

**ANDY O'BRIEN**  
**CHIEF EXECUTIVE**

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**AGENDA FOR THE  
THIRTY SECOND ANNUAL MEETING OF  
EAST STAFFORDSHIRE BOROUGH COUNCIL**

Dear Councillor,

You are requested to attend the thirty second Annual Meeting of East Staffordshire Borough Council in the **Council Chamber** at the **Town Hall, Burton upon Trent** on **Friday 17<sup>th</sup> May 2024** at **6.00pm** immediately preceded by prayers.

Yours faithfully,

Chief Executive

To: **All Members of the Council**

**PUBLIC ACCESS TO INFORMATION**

Members of the Public may attend this Meeting to observe and listen to proceedings, but not participate. For your safety and to ensure the meeting remains a safe and accessible place for all, please be aware that bag searches will be in operation on arrival at the Town Hall for all attendees. Members of the public are also entitled to see the background papers to any report which is not likely to be considered in private. Copies of the public Agenda, background papers, and reports will also be supplied on payment of a copying charge. Please note that Council meetings may be recorded or web streamed unless they are dealing with exempt or confidential information.

Please contact Mrs A C Davies ((01283) 508306)

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This Agenda is also available to download from the Council's website,

[www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)

**THIRTY SECOND ANNUAL MEETING OF EAST  
STAFFORDSHIRE BOROUGH COUNCIL**

**OPEN TO THE PUBLIC**

**To be held on Friday 17<sup>th</sup> May 2024 at 6.00pm in the  
Council Chamber, Town Hall, Burton upon Trent**

**[LINK TO WEBSTREAM](#)**

**A G E N D A**

	<b>Item</b>	<b>Presenter</b>	<b>Reference</b>
1.	Apologies	Chief Executive	Oral
2.	Declarations of Interest	Mayor	Oral
3.	To approve as a correct record and sign the Minutes of the Meeting of the Borough Council held on 18 <sup>th</sup> March 2024.	Mayor	Enclosure No 1
4.	To receive any announcements from the Mayor or the Proper Officer.	Mayor/Leader /Proper Officer	Oral
5.	Appointment of Committees	Corporate and Commercial Manager	Enclosure No 2
6.	To appoint a Chairman of each for the following:  Appeals Panel  Audit Committee	Leader of the Council	Oral

	<p>Audit (Statement of Accounts) Committee</p> <p>Chief Officer Standards Committee</p> <p>Complaints Panel</p> <p>Development Plan Committee</p> <p>Planning Committee</p> <p>Licensing Committee</p> <p>Scrutiny (Climate Change and Environment) Committee</p> <p>Scrutiny (Health and Well Being) Committee</p> <p>Scrutiny (Regeneration, Development and Market Hall) Committee</p> <p>Scrutiny (Value for Money Council) Committee</p> <p>Standards Committee</p>		
7.	Appointment of Member to serve on the Health and Care Overview and Scrutiny Committee of the Staffordshire County Council	Leader of the Council	Oral
8.	Appointment of Member to serve on the Staffordshire Police Fire and Crime Panel	Leader of the Council	Oral
9.	<p>To approve the following dates of Council Meetings for the 2024/25 municipal year:</p> <p>8<sup>th</sup> July 2024;  23<sup>rd</sup> September 2024  9<sup>th</sup> December 2024  17<sup>th</sup> February 2025  17<sup>th</sup> March 2025  16<sup>th</sup> May 2025  (Annual Council meeting - to be held at 6pm)</p>	Leader of the Council	Oral
10.	To consider any urgent business brought forward to the Council under Rule 12.	Mayor	Oral

11.	To answer any questions from Members asked pursuant to Rule 18.	Mayor	Oral
12.	To elect the thirty second Mayor of the Borough of East Staffordshire for the period ending with the thirty third Annual Meeting of Council in 2025	Mayor	Oral
13.	To appoint a Deputy Mayor of the Borough of East Staffordshire for the period ending with the thirty third Annual Meeting of the Council in 2025	Mayor	Oral
14.	To consider the following Motion:  “That we, the Council, record our sincere appreciation of the excellent manner in which Councillor Syed Hussain has carried out his duties as the Mayor of the Borough of East Staffordshire over the last year, and we acknowledge the interest he has shown in the welfare of all parts of the Borough. We also wish to place on record our thanks to him for representing the Council at approximately 174 events during his year of office and we also thank the Mayoress, Mrs Forjea Khan, for the help and support she has so readily given to him during his year of office.”	Councillor P Walker	Oral
15.	To present a Past Mayor’s Badge to Councillor S A Hussain and a Past Mayoress badge to Mrs Forjea Khan.	Mayor	Oral

**SCHEDULE 12A LGA 1972**  
**PART 1 DESCRIPTIONS OF EXEMPT INFORMATION: ENGLAND**

The exempt information set out at Schedule 12A to the Local Government Act 1972 Act is as follows:

1. Information relating to any individual;
2. Information which is likely to reveal the identity of an individual;
3. Information relating to the financial or business affairs of any particular person (including the authority holding that information);
4. Information relating to any consultations or negotiations, or contemplated consultations or negotiations, in connection with any labour relations matter arising between the authority or a Minister of the Crown and employees of, or office holders under, the authority;
5. Information in respect of which a claim to legal professional privilege could be maintained in legal proceedings;
6. Information which reveals that the authority proposes—
  - a. to give under any enactment a notice under or by virtue of which requirements are imposed on a person; or
  - b. to make an order or direction under any enactment;
7. Information relating to any action taken or to be taken in connection with the prevention, investigation or prosecution of crime.

**THE QUALIFICATIONS TO THE LIST OF EXEMPT INFORMATION ARE AS FOLLOWS:**

8. Information falling within number 3 above is not exempt information by virtue of that paragraph if it is required to be registered under:  
the Companies Acts as defined in section 2 of the Companies Act 2006;  
the Friendly Societies Act 1974;  
the Friendly Societies Act 1992;  
the Co-operative and Community Benefit Societies and Credit Unions Acts 1965 to 1978;  
the Building Societies Act 1986; or  
[(f) the Charities Act 2011.
9. Information is not exempt information if it relates to proposed development for which the local planning authority may grant itself planning permission pursuant to regulation 3 of the Town and Country Planning General Regulations 1992.
10. Information which—  
falls within any of numbers 1 to 7 above; and is not prevented from being exempt by virtue of number A or B above, is exempt information if, and so long as, in all the circumstances of the case, the public interest in maintaining the exemption outweighs the public interest in disclosing the information.

## NOTE

The Press and public are likely to be excluded from this Meeting during the following item of business, as it is likely there will be discussion of exempt information, as described in Part 1 of Schedule 12A of the Local Government Act, 1972 (copy available on the Council's web site ([www.eaststaffsbc.gov.uk](http://www.eaststaffsbc.gov.uk)), the appropriate paragraph of which is noted in brackets before the agenda item

### **(3) 16. URGENT EXECUTIVE DECISION RECORD**

The Mayor will therefore move

That, in accordance with Section 100(A)(4) of the Local Government Act, 1972 the Press and public be excluded from the remainder of the Meeting as it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that there would be disclosed exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act, indicated in brackets before the item number on the Agenda.

