Funding Assessment (SFA) as announced in December 2020 outlines a freeze in funding at £3.2m for the Council. In addition to which the Council will also receive:

- Compensation for the under-indexation of Business Rates income which is estimated to be in the region of £0.167m, an increase of £0.038m on the previous year;
- New Homes Bonus Funding of £1.439m, a reduction of £1.011m on the previous year.
- A newly introduced Lower Tier Support Grant (£0.615m), which includes a one-off exceptional amount of £0.479m minimum floor support to prevent a reduction in Core Spending Power.
- The Government also announced additional Covid-19 financial support for 2021/22 including a grant allocation to support associated cost pressures (£0.6m), a range of compensation schemes, including support for certain Covid-19 related fee and charge losses for the first quarter, a grant to support additional council tax support claimants (£0.13m) and some support towards taxation losses relating to 2020/21.

Nationally published figures, outlined in the table below, indicate a freeze in the Council's Core Spending Power compared to an average national increase for all types of authority of 4.5%. There are therefore no new long term resources available to the Council in 2021/22.

### **Table showing Core Spending Power**

<b>Breakdown of Settlement</b>	<b>2020/21</b>	<b>2021/22</b>
	<b>£'000</b>	<b>£'000</b>
<b>Settlement Funding Assessment</b>	<b>3,199</b>	<b>3,199</b>
<b>Business Rates Multiplier</b>	<b>0.128</b>	<b>0.167</b>
<b>New Homes Bonus</b>	<b>2.450</b>	<b>1.439</b>
<b>Lower Tier Support Grant</b>	<b>0.000</b>	<b>0.615</b>
<b>Assumed Council Tax Income*</b>	<b>7.259</b>	<b>7.616</b>
<b>Total</b>	<b>3,209</b>	<b>3,209</b>
<b>Increase in Resources</b>		<b>0</b>
		<b>0.0%</b>

\* In calculating this figure the Government assume a £5 increase in Council Tax and a Tax base increase in line with the historical movement between 2016/17 and 2020/21 - the tax base has in fact reduced in 2021/22 due to Covid-19.

## **Business Rates**

The business rates retention (BRR) scheme came into effect from 1st April 2013 and forms a principal element of local Government funding. This provides local authorities with a direct financial benefit from economic growth, but also exposure to financial risk as a consequence of economic contraction. The Council is no longer in receipt of Revenue Support Grant, therefore the settlement contains the baseline funding (£3.199m) for the BRR Scheme.

A key determinate of local Government funding is the actual business rates collected. Income above or below the expected level of business rates impacts on locally retained income. Under the mainstream system there is a safety net built into the scheme to ensure that no authority's income falls below a set level, for East Staffordshire this would be set at £2.959m. Likewise there is levy payable on any business rate growth above the baseline, for East Staffordshire this is set at 50%. However, the Council has formed a Pool with other Staffordshire authorities and this is outlined in more detail below.

The Government has previously announced that it intends to move to a system based on 75% retention of business rates, which has once again been deferred, alongside the planned business rates reset. At this stage it is not clear what the design of the new scheme will look like and the consequential implications. It is therefore crucial that the authority takes a prudent approach and is not exposed to a 'cliff edge' in relation to the forecast business rates income being built into our financial plans. With this in mind, the proposals within this strategy assumes funding from 2021/22 in line with the settlement - excluding any business rates growth but including compensation for the under-indexation of the business rates multiplier.

### **Business Rates - Staffordshire Pool**

The Council established a business rates pool with the other Staffordshire authorities in 2019/20 which also included a Pilot 75% retention scheme. In respect of 2020/21 and 2021/22 the pool has been rolled forward based on the 50% retention scheme. This allows the Pool to retain any levy payments that would otherwise be payable to Central Government. Under the Pooling arrangement 40% of the levy is retained by the authority with 60% treated as windfall and distributed back to the authorities. Under this arrangement the Pool must make its own arrangements for safety net. Should any of the authorities within the Pool be in a safety net position the Council would need to contribute its share towards this in line with the agreement.

### **New Homes Bonus**

In addition to the formula funding, we also see the continuation of the New Homes Bonus Scheme. This is a non-ring fenced grant which is based on the number and type of housing properties brought on to the rating list each year. The Government have previously implemented changes designed to 'sharpen' the scheme and therefore reduce the level of funding to authorities. The Government has committed to reviewing the New Homes Bonus Scheme and as a result announced that no legacy payments would be attached to the 2020/21 allocations, meaning that the Grant for 2020/21 would only consist of three years' worth of legacy payments. A similar announcement has been made for the 2021/22 allocation meaning that the 2022/23 Grant will only consist of one legacy payment of £0.5m. This means a cumulative loss of grant funding to the Council of £4m for the three years of legacy payments that will not be made. The NHB Grant allocation for 2021/22 is £1.4m, a reduction of £1m on the 2020/21 grant award.

## **Budget Consultation**

The Council conducted a budget consultation during the Autumn of 2018. This enabled residents to tell the authority what they saw as budget priorities. The key findings from this survey were:

- Approximately 65% of those surveyed said the Council should protect services, even if council tax and fees for service users increase
- Services with the highest priority for residents included Waste Collection, Parks/Open Spaces and Street Cleaning. These services also scored highly when questioned about improving residents' quality of life
- Of the Council's discretionary services, residents indicated that Town Centre Regeneration, Indoor Leisure and CCTV should be protected, whilst Tourism, Communication, Mayoral Activities and Markets were those least desirable to be protected
- In terms of generating additional income to support the budget, residents indicated that fees to service users could be increased in relation to the Brewhouse, Leisure and Parking.

Once again these findings have been taken into account when reviewing the budget and we will look to undertake a further budget consultation during the course of 2021.

## **Council Tax in 2021/22**

The Borough Council's share of the overall Council Tax bill in 2021/22 will increase by £5 (50p over 10 instalments) to help protect our local services from the impact of ongoing financial pressures and funding uncertainty.

The MTFs Report highlights in detail the main elements of the Medium Term Financial Strategy. The budget has been prepared anticipating that the Covid-19 Pandemic will continue to have an extensive impact on local authority income and expenditure levels during 2021/22 with ongoing effects thereafter from the new norm. A central or mid-case scenario has been presumed with scenarios which explore more optimistic and pessimistic outlooks. Where these scenarios include shortfalls in income, then currently available support from the government has also been included. Identified growth in expenditure for 2021/22 include:

- Covid-19 income and expenditure Pressures
- An estimated increase in supported housing costs
- Investment Income - due to changes to the bank/base rate arising from the Pandemic
- Additional costs arising following council wide fleet renewal
- Additional resources to support regeneration and climate change.

The report also highlights areas in which significant savings/additional income have been identified:

- Covid-19 funding from government, including one off government grant, extension of the 75% income compensation scheme and local taxation support scheme grant
- Delays and clarifications in relation to Government Funding Reforms
- Spending review - pay freeze announcement
- Debt Costs - utilisation of windfall resources
- Procurement savings and staffing reductions

## **Reserves**

In the current climate, following unprecedented central funding reductions and significant uncertainty in relation to both future funding levels and the ongoing impact of the Pandemic, reserves are a key indicator of financial resilience and sustainability. The MTFS report, referred to above, includes a positive statement from the Chief Financial Officer on the appropriate use and level of our reserves whilst noting that the MTFS for 2021/22 - 2023/24 has been balanced using windfall resources and reserves. Members and officers will need to continue to identify more effective ways of service delivery or cost reductions in order to reduce the reliance on reserves and ensure the Council's financial sustainability in the medium to long term.

## **Capital Programme**

The Council has identified estimated capital resources in the form of grants, receipts and revenue funding amounting to £6.3m, however a large proportion of this funding (£4.0m) is subject to the completion and receipt of funds in relation to land sales. This also includes £1m in windfall business rates growth income which it is proposed to transfer to capital. The schemes currently being progressed cover the replacement of the Council's Vehicle Fleet, disabled facilities grants (externally funded), repayment of debt, ICT provision, infrastructure to support our acquisition of smaller electric vehicles and the extension of the cemetery at Stapenhill.

Burton is one of a number of towns across the Country that has been given the opportunity to submit proposals to the Government for up to £25m of funding for regeneration as part of the Stronger Towns Fund. The Council is the lead authority and subject to government approval will continue to work closely with the Government, partners and the Board to develop and bring forward a business case, In addition to which the Council recently adopted the Uttoxeter Masterplan which provides a long term coherent vision for Uttoxeter as a town. We are committed to supporting the implementation of the plan and will develop and bring forward plans and business cases at the appropriate time

## **Conclusion**

Overall, I believe that this is a sound budget which recognises the Council's priorities and objectives. Despite significant uncertainty over future funding levels and the impact of the Covid-19 pandemic, the authority has been able to respond to the challenge positively, producing a balanced budget, which is both prudent and provides protection for front line services in line with our residents' priorities.

I would like to record formally my thanks to all those associated with it.

# Three Year Budget Summary

## 2021/22 - 2023/24



### Introduction

The scope of the Council's Medium Term Financial Strategy covers the period 2021/22 - 2023/24. It demonstrates that, despite significant uncertainty over future funding levels and the impact of the pandemic, the Council is financially sustainable over this period. Set out in the table below are the forecast budgets at summary level for 2021/22 to 2023/24, along with the key assumptions that have been made on a prudent basis. The Budget for 2021/22 onwards has been balanced by taking into account the use of windfall business rates monies and reserves. The Budget is presented based on central or mid-case assumptions, however due to the level of uncertainty that currently exists in relation to the COVID-19 Pandemic this table also demonstrates the position if the budget was based on more optimistic or pessimistic assumptions. The use of reserves can only be a short term measure and further savings or additional income will need to be identified in the medium term to long term to maintain financial sustainability.

### Key Budget Assumptions

The budget for 2021/22 to 2023/24 assumes:

- Pay awards - Freeze for 2021/22, with increases for those with annual salaries below £24k (subject to national negotiations), CPI there afterwards.
- Pension increases following triennial revaluation,
- Staffing vacancy factor of 2% included.
- Formula funding as per settlement notification 2021/22, baseline funding level (including indexation) for 2021/22 onwards.
- A 97.5% council tax collection rate
- Reduced tax base of 1.3% for 2021/22 reflecting increased demand for council tax support, lower collection rate and increased exemptions.
- Interest rates on investments 0.1% rising to 0.25% by 2023/24.
- Council tax increases as per table 5 above.
- New Homes Bonus – only remaining legacy payments from existing scheme (£1.4m 2021/22, £0.5m 2022/23) assumed in the budget.
- Contingency - A one-off volatility provision of £150k for 2021-22 and Covid-19 Provision of £1.3m for 2021/22 reducing to £0.7m by 2022/23

	2021/2022 Budget Mid Case	2022/2023 Budget	2023/2024 Budget	2021/2022 Budget Optimistic	2021/2022 Budget Pessimistic
	£'000	£'000	£'000	£'000	£'000
<b>Total Revenue Budget</b>	<b>13,371</b>	<b>14,215</b>	<b>15,080</b>	<b>12,721</b>	<b>14,175</b>
Retained Business Rates	(3,365)	(3,416)	(3,481)	(3,908)	(3,365)
Covid-19 Financial Support	(931)	(18)	(18)	(872)	(1,030)
Lower Tier Support Grant	(615)	-	-	(615)	(615)
Council Tax (Surplus) / Deficit	(36)	18	18	(36)	(36)
Support (from) / to Reserves/ Windfall Business Rates	(1,078)	(3,168)	(3,591)	56	(1,783)
<b>Net Revenue Budget after estimated COVID Funding</b>	<b>7,346</b>	<b>7,631</b>	<b>8,008</b>	<b>7,346</b>	<b>7,346</b>
Special Expenses	(441)	(441)	(441)	(441)	(441)
<b>To be raised from Council Tax</b>	<b>6,905</b>	<b>7,190</b>	<b>7,567</b>	<b>6,905</b>	<b>6,905</b>
Council Tax Increase (Band D)	£5	£5	£5	£5	£5



## Budget Summary 2021/22 - 2022/23

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£'000		£'000	£'000
12,077	<b>Service Budgets</b>	13,226	13,917
(1,053)	<b>Corporate Budgets</b>	145	298
11,024	<b>Total Revenue Budget</b>	13,371	14,215
-	Covid-19 Support Grant	(645)	-
-	Covid-19 LCTS Support	(134)	-
-	Covid-19 Income Support Compensation (estimate)	(122)	-
-	Covid-19 Taxation Support (estimate)	(30)	(18)
11,024	<b>Total Revenue Budget after estimated COVID-19 Funding</b>	12,440	14,197
(3,524)	Business Rates Retained	(3,365)	(3,416)
(215)	Business Rates - Pool Windfall	-	-
-	Lower Tier Support Grant	(615)	-
(86)	Council Tax (Surplus) / Deficit	(36)	18
60	Support (from) / to Reserves / Windfall Business Rates	(1,078)	(3,168)
7,259	<b>Net Revenue Budget</b>	7,346	7,631
(453)	Special Expenses	(441)	(441)
6,806	<b>To be Raised from Council Tax</b>	6,905	7,190
38,389	Tax Base	37,875	38,389
£177.30	<b>Tax Rate for a Band D Property</b>	£182.30	£187.30

Major Precepting Authorities - 2021/22		£
Staffordshire County Council Precept (incl Social Care Precept)	51,533,483	
Staffordshire County Council Tax Rate	37,875.0	1,360.62
Staffordshire Commissioner (Fire and Rescue) Precept	2,983,793	
Staffordshire Commissioner (Fire and Rescue) Tax Rate	37,875.0	78.78
Staffordshire Commissioner (Police and Crime) Precept	9,035,839	
Staffordshire Commissioner (Police and Crime) Tax Rate	37,875.0	238.57
Staffordshire County/Fire/Police Tax Rate		<u>1,677.97</u>

## Budget Summary 2021/22 - 2022/23

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
393	Arts, Brewhouse and Functions	403	413
1,401	Community and Open Spaces	1,393	1,430
438	Corporate Management Team	431	438
875	Corporate and Commercial	879	892
86	Cultural Services - Marketing	86	86
116	Enterprise	169	175
3,887	Environment	4,126	4,502
470	Environmental Health	501	512
966	Financial Services and Capital Financing	1,130	1,146
311	Housing	309	313
1,913	Human Resources, Payments & Pensions	2,049	2,352
425	IT and Printing	419	423
(430)	Legal and Asset Management	(418)	(412)
664	Leisure Services	498	322
84	Licensing and Enforcement	92	98
15	Markets	17	19
46	Planning and Land Charges	42	59
417	Revenues, Benefits and Customer Contacts	1,100	1,149
(1,053)	Corporate Budgets	145	298
<b>11,024</b>	<b>Total Revenue Budget</b>	<b>13,371</b>	<b>14,215</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
10,743	Employees	10,907	11,339
2,542	Premises-Related Expenditure	2,555	2,587
1,508	Transport-Related Expenditure	1,403	1,131
3,056	Supplies & Services	3,184	2,914
1,493	Third Party Payments	1,376	1,429
18,141	Transfer Payments	20,413	19,818
809	Capital Charges	1,295	2,007
0	COVID-19 Income and Expenditure Provision	1,330	759
(27,268)	Income	(29,092)	(27,769)
<b>11,024</b>	<b>Total Revenue Budget</b>	<b>13,371</b>	<b>14,215</b>

# TAX RATES FOR A BAND D PROPERTY 2021/22



PARISH	TAX BASE	PARISH PRECEPT	PARISH TAX RATE	SPECIAL EXPENSE	SPECIAL EXPENSE TAX RATE	E.S.B.C TAX RATE	STAFFS C.C./ POLICE/ FIRE TAX RATE	TOTAL TAX RATE
		£	(1) £	£	(2) £	(3) £	(4) £	(1 to 4) £
Abbots Bromley	811.9	26,500.00	32.64	0	0.00	182.30	1,677.97	1,892.91
Anglesey	1,602.8	30,000.00	18.72	27,858	17.38	182.30	1,677.97	1,896.37
Anslow	350.8	9,778.00	27.87	0	0.00	182.30	1,677.97	1,888.14
Barton under Needwood	1,942.7	63,875.98	32.88	8,387	4.32	182.30	1,677.97	1,897.47
Blithfield	137.4	4,664.00	33.94	0	0.00	182.30	1,677.97	1,894.21
Branston	2,754.8	57,107.00	20.73	26,999	9.80	182.30	1,677.97	1,890.80
Brizlincote	1,882.0	14,623.14	7.77	42,663	22.67	182.30	1,677.97	1,890.71
Burton	1,133.4	6,349.00	5.60	13,160	11.61	182.30	1,677.97	1,877.48
Croxden	110.6	5,449.81	49.27	0	0.00	182.30	1,677.97	1,909.54
Denstone	422.3	15,500.00	36.70	0	0.00	182.30	1,677.97	1,896.97
Draycott in the Clay	345.0	20,020.00	58.03	698	2.02	182.30	1,677.97	1,920.32
Dunstall	87.7	1,645.25	18.76	0	0.00	182.30	1,677.97	1,879.03
Ellastone	156.6	7,255.00	46.33	0	0.00	182.30	1,677.97	1,906.60
Hanbury	213.9	8,435.00	39.43	403	1.88	182.30	1,677.97	1,901.58
Hoar Cross	105.8	6,150.00	58.13	0	0.00	182.30	1,677.97	1,918.40
Hornglow and Eton	3,617.0	37,351.00	10.33	63,557	17.57	182.30	1,677.97	1,888.17
Kingstone	256.4	14,138.00	55.14	203	0.79	182.30	1,677.97	1,916.20
Leigh	428.3	10,056.00	23.48	0	0.00	182.30	1,677.97	1,883.75
Marchington	505.0	29,057.70	57.54	502	0.99	182.30	1,677.97	1,918.80
Mayfield	478.5	11,024.54	23.04	2,696	5.63	182.30	1,677.97	1,888.94
Newborough	221.2	14,654.73	66.25	0	0.00	182.30	1,677.97	1,926.52
Okeover	32.0	0.00	0.00	0	0.00	182.30	1,677.97	1,860.27
Outwoods	1,088.8	13,200.00	12.12	1,976	1.81	182.30	1,677.97	1,874.20
Ramshorn	20.8	0.00	0.00	0	0.00	182.30	1,677.97	1,860.27
Rocester	488.8	21,443.88	43.87	2,695	5.51	182.30	1,677.97	1,909.65
Rolleston on Dove	1,352.8	73,100.00	54.04	1,846	1.36	182.30	1,677.97	1,915.67
Shobnall	1,878.1	33,862.00	18.03	7,371	3.92	182.30	1,677.97	1,882.22
Stanton	108.4	1,450.00	13.38	0	0.00	182.30	1,677.97	1,873.65
Stapenhill	1,957.2	17,849.66	9.12	35,826	18.30	182.30	1,677.97	1,887.69
Stretton	3,214.9	198,837.00	61.85	27,599	8.58	182.30	1,677.97	1,930.70
Tatenhill and Rangemore	346.7	28,500.00	82.20	0	0.00	182.30	1,677.97	1,942.47
Tutbury	1,354.9	45,741.42	33.76	23,697	17.49	182.30	1,677.97	1,911.52
Uttoxeter Rural	673.8	31,857.00	47.28	0	0.00	182.30	1,677.97	1,907.55
Uttoxeter Town	4,368.7	270,691.00	61.96	88,945	20.36	182.30	1,677.97	1,942.59
Winshill	2,389.2	63,003.20	26.37	60,793	25.44	182.30	1,677.97	1,912.08
Wootton	62.1	1,500.00	24.15	0	0.00	182.30	1,677.97	1,884.42
Wychnor	51.1	0.00	0.00	0	0.00	182.30	1,677.97	1,860.27
Yoxall	922.6	27,867.00	30.20	2,810	3.05	182.30	1,677.97	1,893.52
	<b>37,875.0</b>	<b>1,222,536.31</b>		<b>440,684</b>				

# Arts, Brewhouse and Functions



2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
42,621	Arts Development and Programmes	47,136	47,287
260,385	Brewhouse Arts Centre	265,892	272,788
89,652	Burton Town Hall	89,740	92,582
<b>392,658</b>	<b>Arts, Brewhouse and Functions</b>	<b>402,768</b>	<b>412,657</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
485,502	Employees	486,020	494,799
134,973	Premises-Related Expenditure	135,737	136,663
814	Transport-Related Expenditure	814	814
130,862	Supplies & Services	139,690	139,874
(359,493)	Income	(359,493)	(359,493)
<b>392,658</b>	<b>Arts, Brewhouse and Functions</b>	<b>402,768</b>	<b>412,657</b>

2020/21	Employees	2021/22
14.4	FTE's	14.4

# Arts Development and Programmes



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
9,262	Employees	9,277	9,428
49,200	Supplies & Services	53,700	53,700
(15,841)	Income	(15,841)	(15,841)
<b>42,621</b>	<b>Arts Development and Programmes</b>	<b>47,136</b>	<b>47,287</b>

## Budget

Holder: Chloe Brown

## Telephone

Extension: 1515

### About the Service:

The Brewhouse arts development programme provides a range of accessible and diverse participatory creative activities for the whole community of East Staffordshire. The programme supports the artistic activity and professional shows delivered within the Brewhouse and aims to raise the profile of the Brewhouse across the borough, particularly with harder to reach communities, new audiences and children and young people. The Arts programme also provides an opportunity for the Brewhouse to deliver a number of partnership projects across the borough such as the Burton Children's Festival.

### Major Changes from 2020/21 Budget:

A £5K Arts Grant budget has been transferred from Health and Leisure Grants.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.36	Net	0.39	0.39

# Brewhouse Arts Centre



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
268,511	Employees	268,723	273,636
65,939	Premises-Related Expenditure	66,581	67,089
814	Transport-Related Expenditure	814	814
37,342	Supplies & Services	39,725	39,827
(115,308)	Income	(115,308)	(115,308)
<b>257,298</b>	<b>Brewhouse Arts Centre</b>	<b>260,535</b>	<b>266,058</b>
47,360	Employees	49,630	51,003
25,000	Supplies & Services	25,000	25,000
(69,273)	Income	(69,273)	(69,273)
<b>3,087</b>	<b>Brewhouse Cafe/Bar</b>	<b>5,357</b>	<b>6,730</b>
13,000	Employees	13,000	13,000
1,000	Supplies & Services	1,000	1,000
(14,000)	Income	(14,000)	(14,000)
<b>0</b>	<b>Project WIRED</b>	<b>0</b>	<b>0</b>
<b>260,385</b>	<b>Brewhouse Arts Centre</b>	<b>265,892</b>	<b>272,788</b>

## Budget

Holder: Chloe Brown

## Telephone

Extension: 1515

## About the Service:

The Brewhouse Arts Centre is used extensively to accommodate rehearsals, meetings and events covering all aspects of the arts. An extensive programme is delivered consisting of: professional and amateur theatre productions, cinema, community workshops, gallery exhibitions, multi media workshops and corporate events. The Brewhouse team work in close partnership with external arts organisations, schools, the public sector and businesses.

## Major Changes from 2020/21 Budget:

The Council anticipates an impact on this budget during the COVID-19 Pandemic and as such a central provision has been made for potential additional expenditure and loss of income. This provision is held within corporate budgets.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.17	Net	2.22	2.28

# Burton Town Hall



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
147,369	Employees	145,390	147,732
69,034	Premises-Related Expenditure	69,156	69,574
18,320	Supplies & Services	20,265	20,347
(145,071)	Income	(145,071)	(145,071)
<b>89,652</b>	<b>Burton Town Hall</b>	<b>89,740</b>	<b>92,582</b>

## Budget

Holder: Cheryl Maxim

## Telephone

Extension: 1549

### About the Service:

Burton Town Hall has a number of rooms available for events, classes, celebrations; and is hired on a regular basis by a wide range of groups and organisations. The events can vary from small fitness classes to large scale 5 day beer festivals. The venue is licensed for civil ceremonies and also hosts a large number of wedding receptions/celebrations in the Main Hall.

### Major Changes from 2020/21 Budget:

The Council anticipates an impact on this budget during the COVID-19 Pandemic and as such a central provision has been made for potential additional expenditure and loss of income. This provision is held within corporate budgets.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.75	Net	0.75	0.77

# Community and Open Spaces

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
(789,578)	Car Parks Income	(799,627)	(794,252)
(14,187)	Cemeteries	(16,926)	(19,154)
307,234	Community and Civil Enforcement	297,306	304,966
18,057	Community Centres	18,222	18,287
21,750	Councillors Community Fund	21,750	21,750
335,560	Facilities and Health and Safety	338,353	342,862
43,752	Horticultural Centre	44,686	45,888
1,398,084	Open Spaces	1,406,914	1,425,828
33,040	Partnerships	33,274	33,748
38,086	Social Regeneration	19,672	19,981
10,164	Tourism	29,771	30,084
<b>1,401,962</b>	<b>Community and Open Spaces</b>	<b>1,393,395</b>	<b>1,429,988</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
719,263	Employees	724,743	740,546
2,026,061	Premises-Related Expenditure	2,046,564	2,073,911
22,150	Transport-Related Expenditure	25,087	27,277
346,730	Supplies & Services	322,911	323,064
(1,712,242)	Income	(1,725,910)	(1,734,810)
<b>1,401,962</b>	<b>Community and Open Spaces</b>	<b>1,393,395</b>	<b>1,429,988</b>

2020/21	Employees	2021/22
22.2	FTE's	22.1



# Car Parks Income



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
376,144	Premises-Related Expenditure	377,455	382,796
160,992	Supplies & Services	149,532	149,566
(1,326,714)	Income	(1,326,614)	(1,326,614)
<b>(789,578)</b>	<b>Car Parks Income</b>	<b>(799,627)</b>	<b>(794,252)</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The provision of off street parking within the district in the form of 15 car parks in Burton, Uttoxeter and Tutbury, although only 13 of them are enforceable. The car parks are patrolled by Community & Civil Enforcement Officers to enforce off street parking regulations. These costs are shown in the Community & Civil Enforcement section. Equally the cost of maintenance is held within the open space budget.

### Major Changes from 2020/21 Budget:

Supplies and services have decreased following the initial set up costs in 2020-21 of an app based parking payment system. The Council anticipates an impact on this budget during the COVID-19 Pandemic and as such a central provision has been made for potential additional expenditure and loss of income. This provision is held within corporate budgets.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(6.59)	Net	(6.68)	(6.63)

# Cemeteries

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
61,085	Employees	62,147	63,430
149,138	Premises-Related Expenditure	150,933	153,213
1,092	Transport-Related Expenditure	2,236	3,358
4,700	Supplies & Services	4,700	4,700
(230,202)	Income	(236,942)	(243,855)
<b>(14,187)</b>	<b>Cemeteries</b>	<b>(16,926)</b>	<b>(19,154)</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The cemeteries service provides for the dignified burial of deceased persons. There is an on-site presence at Stapenhill cemetery to ensure a high quality service to bereaved families.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(0.12)	Net	(0.14)	(0.16)

# Community and Civil Enforcement



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
279,289	Employees	283,451	291,257
420	Premises-Related Expenditure	420	420
9,955	Transport-Related Expenditure	10,522	10,354
22,070	Supplies & Services	7,413	7,435
(4,500)	Income	(4,500)	(4,500)
<b>307,234</b>	<b>Community and Civil Enforcement</b>	<b>297,306</b>	<b>304,966</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

Community and Civil Enforcement comprises a multi-skilled team dealing with a wide range of issues to help improve local environmental quality. The team applies a mix of engagement, education and enforcement to deal with issues such as inconsiderate parking, littering, dog fouling and a range of other enviro-crimes and anti-social behaviour.

### Major Changes from 2020/21 Budget:

Supplies and services have decreased following the purchase of new handheld devices for the CCE Officers and the accompanying software in 2020-21.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.57	Net	2.48	2.55

# Community Centres



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
18,057	Premises-Related Expenditure	18,222	18,287
<b>18,057</b>	<b>Community Centres</b>	<b>18,222</b>	<b>18,287</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

The Council provides assistance towards repair and maintenance of various community centres throughout the Borough, in addition to providing insurance cover.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.15	Net	0.15	0.15

# Councillors Community Fund



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
21,750	Supplies & Services	21,750	21,750
<b>21,750</b>	<b>Councillors Community Fund</b>	<b>21,750</b>	<b>21,750</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

The Councillors Community Fund gives elected members the opportunity to financially support local community projects.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.18	Net	0.18	0.18

# Facilities and Health and Safety



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
8,180	Premises-Related Expenditure	8,203	8,212
6,000	Supplies & Services	6,000	6,000
<b>14,180</b>	<b>Oldfields Sports Centre</b>	<b>14,203</b>	<b>14,212</b>
159,729	Employees	158,763	161,285
148,567	Premises-Related Expenditure	149,112	149,770
4,003	Transport-Related Expenditure	5,229	6,465
9,681	Supplies & Services	11,646	11,730
(12,700)	Income	(12,700)	(12,700)
<b>309,280</b>	<b>Facilities Management</b>	<b>312,050</b>	<b>316,550</b>
12,100	Premises-Related Expenditure	12,100	12,100
<b>12,100</b>	<b>Voluntary Organisation Premises</b>	<b>12,100</b>	<b>12,100</b>
<b>335,560</b>	<b>Facilities and Health and Safety</b>	<b>338,353</b>	<b>342,862</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Facilities Management team provides support services and physical resources to all teams within the Council. The team provide a clean and safe environment for employees, customers and partners. It also ensures statutory inspections are carried out for all buildings within their remit and for those of other managers when requested. In addition to which the team also manages and advises on energy use, legionella, asbestos, fire systems. Health & Safety provide support and guidance for all Council teams and functions ensuring the Council is up to date with all legislation and regulation. This enables all staff, members and visitors to remain safe when using Council services and facilities.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.80	Net	2.83	2.86

# Horticultural Centre



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
63,092	Premises-Related Expenditure	64,016	65,218
26,176	Supplies & Services	26,186	26,186
(45,516)	Income	(45,516)	(45,516)
<b>43,752</b>	<b>Horticultural Centre</b>	<b>44,686</b>	<b>45,888</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Horticultural Centre provides a focus for volunteers and community engagement in the Council's parks and green spaces. The Horticultural Centre is hoping to restart working with volunteer groups to provide mental and physical activities to improve well being. Plants from the Horticulture Centre are at the centre of floral displays across the borough.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.37	Net	0.37	0.38

# Open Spaces



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
153,094	Employees	153,204	156,313
1,250,363	Premises-Related Expenditure	1,266,103	1,283,895
5,500	Transport-Related Expenditure	5,500	5,500
81,737	Supplies & Services	81,745	81,745
(92,610)	Income	(99,638)	(101,625)
<b>1,398,084</b>	<b>Open Spaces</b>	<b>1,406,914</b>	<b>1,425,828</b>
<b>1,398,084</b>	<b>Open Spaces</b>	<b>1,406,914</b>	<b>1,425,828</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

There are approximately 380 hectares of open spaces across the Borough, ranging from historic formal parks such as Stapenhill Gardens , playing fields and community parks to small patches of greenery provided to soften the urban landscape.

### Major Changes from 2020/21 Budget:

Premises costs have increased due to inflation on the grounds maintenance contract. The income budget for Highways grass cutting has been uplifted in line with the estimated service recharge to Staffordshire County Council.

2020/21	Cost of Service (per resident)	2021/22	2022/23
11.67	Net	11.75	11.91



# Partnerships



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
29,180	Employees	29,414	29,888
400	Transport-Related Expenditure	400	400
3,460	Supplies & Services	3,460	3,460
<b>33,040</b>	<b>Partnerships</b>	<b>33,274</b>	<b>33,748</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Partnership Team work collaboratively with internal and external partners to deliver the Local Strategic Partnership agenda. Partners include Staffordshire Police, Staffordshire Fire and Rescue Service, Queen's Hospital and the Clinical Commissioning Group amongst many others.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.28	Net	0.28	0.28

# Social Regeneration



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
36,886	Employees	19,072	19,381
1,200	Transport-Related Expenditure	600	600
0	Supplies & Services	0	0
<b>38,086</b>	<b>Social Regeneration</b>	<b>19,672</b>	<b>19,981</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

Social Regeneration aims to support community groups in advancing the needs of local neighbourhoods through connecting communities, as appropriate.

### Major Changes from 2020/21 Budget:

Budgets have been re-allocated to support the Tourism function.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.32	Net	0.16	0.17

# Tourism



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
0	Employees	18,692	18,992
0	Transport-Related Expenditure	600	600
10,164	Supplies & Services	10,479	10,492
<b>10,164</b>	<b>Tourism</b>	<b>29,771</b>	<b>30,084</b>

## Budget

Holder: Mike Hovers

## Telephone

Extension: 1776

### About the Service:

The Council has worked with partner organisations including the National Forest and Destination Staffordshire for a number of years to support Tourism activities and initiatives in the Borough and surrounding areas. The service has an action plan to highlight and develop opportunities within East Staffordshire as a Tourism Destination.

### Major Changes from 2020/21 Budget:

Budgets have been re-allocated to support the Tourism function.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.08	Net	0.25	0.25

# Corporate Management Team



2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 438,087	Corporate Management Team	£ 431,072	£ 438,003
<b>438,087</b>	<b>Corporate Management Team</b>	<b>431,072</b>	<b>438,003</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 434,490	Employees	£ 429,719	£ 436,650
16,069	Transport-Related Expenditure	14,059	14,059
6,528	Supplies & Services	5,169	5,169
(19,000)	Income	(17,875)	(17,875)
<b>438,087</b>	<b>Corporate Management Team</b>	<b>431,072</b>	<b>438,003</b>

2020/21	Employees	2021/22
3.6	FTE's	3.6

# Corporate Management Team



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
191,656	Employees	189,771	192,831
6,700	Transport-Related Expenditure	6,775	6,775
6,528	Supplies & Services	5,169	5,169
0	Income	(75)	(75)
<b>204,884</b>	<b>Chief Executive</b>	<b>201,640</b>	<b>204,700</b>
242,834	Employees	239,948	243,819
9,369	Transport-Related Expenditure	7,284	7,284
(19,000)	Income	(17,800)	(17,800)
<b>233,203</b>	<b>Heads of Service</b>	<b>229,432</b>	<b>233,303</b>
<b>438,087</b>	<b>Corporate Management Team</b>	<b>431,072</b>	<b>438,003</b>

## Budget

Holder: Andy O'Brien

## Telephone

Extension: 1300

## About the Service:

The Chief Executive is a key interface between staff, organisation, politicians and public and private sector partners; Principal policy advisor to the Council; The Head of the Council's Paid Service and corporate management team; and an ambassador for the whole authority. Heads of Service, as part of the Corporate Management Team support the Chief Executive in this role.

## Major Changes from 2020/21 Budget:

Employee budgets have been re-aligned due to the savings from the new insurance contract. A saving has been made in Supplies and Services following the cessation of the Local Government Chronicle subscription

2020/21	Cost of Service (per resident)	2021/22	2022/23
3.66	Net	3.60	3.66

# Corporate and Commercial

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
95,309	Committee Support	94,809	96,126
202,391	Elections	204,547	206,566
13,530	Emergency Planning	12,045	12,046
308,355	Members Allowances	307,167	311,743
255,215	Programmes and Transformation	259,931	265,430
<b>874,800</b>	<b>Corporate and Commercial</b>	<b>878,499</b>	<b>891,911</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
395,297	Employees	396,249	405,095
3,120	Premises-Related Expenditure	2,880	2,885
6,930	Transport-Related Expenditure	6,930	6,930
474,153	Supplies & Services	477,800	482,361
(4,700)	Income	(5,360)	(5,360)
<b>874,800</b>	<b>Corporate and Commercial</b>	<b>878,499</b>	<b>891,911</b>

2020/21	Employees	2021/22
9.3	FTE's	9.3

# Committee Support



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
82,281	Employees	81,762	83,073
1,000	Premises-Related Expenditure	1,000	1,000
250	Transport-Related Expenditure	250	250
14,278	Supplies & Services	15,157	15,163
(2,500)	Income	(3,360)	(3,360)
<b>95,309</b>	<b>Committee Support</b>	<b>94,809</b>	<b>96,126</b>

## Budget

**Holder:** Andrea Davies

## Telephone

**Extension:** 1306

### About the Service:

Committee Support provides support to elected Councillors and administers the committee process. The team also deals with corporate complaints and Freedom of Information Requests.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.80	Net	0.79	0.80

# Elections

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
30,091	Supplies & Services	30,291	30,299
<b>30,091</b>	<b>Council Elections</b>	<b>30,291</b>	<b>30,299</b>
111,025	Employees	112,896	114,902
2,120	Premises-Related Expenditure	1,880	1,885
280	Transport-Related Expenditure	280	280
61,075	Supplies & Services	61,200	61,200
(2,200)	Income	(2,000)	(2,000)
<b>172,300</b>	<b>Electoral Services</b>	<b>174,256</b>	<b>176,267</b>
<b>202,391</b>	<b>Elections</b>	<b>204,547</b>	<b>206,566</b>

## Budget

Holder: Nicola Gilligan

## Telephone

Extension: 1332

### About the Service:

Electoral Services produce the Register of Electors and prepare for all types of elections and referendums. Voter awareness is one of the main areas of ongoing improvement undertaken by the service, making sure all those eligible to vote are included on the register.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.69	Net	1.71	1.72



# Emergency Planning



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
1,516	Employees	0	0
12,014	Supplies & Services	12,045	12,046
<b>13,530</b>	<b>Emergency Planning</b>	<b>12,045</b>	<b>12,046</b>

## Budget

Holder: Andrea Davies

## Telephone

Extension: 1306

### About the Service:

Emergency Planning includes the provision of both emergency plans and business continuity plans to ensure the council fulfils its obligations under the Civil Contingencies Act 2004.

### Major Changes from 2020/21 Budget:

Employee costs reflect the cessation of actuarial strain contributions.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.11	Net	0.10	0.10

# Members Allowances



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
6,000	Employees	6,000	6,030
5,000	Transport-Related Expenditure	5,000	5,000
297,355	Supplies & Services	296,167	300,713
<b>308,355</b>	<b>Members Allowances</b>	<b>307,167</b>	<b>311,743</b>

## Budget

Holder: Andrea Davies

## Telephone

Extension: 1306

## About the Service:

Members are paid in accordance with the recommendations of the Independent Remuneration Panel which were approved by Council in March 2019.

## Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.57	Net	2.56	2.60

# Programmes and Transformation



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
194,475	Employees	195,591	201,090
1,400	Transport-Related Expenditure	1,400	1,400
21,340	Supplies & Services	24,940	24,940
<b>217,215</b>	<b>Programmes and Transformation</b>	<b>221,931</b>	<b>227,430</b>
38,000	Supplies & Services	38,000	38,000
<b>38,000</b>	<b>Christmas Decorations</b>	<b>38,000</b>	<b>38,000</b>
<b>255,215</b>	<b>Programmes and Transformation</b>	<b>259,931</b>	<b>265,430</b>

## Budget

Holder: James Abbott

## Telephone

Extension: 1244

### About the Service:

The Programmes and Transformation Team provides a range of central services to the Council including Corporate Programme and Project Management, performance management, and procurement. It provides policy support to the Corporate Management Team, and works proactively with other services within the Council to deliver increased value for money through best use of resources whilst improving customer service. The team is also responsible for communications (both internal and external), marketing and community engagement in addition to being custodian of the Local Land and Property Gazetteer. The Programmes and Transformation Team provides leadership and support to the Leisure Management Service and support the delivery of sport and leisure strategy.

### Major Changes from 2020/21 Budget:

Supplies and services includes newly acquired LLPG software.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.13	Net	2.17	2.22

# Cultural Services - Marketing



2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 85,683	Marketing	£ 85,559	£ 86,239
<b>85,683</b>	<b>Marketing (Cultural Services)</b>	<b>85,559</b>	<b>86,239</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 42,246	Employees	£ 42,122	£ 42,802
43,437	Supplies & Services	43,437	43,437
<b>85,683</b>	<b>Marketing (Cultural Services)</b>	<b>85,559</b>	<b>86,239</b>

2020/21	Employees	2021/22
1.0	FTE's	1.0

# Cultural Services - Marketing



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
42,246	Employees	42,122	42,802
43,437	Supplies & Services	43,437	43,437
<b>85,683</b>	<b>Cultural Services Marketing</b>	<b>85,559</b>	<b>86,239</b>
<b>85,683</b>	<b>Marketing</b>	<b>85,559</b>	<b>86,239</b>

## Budget

Holder: Nathan Gallagher

## Telephone

Extension: 1102

## About the Service:

The Marketing Function aims to develop ESBC's Cultural Services and its venues through a strategic approach to satisfying customer demands and prompting services to local residents with the aim of increasing attendances and revenue. This function is responsible for marketing planning, research, branding, promotional campaigns and advertising and monitoring and evaluation, whilst working alongside customer services and communications colleagues to deliver successful services.

## Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.72	Net	0.71	0.72

# Enterprise

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 116,241	Enterprise	£ 169,008	£ 175,109
<b>116,241</b>	<b>Enterprise</b>	<b>169,008</b>	<b>175,109</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 96,729	Employees	£ 141,470	£ 146,570
3,000	Transport-Related Expenditure	3,000	3,000
25,512	Supplies & Services	25,538	25,539
(9,000)	Income	(1,000)	0
<b>116,241</b>	<b>Enterprise</b>	<b>169,008</b>	<b>175,109</b>

2020/21	Employees	2021/22
2.4	FTE's	3.6

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
96,729	Employees	141,470	146,570
3,000	Transport-Related Expenditure	3,000	3,000
25,512	Supplies & Services	25,538	25,539
(9,000)	Income	(1,000)	0
<b>116,241</b>	<b>Enterprise</b>	<b>169,008</b>	<b>175,109</b>
<b>116,241</b>	<b>Enterprise</b>	<b>169,008</b>	<b>175,109</b>

## Budget

**Holder:** Thomas Deery

## Telephone

**Extension:** 1664

### About the Service:

The Enterprise team is responsible for promoting local economic growth and prosperity, working with the Local Enterprise Partnerships, and supporting the regeneration of the Borough. To achieve this, the team delivers support and advice to businesses, promotes the Borough as a location for inward investment, and works to attract external funding for regeneration. This also involves facilitating the delivery of affordable housing on brownfield sites, enhancing some of the areas environmental assets, and working in partnership to deliver economic growth through the Towns Fund allocation for Burton upon Trent.

### Major Changes from 2020/21 Budget:

Additional staffing resource has been committed to drive forward future economic development plans for the Borough. Following Brexit, no income is being shown from schemes whose source funding originated from the EU.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.97	Net	1.41	1.46

# Environment

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
50,241	Building Consultancy	48,183	49,432
143,817	Council Depot	98,672	99,153
56,138	Land Drainage	56,841	58,190
145,202	Public Conveniences	150,511	151,153
1,012,981	Street Cleaning	1,103,884	1,159,737
2,478,833	Waste Collection	2,668,278	2,983,889
<b>3,887,212</b>	<b>Environment</b>	<b>4,126,369</b>	<b>4,501,554</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
2,790,671	Employees	2,766,565	2,816,182
191,372	Premises-Related Expenditure	189,839	191,622
1,409,785	Transport-Related Expenditure	1,312,652	1,033,177
232,531	Supplies & Services	236,798	236,442
1,002,010	Third Party Payments	1,022,526	1,232,002
0	Capital Charges	256,252	615,008
<b>(1,739,157)</b>	<b>Income</b>	<b>(1,658,263)</b>	<b>(1,622,879)</b>
<b>3,887,212</b>	<b>Environment</b>	<b>4,126,369</b>	<b>4,501,554</b>

2020/21	Employees	2021/22
83.0	FTE's	82.2



# Building Consultancy



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
223,309	Employees	223,356	228,265
5,000	Premises-Related Expenditure	5,000	5,000
13,306	Transport-Related Expenditure	13,306	13,306
67,396	Supplies & Services	67,397	67,397
(258,770)	Income	(260,876)	(264,536)
<b>50,241</b>	<b>Building Consultancy</b>	<b>48,183</b>	<b>49,432</b>

## Budget

**Holder:** Paul Farrer

## Telephone

**Extension:** 1599

### About the Service:

Responsible for the implementation of Building Regulations across the Borough (and outside the Borough in respect of partnership work) in order to ensure the health, safety and welfare of people in and about buildings. The provision of certain aspects of the service are required to be self financing (from fee income) over any rolling 3 year period as accounted for in the Building Control Fee Earning Account. The team is also responsible for the enforcement of Building Regulations, dealing with dangerous structures and can provide disabled access advice to both internal and external clients. In addition the service deals with the street naming and numbering of all new developments.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.42	Net	0.40	0.41

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
49,278	Employees	6,950	7,074
88,279	Premises-Related Expenditure	85,834	86,160
645	Transport-Related Expenditure	256	263
4,165	Supplies & Services	4,182	4,206
<b>142,367</b>	<b>Millers Lane Depot</b>	<b>97,222</b>	<b>97,703</b>
45,373	Employees	27,290	27,726
4,627	Supplies & Services	7,710	7,274
(50,000)	Income	(35,000)	(35,000)
<b>0</b>	<b>Staffordshire Waste Project</b>	<b>0</b>	<b>0</b>
1,450	Premises-Related Expenditure	1,450	1,450
<b>1,450</b>	<b>Uttoxeter Depot (ex Trentforce premises)</b>	<b>1,450</b>	<b>1,450</b>
<b>143,817</b>	<b>Council Depot</b>	<b>98,672</b>	<b>99,153</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

The Millers Lane Depot houses the administration staff for the Environment Service, the Community and Civil Enforcement Team, the Licensing Team and the Enforcement Team. There is also provision at the depot for overnight parking of the Council's vehicle fleet when not in use. In addition to the above, there is a small stores facility.

### Major Changes from 2020/21 Budget:

Employee budgets have been re-aligned over the service following the restructure of the transport and operations functions at the Depot. A decreased contribution from partner authorities at the Staffordshire Waste Project is due to a reduction in related staff hours.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.20	Net	0.82	0.83

# Land Drainage



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
14,761	Employees	14,674	14,870
40,349	Premises-Related Expenditure	41,129	42,268
500	Transport-Related Expenditure	500	500
528	Supplies & Services	538	552
<b>56,138</b>	<b>Land Drainage</b>	<b>56,841</b>	<b>58,190</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

Responsible for the regular maintenance and upgrade of a number of drainage assets which help prevent localised flooding. The Council is also responsible for a permanent pumping station and the deployment of an emergency pump during severe weather, liaising with the Environment Agency and Severn Trent Water as necessary.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.47	Net	0.47	0.49

# Public Conveniences



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
70,778	Employees	74,168	75,412
56,294	Premises-Related Expenditure	56,426	56,744
11,017	Transport-Related Expenditure	12,804	11,884
7,113	Supplies & Services	7,113	7,113
<b>145,202</b>	<b>Public Conveniences</b>	<b>150,511</b>	<b>151,153</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

Public conveniences are provided throughout the Borough.

### Major Changes from 2020/21 Budget:

Employee budgets have been re-aligned following the restructure of the transport and operations functions at the Depot.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.21	Net	1.26	1.26

# Street Cleaning



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
779,567	Employees	790,751	805,285
276,112	Transport-Related Expenditure	290,928	241,417
28,842	Supplies & Services	28,839	28,839
1,460	Third Party Payments	1,460	1,460
0	Capital Charges	65,578	157,388
(73,000)	Income	(73,672)	(74,652)
<b>1,012,981</b>	<b>Street Cleaning</b>	<b>1,103,884</b>	<b>1,159,737</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

The Council provides an in-house street cleansing service across the Borough and is responsible for keeping the streets and public open spaces free from litter and waste. They undertake a number of duties including litter picking, mechanical road and footway sweeping, maintaining and emptying litter bins, bulky waste collections and removing graffiti and fly posting. Street cleansing work is also undertaken for private bodies for which a charge is made.

### Major Changes from 2020/21 Budget:

Employee budgets have been re-aligned following the restructure of the transport and operations functions at the Depot. Transport related expenses reflect the outcome of the fleet procurement exercise (part year impact 2021/22) and a subsequent re-alignment of budget. The procurement of the vehicles has resulted in a capital charge.

2020/21	Cost of Service (per resident)	2021/22	2022/23
8.46	Net	9.22	9.68

# Waste Collection



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
1,002,916	Employees	1,010,626	1,028,233
475,911	Transport-Related Expenditure	597,729	447,999
78,757	Supplies & Services	78,757	78,757
969,808	Third Party Payments	989,740	1,199,216
0	Capital Charges	125,708	301,700
(1,193,548)	Income	(1,121,435)	(1,076,393)
<b>1,333,844</b>	<b>Recycling</b>	<b>1,681,125</b>	<b>1,979,512</b>
554,294	Employees	563,414	572,932
570,430	Transport-Related Expenditure	339,938	273,685
36,753	Supplies & Services	37,912	37,954
0	Capital Charges	54,061	129,747
<b>1,161,477</b>	<b>Refuse Collection</b>	<b>995,325</b>	<b>1,014,318</b>
50,395	Employees	55,336	56,385
61,864	Transport-Related Expenditure	57,191	44,123
4,350	Supplies & Services	4,350	4,350
30,742	Third Party Payments	31,326	31,326
0	Capital Charges	10,905	26,173
(163,839)	Income	(167,280)	(172,298)
<b>(16,488)</b>	<b>Trade Waste Recycling</b>	<b>(8,172)</b>	<b>(9,941)</b>
<b>2,478,833</b>	<b>Waste Collection</b>	<b>2,668,278</b>	<b>2,983,889</b>

## Budget

Holder: Paul Farrer

## Telephone

Extension: 1599

### About the Service:

An alternate weekly collection service for refuse and recycling is provided, collecting organic waste, dry recyclables and residual waste from domestic properties. In respect of Recycling, income is received from market sales and from Staffordshire County Council in the form of recycling credits. A chargeable commercial waste service is also provided to local businesses.

### Major Changes from 2020/21 Budget:

Employee budgets have been re-aligned following the restructure of the transport and operations functions at the Depot. Transport related expenditure reflects the outcome of the fleet procurement exercise (part year impact 2021/22) and has been re-aligned within the service. The procurement of the vehicles has resulted in a capital charge. Third party payments have increased based on estimated tonnages and income budgets have been adjusted to reflect the estimated tonnages and the reduced rates for recycling credits.

2020/21	Cost of Service (per resident)	2021/22	2022/23
20.70	Net	22.28	24.92

# Environmental Health

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
6,462	Animal Control	6,317	6,317
388,623	Environmental Health	410,373	420,266
74,854	Housing Standards	83,898	85,534
<b>469,939</b>	<b>Environmental Health</b>	<b>500,588</b>	<b>512,117</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
483,712	Employees	502,693	504,165
300	Premises-Related Expenditure	300	300
10,893	Transport-Related Expenditure	10,893	10,893
109,010	Supplies & Services	90,774	89,697
3,500	Transfer Payments	3,500	3,500
(137,476)	Income	(107,572)	(96,438)
<b>469,939</b>	<b>Environmental Health</b>	<b>500,588</b>	<b>512,117</b>

2020/21	Employees	2021/22
12.6	FTE's	12.9

# Animal Control



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
15,102	Supplies & Services	15,107	15,107
(8,640)	Income	(8,790)	(8,790)
<b>6,462</b>	<b>Animal Control</b>	<b>6,317</b>	<b>6,317</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

## About the Service:

The core activity in this area is the collection and kennelling of stray dogs, the baiting of sewers plus associated animal welfare services.

## Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.05	Net	0.05	0.05



# Environmental Health



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
374,020	Employees	392,349	402,226
300	Premises-Related Expenditure	300	300
8,609	Transport-Related Expenditure	8,609	8,609
33,174	Supplies & Services	36,805	36,821
3,500	Transfer Payments	3,500	3,500
(30,980)	Income	(31,190)	(31,190)
<b>388,623</b>	<b>Environmental Health</b>	<b>410,373</b>	<b>420,266</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

### About the Service:

The Environmental Health section deals with Food Safety, Health and Safety, Pollution and Public Health regulatory functions. The section is charged with carrying out the Council's duty to inspect business premises and other aligned activities in order to ensure legal compliance across a whole range of activities including food preparation, manufacture, supply and sale; the management of workplace health and safety; the control of communicable disease; the control of industrial emissions to air; the monitoring of local air quality; a key advisor on the redevelopment of land in respect of likely contamination, plus noise and air quality impacts; noise and general nuisance investigation; sampling the integrity of private water supplies and a central co-ordinating function for climate change and sustainability within the Council.

### Major Changes from 2020/21 Budget:

Additional resources (staffing and supplies and services) have been committed to support the delivery of the approved climate change action plan.

2020/21	Cost of Service (per resident)	2021/22	2022/23
3.25	Net	3.43	3.51

# Housing Standards



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
109,692	Employees	110,344	101,939
2,284	Transport-Related Expenditure	2,284	2,284
60,734	Supplies & Services	38,862	37,769
(97,856)	Income	(67,592)	(56,458)
<b>74,854</b>	<b>Housing Standards</b>	<b>83,898</b>	<b>85,534</b>

## Budget

Holder: Rachel Liddle

## Telephone

Extension: 1838

### About the Service:

This service is responsible for housing enforcement, licensing, advice and information, as well as the provision of Disabled Facilities Grants and discretionary assistance.

### Major Changes from 2020/21 Budget:

Changes reflect the variable nature of the work involved with the licensing of Houses in Multiple Occupation and Approved Landlords which are funded from the fees charged.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.63	Net	0.70	0.71

# Financial Services and Capital Financing

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
121,620	Audit	128,245	128,245
352,633	Capital Finance	491,011	485,030
491,790	Financial Management Unit	510,476	532,174
<b>966,043</b>	<b>Financial Services</b>	<b>1,129,732</b>	<b>1,145,449</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
398,891	Employees	412,911	433,948
600	Transport-Related Expenditure	600	600
183,179	Supplies & Services	191,309	192,669
61,620	Third Party Payments	62,805	62,805
808,989	Capital Charges	1,038,886	1,392,100
(487,236)	Income	(576,779)	(936,673)
<b>966,043</b>	<b>Financial Services</b>	<b>1,129,732</b>	<b>1,145,449</b>

2020/21	Employees	2021/22
9.8	FTE's	9.8

# Audit



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
61,620	Third Party Payments	62,805	62,805
<b>61,620</b>	<b>Internal Audit</b>	<b>62,805</b>	<b>62,805</b>
60,000	Supplies & Services	65,440	65,440
<b>60,000</b>	<b>External Audit</b>	<b>65,440</b>	<b>65,440</b>
<b>121,620</b>	<b>Audit</b>	<b>128,245</b>	<b>128,245</b>

## Budget

**Holder:** Lisa Turner

## Telephone

**Extension:** 1399

### About the Service:

Internal Audit provides the organisation with an opinion on the level of assurance it can place upon the internal control environment and makes recommendations to management to improve it. The External Audit function is provided by Grant Thornton.

### Major Changes from 2020/21 Budget:

It is anticipated that External Audit inspection fees will increase following the Redmond Review and PSAA consultation.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.02	Net	1.07	1.07

# Capital Finance



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
13,535	Supplies & Services	13,750	14,100
808,989	Capital Charges	1,038,886	1,392,100
(230,000)	Income	(539,253)	(898,007)
<b>592,524</b>	<b>Capital Financing Costs</b>	<b>513,383</b>	<b>508,193</b>
(239,891)	Income	(22,372)	(23,163)
<b>(239,891)</b>	<b>Temporary Investment Income</b>	<b>(22,372)</b>	<b>(23,163)</b>
<b>352,633</b>	<b>Capital Finance</b>	<b>491,011</b>	<b>485,030</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

### About the Service:

The Capital Finance budget contains the costs associated with the Council's borrowing and also the interest receivable from the investment of surplus funds arising from built up reserves and day to day cash flows. This is one of the Council's most volatile budgets and is heavily impacted upon by the economic climate.

### Major Changes from 2020/21 Budget:

Capital financing costs have risen due to the planned replacement of our vehicles fleet using prudential borrowing in November 2021/22. The recharge of these costs to the relevant service departments is shown as additional income alongside the additional drawdown from windfall resources held in the debt repayment reserve. Investment income has decreased in line with expectations of a very low Bank of England base rate for the foreseeable future.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.94	Net	4.10	4.05

# Financial Management Unit



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
382,507	Employees	396,328	409,797
600	Transport-Related Expenditure	600	600
21,250	Supplies & Services	22,930	23,540
(16,545)	Income	(14,354)	(14,703)
<b>387,812</b>	<b>Financial Management Unit</b>	<b>405,504</b>	<b>419,234</b>
19,885	Supplies & Services	19,885	19,885
<b>19,885</b>	<b>Bank Charges</b>	<b>19,885</b>	<b>19,885</b>
16,384	Employees	16,583	24,151
68,509	Supplies & Services	69,304	69,704
(800)	Income	(800)	(800)
<b>84,093</b>	<b>Income Management</b>	<b>85,087</b>	<b>93,055</b>
<b>491,790</b>	<b>Financial Management Unit</b>	<b>510,476</b>	<b>532,174</b>

## Budget

Holder: Lisa Turner

## Telephone

Extension: 1399

## About the Service:

Provides a wide range of financial support and advice to front line services and the Council as a whole. The unit is responsible for the production of the statutory Statement of Accounts, co-ordinating the process for monitoring budgets throughout the year and supporting development of the Medium Term Financial Strategy. In addition to which, the unit also provides insurance, banking, treasury management and income management services.

## Major Changes from 2020/21 Budget:

Employee costs reflect the progression within career grades of trainees.

2020/21	Cost of Service (per resident)	2021/22	2022/23
4.11	Net	4.26	4.44

# Housing

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 311,631	Housing Options	£ 309,407	£ 313,080
<b>311,631</b>	<b>Housing</b>	<b>309,407</b>	<b>313,080</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 209,942	Employees	£ 236,632	£ 205,500
42,500	Premises-Related Expenditure	33,500	34,500
1,800	Transport-Related Expenditure	1,800	1,800
239,450	Supplies & Services	239,450	239,450
(182,061)	Income	(201,975)	(168,170)
<b>311,631</b>	<b>Housing</b>	<b>309,407</b>	<b>313,080</b>

2020/21	Employees	2021/22
7.0 *	FTE's	6.0

\* This includes 2 FTE whose contract was due to expire at the end of April 2020, only 1 of which was continued and this was reflected within the employees and associated income budget .

# Housing Options



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
209,942	Employees	236,632	205,500
42,500	Premises-Related Expenditure	33,500	34,500
1,800	Transport-Related Expenditure	1,800	1,800
239,450	Supplies & Services	239,450	239,450
(182,061)	Income	(201,975)	(168,170)
<b>311,631</b>	<b>Housing Options</b>	<b>309,407</b>	<b>313,080</b>

## Budget

**Holder:** Brett Atkinson

## Telephone

**Extension:** 1123

### About the Service:

The Housing service provides all necessary advice and assistance to any person in East Staffordshire who is without or at risk of losing their home. This includes the Council's statutory duty to secure temporary accommodation for certain groups of customers who present themselves as homeless. This service also manages the Housing Strategy and related matters.

### Major Changes from 2020/21 Budget:

Changes to employee costs and income are due to grants receivable.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.60	Net	2.58	2.61



# Human Resources, Payments & Pensions



2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
245,316	Human Resources	249,640	253,574
122,334	Payroll and Payments	123,903	126,417
1,545,000	Pension Payments	1,675,000	1,972,000
<b>1,912,650</b>	<b>HR, Payments &amp; Corporate Pensions</b>	<b>2,048,543</b>	<b>2,351,991</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
1,877,835	Employees	2,013,434	2,316,634
750	Transport-Related Expenditure	500	500
40,365	Supplies & Services	40,909	41,157
(6,300)	Income	(6,300)	(6,300)
<b>1,912,650</b>	<b>HR, Payments &amp; Corporate Pensions</b>	<b>2,048,543</b>	<b>2,351,991</b>

2020/21	Employees	2021/22
7.3	FTE's	7.1

# Human Resources



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
161,556	Employees	165,416	169,102
600	Transport-Related Expenditure	350	350
22,360	Supplies & Services	23,074	23,322
(5,100)	Income	(5,100)	(5,100)
<b>179,416</b>	<b>Human Resources</b>	<b>183,740</b>	<b>187,674</b>
63,900	Employees	65,400	65,400
2,000	Supplies & Services	500	500
<b>65,900</b>	<b>Corporate Training</b>	<b>65,900</b>	<b>65,900</b>
<b>245,316</b>	<b>Human Resources</b>	<b>249,640</b>	<b>253,574</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

### About the Service:

Informs strategy and employment policy to Senior Managers and the Council as a whole, contributing to achievement of Corporate objectives and targets. Also provides advice on employment policies and procedures, national conditions of service and local agreements, job evaluation, employment contracts, employee relations, disciplinary matters and termination of employment. Advice is also given on recruitment and selection, staff transfers, learning, development, apprenticeships, induction, performance management and workforce planning.

### Major Changes from 2020/21 Budget:

Employee costs reflect the progression within career grades of trainees.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.05	Net	2.08	2.12

# Payroll and Payments



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
108,379	Employees	109,618	112,132
150	Transport-Related Expenditure	150	150
15,005	Supplies & Services	15,335	15,335
(1,200)	Income	(1,200)	(1,200)
<b>122,334</b>	<b>Payroll and Payments</b>	<b>123,903</b>	<b>126,417</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

### About the Service:

The Payments Section produces the monthly payroll and provides payroll advice for the Council. It also makes statutory and non statutory deductions ensuring that the Council's obligations for national insurance and pensions are met. In addition the section pays the Council's creditors and facilitates Housing Benefit payments. It also ensures the Council's obligations for Construction Industry Tax are met.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.02	Net	1.03	1.06

# Pension Payments



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
1,544,000	Employees	1,673,000	1,970,000
1,000	Supplies & Services	2,000	2,000
<b>1,545,000</b>	<b>Pension Payments</b>	<b>1,675,000</b>	<b>1,972,000</b>

## Budget

Holder: Linda McDonald

## Telephone

Extension: 1577

### About the Service:

Payments made into The Local Government Pensions Scheme (LGPS), reflecting nationally set policies and regulations. Complies with the requirements of the Pensions Regulator for automatic enrolment and re-enrolment.

### Major Changes from 2020/21 Budget:

Pension contributions reflect the latest information in respect of the triennial review of the pension scheme.

2020/21	Cost of Service (per resident)	2021/22	2022/23
12.90	Net	13.99	16.47

# IT and Printing

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
108,565	Central Reprographics and Administration	105,960	106,574
316,267	Computer Services	313,213	316,180
<b>424,832</b>	<b>IT and Printing</b>	<b>419,173</b>	<b>422,754</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
234,032	Employees	230,466	233,985
550	Transport-Related Expenditure	550	550
204,350	Supplies & Services	202,157	202,219
(14,100)	Income	(14,000)	(14,000)
<b>424,832</b>	<b>IT and Printing</b>	<b>419,173</b>	<b>422,754</b>

2020/21	Employees	2021/22
4.7	FTE's	4.7

# Central Reprographics and Administration



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
41,201	Employees	37,726	38,335
71,064	Supplies & Services	71,834	71,839
(3,700)	Income	(3,600)	(3,600)
<b>108,565</b>	<b>Central Reprographics and Administration</b>	<b>105,960</b>	<b>106,574</b>

## Budget

Holder: Guy Thornhill

## Telephone

Extension: 1351

### About the Service:

Provides a post management service for the whole of the Council, opening, sorting and distributing all incoming mail and managing all outgoing mail. The team also offer a comprehensive in house print management facility for producing a wide range of media promoting the Council's services. Stationery is also ordered and distributed from here.

### Major Changes from 2020/21 Budget:

Employee costs reflect the cessation of actuarial strain contributions.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.91	Net	0.88	0.89

# Computer Services



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
192,831	Employees	192,740	195,650
550	Transport-Related Expenditure	550	550
133,286	Supplies & Services	130,323	130,380
(10,400)	Income	(10,400)	(10,400)
<b>316,267</b>	<b>Computer Services</b>	<b>313,213</b>	<b>316,180</b>

## Budget

Holder: Guy Thornhill

## Telephone

Extension: 1351

### About the Service:

Provides the ICT service to all teams within the Council. It supports all aspects of desktop and laptop computing as well as mobile and desktop telephony. It also maintains the underlying technical infrastructure including the data centre and communications network which enables the service delivery of all other teams.

### Major Changes from 2020/21 Budget:

The budget has changed to reflect current pricing for IT Links to Remote sites.

2020/21	Cost of Service (per resident)	2021/22	2022/23
2.64	Net	2.62	2.64

# Legal and Asset Management

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
(72,785)	Assets and Estates Management	(73,259)	(72,745)
56,684	Civic Ceremonials	49,493	54,676
(620,162)	Industrial Units	(607,293)	(611,695)
206,268	Legal	212,749	218,091
<b>(429,995)</b>	<b>Legal and Asset Management</b>	<b>(418,310)</b>	<b>(411,673)</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
264,071	Employees	265,646	271,873
25,340	Premises-Related Expenditure	23,716	24,192
8,878	Transport-Related Expenditure	2,842	7,632
92,912	Supplies & Services	91,132	91,132
(821,196)	Income	(801,646)	(806,502)
<b>(429,995)</b>	<b>Legal and Asset Management</b>	<b>(418,310)</b>	<b>(411,673)</b>

2020/21	Employees	2021/22
5.7	FTE's	5.7



# Assets and Estates Management



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
30,702	Employees	30,624	31,117
678	Premises-Related Expenditure	732	753
22,250	Supplies & Services	21,800	21,800
(126,415)	Income	(126,415)	(126,415)
<b>(72,785)</b>	<b>Assets and Estates Management</b>	<b>(73,259)</b>	<b>(72,745)</b>

## Budget

Holder: Angela Wakefield

## Telephone

Extension: 1267

## About the Service:

Responsible for management of all the Council's property assets. The unit provides valuations and maintains records for statutory financial purposes and undertakes assessments of value for any sale/purchase of land or buildings. Also responsible for maximising the income from the Council's tenanted estate, this includes assessment and collection of rents, licence fees and service charges.

## Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(0.61)	Net	(0.61)	(0.61)

# Civic Ceremonials



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
24,351	Employees	24,283	24,675
43	Premises-Related Expenditure	46	47
8,578	Transport-Related Expenditure	2,742	7,532
23,712	Supplies & Services	22,422	22,422
<b>56,684</b>	<b>Civic Ceremonials</b>	<b>49,493</b>	<b>54,676</b>

## Budget

Holder: Angela Wakefield

## Telephone

Extension: 1267

### About the Service:

The Mayor is the Civic Head of the Borough who participates in civic events and supports local charities. This includes Mayor Making in May and the Mayors Ball. The Mayor encourages visits to the Town Hall to hear about the history of the Borough and see the civic memorabilia on display.

### Major Changes from 2020/21 Budget:

Transport expenditure has been reduced on a temporary basis pending the need to replace the existing vehicle.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.47	Net	0.41	0.46

# Industrial Units

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
24,619	Premises-Related Expenditure	22,938	23,392
(644,781)	Income	(630,231)	(635,087)
<b>(620,162)</b>	<b>Industrial Units</b>	<b>(607,293)</b>	<b>(611,695)</b>

## Budget

Holder: Angela Wakefield

## Telephone

Extension: 1267

## About the Service:

Control of income and expenditure attributable to the Council's managed industrial estates.

## Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(5.18)	Net	(5.07)	(5.11)

# Legal

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
209,018	Employees	210,739	216,081
300	Transport-Related Expenditure	100	100
46,950	Supplies & Services	46,910	46,910
(50,000)	Income	(45,000)	(45,000)
<b>206,268</b>	<b>Legal</b>	<b>212,749</b>	<b>218,091</b>

## Budget

Holder: Angela Wakefield

## Telephone

Extension: 1267

### About the Service:

Provides legal advice and assistance to services, the Council as a whole and its committees. Responsible for the provision of all legal expertise including in relation to planning, licensing, contracts, and property. Keeper of the Council's title deeds.

### Major Changes from 2020/21 Budget:

The income budget has been re-aligned reflecting current performance.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.72	Net	1.78	1.82

# Leisure Services

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 23,900	Health and Leisure Grants	£ 19,400	£ 19,400
639,363	Leisure Management	478,794	302,939
<b>663,263</b>	<b>Leisure Services</b>	<b>498,194</b>	<b>322,339</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 36,183	Employees	£ 35,361	£ 37,053
15,182	Premises-Related Expenditure	16,393	16,867
182,917	Supplies & Services	155,400	134,400
428,981	Third Party Payments	291,040	134,019
<b>663,263</b>	<b>Leisure Services</b>	<b>498,194</b>	<b>322,339</b>

2020/21	Employees	2021/22
1.0	FTE's	1.0

# Health and Leisure Grants



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
23,900	Supplies & Services	19,400	19,400
<b>23,900</b>	<b>Health &amp; Leisure Grants</b>	<b>19,400</b>	<b>19,400</b>
<b>23,900</b>	<b>Health and Leisure Grants</b>	<b>19,400</b>	<b>19,400</b>

## Budget

Holder: James Abbott

## Telephone

Extension: 1244

## About the Service:

This budget relates to Health and Leisure grants paid.

## Major Changes from 2020/21 Budget:

A £5K Arts Grant budget has been transferred to Arts Development and Programmes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.20	Net	0.16	0.16

# Leisure Management



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
36,183	Employees	35,361	37,053
15,182	Premises-Related Expenditure	16,393	16,867
159,017	Supplies & Services	136,000	115,000
428,981	Third Party Payments	291,040	134,019
<b>639,363</b>	<b>Leisure Management</b>	<b>478,794</b>	<b>302,939</b>

## Budget

Holder: James Abbott

## Telephone

Extension: 1244

### About the Service:

The Leisure Services Contract Management budget supports the Council ensuring the effective delivery of the contracted leisure services / facilities management arrangement (incorporating Meadowside Leisure Centre, Uttoxeter Leisure Centre, Shobnall Leisure Complex and Sports Development). Working closely with the Council's leisure management partners this function ensures compliance with the agreed contract and the continuous improvement of the services. It also supports the delivery of sport and leisure strategy, working with other Council departments and external strategic partners.

### Major Changes from 2020/21 Budget:

The Leisure Management Fee has reduced in accordance with the operating agreement. There is also a reduction in supplies and services due to a reduced contribution to the Leisure Management contingency reserve. The Council anticipates an impact on this budget during the COVID-19 Pandemic and as such a central provision has been made for potential additional expenditure and loss of income. This provision is held within corporate budgets.

2020/21	Cost of Service (per resident)	2021/22	2022/23
5.34	Net	4.00	2.53

# Licensing and Enforcement

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
62,998	CCTV	71,072	65,159
21,598	Licensing and Enforcement	21,167	33,135
<b>84,596</b>	<b>Licensing and Enforcement</b>	<b>92,239</b>	<b>98,294</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
309,711	Employees	304,672	316,639
2,480	Premises-Related Expenditure	2,480	2,480
5,113	Transport-Related Expenditure	5,113	5,113
107,032	Supplies & Services	228,787	181,621
(339,740)	Income	(448,813)	(407,559)
<b>84,596</b>	<b>Licensing and Enforcement</b>	<b>92,239</b>	<b>98,294</b>

2020/21	Employees	2021/22
8.9	FTE's	8.7



# CCTV

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
2,480	Premises-Related Expenditure	2,480	2,480
78,518	Supplies & Services	86,592	80,679
(18,000)	Income	(18,000)	(18,000)
<b>62,998</b>	<b>CCTV</b>	<b>71,072</b>	<b>65,159</b>

## Budget

Holder: Margaret Woolley

## Telephone

Extension: 1479

### About the Service:

The provision of closed circuit television coverage of Burton upon Trent and Uttoxeter. The coverage is mainly of the town centres and some hot spots in the outlying urban areas. Included in this function is a monitoring contract and a maintenance contract for the cameras.

### Major Changes from 2020/21 Budget:

Supplies and services have increased to allow for a CCTV fixed camera review.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.53	Net	0.59	0.54

# Licensing and Enforcement



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
142,104	Employees	142,172	144,704
4,523	Transport-Related Expenditure	4,523	4,523
15,550	Supplies & Services	15,550	15,550
(1,250)	Income	(1,250)	(1,250)
<b>160,927</b>	<b>Enforcement Section</b>	<b>160,995</b>	<b>163,527</b>
167,607	Employees	162,500	171,935
590	Transport-Related Expenditure	590	590
12,964	Supplies & Services	126,645	85,392
(320,490)	Income	(429,563)	(388,309)
<b>(139,329)</b>	<b>Licensing</b>	<b>(139,828)</b>	<b>(130,392)</b>
<b>21,598</b>	<b>Licensing and Enforcement</b>	<b>21,167</b>	<b>33,135</b>

## Budget

Holder: Margaret Woolley

## Telephone

Extension: 1479

## About the Service:

The Licensing Team issues licences across a diverse range of activities including the sale of alcohol, hackney carriage and private hire drivers and vehicles, gambling, street collections, scrap metal dealers, etc. The Enforcement function ensures compliance with many of the foregoing activities plus issues of preventing the occurrence or recurrence of environmental crime such as fly-tipping and fly-posting.

## Major Changes from 2020/21 Budget:

Changes reflect the variable nature of the work involved with the licensing of taxis funded from fees set aside for purpose.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.18	Net	0.18	0.28

# Markets

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ 15,360	Markets	£ 17,234	£ 19,140
<b>15,360</b>	<b>Markets</b>	<b>17,234</b>	<b>19,140</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ 101,155	Employees	£ 102,786	£ 104,603
85,311	Premises-Related Expenditure	85,247	85,329
15,694	Supplies & Services	16,001	16,008
(186,800)	Income	(186,800)	(186,800)
<b>15,360</b>	<b>Markets</b>	<b>17,234</b>	<b>19,140</b>

2020/21	Employees	2021/22
3.5	FTE's	3.5

# Markets

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
101,155	Employees	102,786	104,603
85,311	Premises-Related Expenditure	85,247	85,329
15,694	Supplies & Services	16,001	16,008
(186,800)	Income	(186,800)	(186,800)
<b>15,360</b>	<b>Burton Retail Market</b>	<b>17,234</b>	<b>19,140</b>
<b>15,360</b>	<b>Markets</b>	<b>17,234</b>	<b>19,140</b>

## Budget

**Holder:** Mike Hovers

## Telephone

**Extension:** 1776

### About the Service:

Responsible for management of the market at Burton. This involves handling both the indoor and outdoor market stall holders and tenants of shops at Burton. In addition to ensuring stalls and shops are tenanted in order to maximise income, the service also programmes other non trading events and activities into the Market Hall space which also contributes to income generation.

### Major Changes from 2020/21 Budget:

The Council anticipates an impact on this budget during the COVID-19 Pandemic and as such a central provision has been made for potential additional expenditure and loss of income. This provision is held within corporate budgets.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.13	Net	0.14	0.16

# Planning and Land Charges

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
(84,092)	Development Control	(82,009)	(67,895)
(14,716)	Land Charges	(19,184)	(18,951)
144,885	Planning Policy	143,040	145,347
<b>46,077</b>	<b>Planning and Land Charges</b>	<b>41,847</b>	<b>58,501</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
717,179	Employees	696,223	706,478
11,600	Transport-Related Expenditure	11,280	11,280
221,642	Supplies & Services	221,671	222,263
(904,344)	Income	(887,327)	(881,520)
<b>46,077</b>	<b>Planning and Land Charges</b>	<b>41,847</b>	<b>58,501</b>

2020/21	Employees	2021/22
18.3	FTE's	18.3

# Development Control



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
529,624	Employees	529,310	536,227
8,500	Transport-Related Expenditure	8,500	8,500
138,878	Supplies & Services	139,018	139,018
(761,094)	Income	(758,837)	(751,640)
<b>(84,092)</b>	<b>Development Control</b>	<b>(82,009)</b>	<b>(67,895)</b>

## Budget

Holder: Naomi Perry

## Telephone

Extension: 1611

### About the Service:

The Development Control team validate and process planning applications in accordance with national and local policy. The team is responsible for delivering decisions within prescribed targets through delegated powers or via Planning Committee. Key duties include the provision of pre-application advice, determining all types of planning, heritage and tree applications, contesting planning appeals and carrying out Enforcement duties. The service generates income from planning application fees and from the provision of pre-application advice.

### Major Changes from 2020/21 Budget:

No major changes.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(0.70)	Net	(0.68)	(0.57)

# Land Charges



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
57,980	Employees	58,733	59,764
300	Transport-Related Expenditure	280	280
50,404	Supplies & Services	50,293	50,885
(123,400)	Income	(128,490)	(129,880)
<b>(14,716)</b>	<b>Land Charges</b>	<b>(19,184)</b>	<b>(18,951)</b>

## Budget

Holder: Andrea Smith

## Telephone

Extension: 1604

### About the Service:

Local Authorities have a statutory duty to maintain a Local Land Charges public register, which forms part of an official search required for the conveyancing process. Local Land Charges acts as a one stop shop, for all internal departments and Staffordshire County Council by providing all home movers within the Borough with land and property data on the site they intend to purchase.

### Major Changes from 2020/21 Budget:

Income has been re-aligned reflecting the current performance of the service plus annual inflation in line with the corporate fees and charges policy.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(0.12)	Net	(0.16)	(0.16)

# Planning Policy



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
129,575	Employees	108,180	110,487
2,800	Transport-Related Expenditure	2,500	2,500
32,360	Supplies & Services	32,360	32,360
(19,850)	Income	0	0
<b>144,885</b>	<b>Planning Policy</b>	<b>143,040</b>	<b>145,347</b>

## Budget

Holder: Naomi Perry

## Telephone

Extension: 1611

### About the Service:

The Planning Policy Team are responsible for delivering the Council's statutory planning framework including the Local Plan and Neighbourhood Planning agenda. The planning system involves the preparation of a number of policy and supplementary policy documents including development briefs and specialist advice to guide development across the Borough. The team includes expertise in heritage matters and the preparation of conservation area appraisals. The team are also responsible for the monitoring of planning information and partnership working across Staffordshire.

### Major Changes from 2020/21 Budget:

Reserves are no longer being used to support the provision of maternity cover.

2020/21	Cost of Service (per resident)	2021/22	2022/23
1.21	Net	1.19	1.21



# Revenues, Benefits and Customer Contacts

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
(10,868)	Benefits and Professional Services	665,878	689,417
423,587	Customer Contacts	433,338	441,089
4,327	Revenues	1,099	18,940
<b>417,046</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,100,315</b>	<b>1,149,446</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£		£	£
1,153,905	Employees	1,134,752	1,155,112
15,318	Premises-Related Expenditure	18,139	18,447
8,634	Transport-Related Expenditure	7,360	7,360
249,636	Supplies & Services	245,612	247,628
18,078,631	Transfer Payments	20,348,759	19,755,174
(19,089,078)	Income	(20,654,307)	(20,034,275)
<b>417,046</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,100,315</b>	<b>1,149,446</b>

2020/21	Employees	2021/22
36.3	FTE's	35.5

# Benefits and Professional Services



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
299,722	Employees	279,661	284,743
600	Transport-Related Expenditure	300	300
92,347	Supplies & Services	92,035	92,405
18,078,631	Transfer Payments	20,348,759	19,755,174
(18,482,168)	Income	(20,054,877)	(19,443,205)
<b>(10,868)</b>	<b>Benefits and Professional Services</b>	<b>665,878</b>	<b>689,417</b>

## Budget

**Holder:** Sarah Richardson

## Telephone

**Extension:** 1716

### About the Service:

The Benefits team are responsible for the administration of Housing Benefit (HB) and Council Tax Reduction (CTR) claims. The duties of the team are varied & include the assessment and payment of successful claims and advising claimants of their eligibility to HB and CTR. The team also undertakes the prevention and detection of fraudulent HB and CTR claims.

### Major Changes from 2020/21 Budget:

Staffing budgets have been re-aligned across the Revenues and Benefits service area **There has been an increase in Supported Housing costs that are not recoverable through benefit subsidy.** The increase in the Local Housing Allowance has increased the level of HB expenditure and subsidy and the transfer of claimants to Universal Credit has not been as high as originally anticipated.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(0.09)	Net	5.56	5.76

# Customer Contacts



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
367,740	Employees	375,910	382,413
15,318	Premises-Related Expenditure	18,139	18,447
5,934	Transport-Related Expenditure	5,410	5,410
40,245	Supplies & Services	39,079	40,019
(5,650)	Income	(5,200)	(5,200)
<b>423,587</b>	<b>Customer Contacts</b>	<b>433,338</b>	<b>441,089</b>

## Budget

**Holder:** Sarah Richardson

## Telephone

**Extension:** 1716

### About the Service:

The Customer Service Centres at Burton and Uttoxeter provide a welcoming environment where customers are met by highly trained professionals. The centres deal with a range of council wide enquiries both in person and via the website, including for example Council Tax, Benefits, Land Searches and Tourist Information. The Switchboard function deals with all incoming telephone callers that do not use a direct dial facility.

### Major Changes from 2020/21 Budget:

Staffing budgets have been re-aligned across the Revenues and Benefits service area.

2020/21	Cost of Service (per resident)	2021/22	2022/23
3.54	Net	3.62	3.68

# Revenues



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
486,443	Employees	479,181	487,956
2,100	Transport-Related Expenditure	1,650	1,650
117,044	Supplies & Services	114,498	115,204
(601,260)	Income	(594,230)	(585,870)
<b>4,327</b>	<b>Revenues</b>	<b>1,099</b>	<b>18,940</b>

## Budget

Holder: Sarah Richardson

## Telephone

Extension: 1716

### About the Service:

Incorporates Business Rates, Council Tax, Recovery and Debtors functions. The team is responsible for the accurate and timely billing and collection of local commercial and domestic property based taxes and other sundry debtors, providing advice and assistance about bills, how to pay and eligibility for appropriate discounts and exemptions. The team is also responsible for the collection of outstanding Housing Benefit overpayments.

### Major Changes from 2020/21 Budget:

Staffing budgets have been re-aligned across the Revenues and Benefits service area. There is a forecast reduction in overpaid Housing Benefits as new procedures capture any claimant changes in circumstances at an earlier stage.

2020/21	Cost of Service (per resident)	2021/22	2022/23
0.04	Net	0.01	0.16

# Corporate Budgets

2020/2021 Budget	Objective Analysis	2021/2022 Budget	2022/2023 Budget
£ (1,053,501)	Corporate Budgets	£ 145,251	£ 298,059
<b>(1,053,501)</b>	<b>Corporate Budgets</b>	<b>145,251</b>	<b>298,059</b>

2020/2021 Budget	Subjective Analysis	2021/2022 Budget	2022/2023 Budget
£ (7,833)	Employees	£ (15,086)	£ (29,536)
150,000	Supplies & Services	210,000	0
59,336	Transfer Payments	59,336	59,336
0	Covid-19 Income and Expenditure Provision	1,329,750	758,875
(1,255,004)	Income	(1,438,749)	(490,616)
<b>(1,053,501)</b>	<b>Corporate Budgets</b>	<b>145,251</b>	<b>298,059</b>

# Corporate Budgets



2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£		£	£
(7,833)	Employees	(15,086)	(29,536)
150,000	Supplies & Services	210,000	0
59,336	Transfer Payments	59,336	59,336
0	Covid-19 Income and Expenditure Provision	1,329,750	758,875
(1,255,004)	Income	(1,438,749)	(490,616)
<b>(1,053,501)</b>	<b>Corporate Budgets</b>	<b>145,251</b>	<b>298,059</b>

## Budget

**Holder:** Lisa Turner

## Telephone

**Extension:** 1399

### About the Service:

Corporate Budgets represent items that do not form part of any particular service.

### Major Changes from 2020/21 Budget:

The Corporate Budget includes provisions towards ongoing cost and income pressures totalling £1.330m in 2021/22 (£0.7m 22/23) due to the COVID-19 Pandemic. A provision has also been made for marketing expenditure to support recovery from the Pandemic in 2021/22 whilst some employee savings are being held corporately. The New Homes Bonus income reflects the remaining legacy payments due from the existing scheme which is due to be revised for 2022/23. The transfer payments payable to Parish Councils due to the impact of the local council tax support scheme on the council tax base remain unchanged.

2020/21	Cost of Service (per resident)	2021/22	2022/23
(8.80)	Net	1.21	2.49

## Personnel Budget Summary

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
6,693	Salaries	6,783	6,882
624	National Insurance	650	659
2,303	Superannuation	2,432	2,745
122	Overtime	121	121
<b>9,742</b>	<b>Total Personnel Budget</b>	<b>9,986</b>	<b>10,407</b>

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
435	Arts, Brewhouse and Functions	440	449
703	Community and Open Spaces	716	731
427	Corporate Management Team	425	432
366	Corporate and Commercial	372	381
41	Cultural Services - Marketing	42	42
95	Enterprise	140	146
2,385	Environment	2,381	2,430
473	Environmental Health	496	498
390	Financial Services and Capital Financing	407	428
194	Housing	224	192
1,566	Human Resources, Payments and Corporate Pensions	1,704	2,006
215	IT and Printing	216	219
258	Legal and Asset Management	261	268
35	Leisure Services	35	37
295	Licensing and Enforcement	292	304
99	Markets	102	104
680	Planning and Land Charges	686	696
1,113	Revenues, Benefits and Customer Contacts	1,102	1,121
(28)	Corporate Budgets	(55)	(77)
<b>9,742</b>	<b>Total Personnel Budget</b>	<b>9,986</b>	<b>10,407</b>

## Personnel Budget

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
£'000		£'000	£'000
9	Arts Development and Programmes	9	9
309	Brewhouse Arts Centre	315	321
117	Burton Town Hall	116	119
<b>435</b>	<b>Arts, Brewhouse and Functions</b>	<b>440</b>	<b>449</b>
59	Cemeteries	61	62
274	Community and Civil Enforcement	280	288
155	Facilities and Health and Safety	157	159
150	Open Spaces	152	155
29	Partnerships	29	29
18	Social Regeneration	18	19
18	Tourism	19	19
<b>703</b>	<b>Community and Open Spaces</b>	<b>716</b>	<b>731</b>
427	Corporate Management Team	425	432
<b>427</b>	<b>Corporate Management Team</b>	<b>425</b>	<b>432</b>
80	Committee Support	80	82
89	Elections	92	94
6	Members Allowances	6	6
191	Programmes and Transformation	194	199
<b>366</b>	<b>Corporate and Commercial</b>	<b>372</b>	<b>381</b>
41	Marketing	42	42
<b>41</b>	<b>Cultural Services - Marketing</b>	<b>42</b>	<b>42</b>
95	Enterprise	140	146
<b>95</b>	<b>Enterprise</b>	<b>140</b>	<b>146</b>
209	Building Consultancy	210	215
93	Council Depot	33	34
8	Land Drainage	8	9
65	Public Conveniences	69	70
709	Street Cleaning	726	740
1,301	Waste Collection	1,335	1,362
<b>2,385</b>	<b>Environment</b>	<b>2,381</b>	<b>2,430</b>
366	Environmental Health	387	397
107	Housing Standards	109	101
<b>473</b>	<b>Environmental Health</b>	<b>496</b>	<b>498</b>
390	Financial Management Unit	407	428
<b>390</b>	<b>Financial Services and Capital Financing</b>	<b>407</b>	<b>428</b>
194	Housing Options	224	192
<b>194</b>	<b>Housing</b>	<b>224</b>	<b>192</b>
136	Human Resources	142	145
106	Payroll and Payments	109	111
1,324	Pension Payments	1,453	1,750
<b>1,566</b>	<b>Human Resources, Payments &amp; Corporate Pensions</b>	<b>1,704</b>	<b>2,006</b>
37	Central Reprographics and Administration	38	38
178	Computer Services	178	181
<b>215</b>	<b>IT and Printing</b>	<b>216</b>	<b>219</b>
30	Assets and Estates Management	30	31
24	Civic Ceremonials	24	24
204	Legal	207	213
<b>258</b>	<b>Legal and Asset Management</b>	<b>261</b>	<b>268</b>



## Personnel Budget

2020/2021 Budget		2021/2022 Budget	2022/2023 Budget
<b>£'000</b>		<b>£'000</b>	<b>£'000</b>
35	Leisure Management	35	37
<b>35</b>	<b>Leisure Services</b>	<b>35</b>	<b>37</b>
295	Licensing and Enforcement	292	304
<b>295</b>	<b>Licensing and Enforcement</b>	<b>292</b>	<b>304</b>
99	Markets	102	104
<b>99</b>	<b>Markets</b>	<b>102</b>	<b>104</b>
517	Development Control	521	528
57	Land Charges	58	59
106	Planning Policy	107	109
<b>680</b>	<b>Planning and Land Charges</b>	<b>686</b>	<b>696</b>
293	Benefits and Professional Services	276	280
343	Customer Contacts	353	359
477	Revenues	473	482
<b>1,113</b>	<b>Revenues, Benefits and Customer Contacts</b>	<b>1,102</b>	<b>1,121</b>
(28)	Corporate Budgets	(55)	(77)
<b>(28)</b>	<b>Corporate Budgets</b>	<b>(55)</b>	<b>(77)</b>
<b>9,742</b>	<b>Total Personnel Budget</b>	<b>9,986</b>	<b>10,407</b>

# Capital Programme 2021/2022 & 2022/23

## Introduction

The Capital Programme focuses on meeting the Council's priorities. However in the current economic climate capital resources are limited. In order to ensure these scarce resources are allocated in the most effective way the Council has a robust decision making process in place, which is outlined in the Asset Management Strategy.

## Capital Programme

The indicative capital programme for 2021/22 and 2022/23 is estimated to be £5.6m and the new projects/funding planned are shown below:-

Project Name	Capital Receipts/ Reserves £'000	Borrowing £'000	Grants £'000	Total Spend £'000
Disabled Facility Grants <sup>1</sup>			1,160	1,160
Council Wide Fleet Replacement	202	3,950		4,152
Cemetery Expansion	175			175
Electric Charging Infrastructure	36			36
ICT Equipment and Servers	45			45
<b>Totals</b>	<b>458</b>	<b>3,950</b>	<b>1,160</b>	<b>5,568</b>

<sup>1</sup> Estimate based on 2020/21, subject to funding allocation notification.

Looking ahead further ahead, Burton is one of a number of towns across the Country that has submitted proposals to Government for up to £25m of funding for the regeneration of Burton as part of the **Stronger Towns Fund**. Subject to feedback from Government, the Council will continue to work with partners to develop and build the necessary business case.

The Council adopted the **Uttoxeter Masterplan** in December 2020 which provides a long term coherent vision for Uttoxeter as a town. The Masterplan considered what combination of improvements and changes need to be undertaken to create the right conditions for growth, providing more, and/or better, employment opportunities, along with the necessary infrastructure to support that growth. Members and officers are keen to explore options and/or opportunities to deliver the plan and will be working towards developing more detailed proposals (in conjunction with partners, as appropriate). Any proposals will be subject to detailed business cases being brought forward and approved at the appropriate time.

## Existing Projects / Commitments

The current Capital Programme to 2020/21 amounts to £6.0m and a number of projects, including the Washlands enhancement scheme, are taking place over several years. These will be carried forward and added to the capital programme for 2021/22 at the financial year end.

An amount of £3.4m has been committed to the repayment of historical debt from capital receipts. In addition to which the Council has adopted a policy to set-aside 20% of all future capital receipts to support the repayment of historical debt. Continuing to reduce the underlying debt will enable savings to be maximised when the next tranches of external debt mature in 2025/26.

## Further Information

Further details can be found in the Council's Asset Management and Capital Strategy 2021/22.

# Glossary

## **Capital Expenditure**

This represents all expenditure on the acquisition, construction or enhancement of items (such as buildings, roads, major equipment etc.) that have a life of more than one year.

## **Council Tax**

This is a tax, which is levied on the broad capital value of domestic properties, and charged to the resident or owner of the property.

## **Employees Expenditure**

This includes all direct and indirect costs associated with employing staff.

## **National Non-Domestic Rates**

Represents the rate of taxation on business properties. Central Government have the responsibility for setting the rate and Local Authorities are responsible for the billing and collection of the tax.

## **New Homes Bonus**

A scheme introduced by central government to reward local authorities for either new homes or empty homes brought onto the council tax ratings (billing) list.

## **Precept**

An amount charged by another authority to the Council's Collection Fund. The County Council, the Police and Crime Commissioner and the Staffordshire Commissioner Fire and Rescue Authority are the preceptors on East Staffordshire's collection fund.

## **Premises Expenditure**

These costs are all expenses related to the day to day running of premises and land.

## **Prudential Borrowing**

This is borrowing undertaken by the Council in relation to capital expenditure schemes, whereby the Council has decided that such borrowing is affordable, sustainable and prudent in accordance with legislative

## **Reserves**

The amount of money set aside either for a specific purpose (Earmarked Reserves) or held as a contingency to mitigate against known and unknown risks (General Fund Reserves).

## **Revenue Expenditure**

Represents expenditure on day to day running expenses e.g. Salaries, fuel etc.

## **Revenue Support Grant**

This is one of the main non ring-fenced grants received by the Council from the Government. It is calculated using a complex formulae which measures each authority's need to spend relative to each other.

## **Superannuation**

Payments made by the Council into the Local Government Pension Scheme administered by Staffordshire County Council. These payments contribute towards the pension benefits being earned by employees.

## **Supplies and Services Expenditure**

This includes all direct supplies and services to the Council. Including: equipment, furniture, materials, catering office expenses, communications and computing.

## **Third Party Payments**

These costs relate to payments to external service providers for goods or services that cannot easily be classified (i.e. grants to voluntary bodies).

## **Transfer Payments**

This includes costs incurred by the Council for which no goods or services are received by the Council. This mainly includes Housing and Council Tax Benefit payments.

## **Transport Expenditure**

Costs associated with the provision, hire, and use of transport, including travelling allowances.