

Helen Farman-McKenna

From: Chapman, Fiona (F&C) <fiona.chapman@staffordshire.gov.uk>
Sent: 19 August 2019 07:33
To: Helen Farman-McKenna
Subject: RE: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR
Attachments: Trading Standards Conditions ARS and Illicit Aug 2017.doc

Morning Helen,

Please refer to the attached.

Kind regards Fiona

From: Helen Farman-McKenna <Helen.McKenna@eaststaffsbc.gov.uk>
Sent: 16 August 2019 07:32
To: Chapman, Fiona (F&C) <fiona.chapman@staffordshire.gov.uk>
Subject: RE: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR

Fiona

Do you have them in a word format so I can cut and paste – just being lazy!!

Regards
H

Helen Farman-McKenna
Licensing Officer
Regulatory Services
East Staffordshire Borough Council
Town Hall
King Edward Place
Burton Upon Trent DE14 2EB

Tele: 01283 508310
Email: Helen.Mckenna@eaststaffsbc.gov.uk

"Help save paper - do you really need to print this email?"

PLEASE NOTE ALL PRE-ARRANGED APPOINTMENTS WILL BE AT OUR OFFICES AT MILLERS LANE, BURTON, DE14 2NS (rear of Lidl supermarket)

YOUR VOTE MATTERS

DON'T LOSE IT



Are you registered to vote at the next Election? It only takes 5 minutes to register. Go to www.gov.uk/register-to-vote to get started!

From: Chapman, Fiona (F&C) [<mailto:fiona.chapman@staffordshire.gov.uk>]
Sent: 13 August 2019 08:03
To: Helen Farman-McKenna <Helen.McKenna@eaststaffsbc.gov.uk>
Cc: Nicola Bills <Nicola.Bills@staffordshire.pnn.police.uk>
Subject: FW: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR
Importance: High

Morning Helen,

Please find the attached signed conditions below.

Kind regards Fiona

From: Sukhdeep Singh <sdipsandhu@gmail.com>
Sent: 12 August 2019 19:25
To: Chapman, Fiona (F&C) <fiona.chapman@staffordshire.gov.uk>
Subject: Re: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR

Hi Fiona,

Thanks for your email. See attached.

Kind regards,

Sukhdeep Singh

Prevention of Crime and Disorder

1. No alcohol or tobacco products must be sold on the premises other than purchases made prior to appointments to visit the premises.
2. All alcohol and tobacco products sold on the premises must have duty paid.
3. Tobacco products which do not carry a licence must not be stored and/or sold at the premises.
4. Invoices, or copies of invoices, for alcohol and tobacco sold at the premises, must be retained by the responsible authority at the time of sale.
5. A stock control system must be maintained by the supervisor to identify at the time of sale the tobacco products have been obtained.

2. The only acceptable forms of identification are a valid passport or a valid PASS approved photo ID.
3. Challenge 25 posters must be displayed where alcohol is displayed and at the cash register.
4. Posters must be displayed prominently in the premises.
5. At each till there must be placed a date updated at all times with the current date of the person aged 18 or over.
6. Cash registers in the premises must be marked with the Challenge 25 logo.

N.B – Only 5 or 6 is required.

7. A refusals register with details of all refusals. The register must contain details of the staff checked on a 2 weekly basis by the Di

Sent from my iPhone

On 12 Aug 2019, at 11:24, Chapman, Fiona (F&C) <fiona.chapman@staffordshire.gov.uk> wrote:

Good Morning Sukhdeep Singh,

Today is my first day back following leave and I am just chasing to see if you returned the signed conditions to Mark Wilson as requested below.

I have just tried to call you for an update, but unfortunately there was no answer. Please could you update me asap.

Kind regards Fiona

From: Chapman, Fiona (F&C)

Sent: 25 July 2019 10:02

To: SDIPSANDHU@Gmail.com

Cc: Wilson, Mark (F&C) <mark.wilson@staffordshire.gov.uk>

Subject: FW: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR

Please refer to below

From: Chapman, Fiona (F&C)

Sent: 25 July 2019 09:45

To: SDIPSANDHLT@Gmail.com

Cc: Wilson, Mark (F&C) <mark.wilson@staffordshire.gov.uk>

Subject: Stapenhill Store, 42 Main Street, Stapenhill, Burton on Trent, DE15 9AR

To Mr Sukhdeep Singh,

I have received your application for your premise licence for 42 Main Street, Stapenhill. I represent Trading Standards as a Responsible Authority under the Licensing Act 2003.

At present I do not feel that the steps that you intend on taking, as outlined in your operating schedule, sufficiently promote the licensing objectives. In particular the promotion of the protection of children from harm licensing objective and the prevention of crime and disorder.

I have attached a number of enforceable conditions which will aid you in promoting both these objectives and will also provide you with specific clarity on steps that you need to ensure you comply with.

Please read the conditions and agree acceptance via a return email. I will then get in touch with East Staffs licensing who will endorse the conditions onto the licence. This will prevent Trading Standards from putting representations in against the grant of this licence.

Please note that I am on leave from today and will not return until the 12th August. Your confirmation of acceptance of the conditions will need to be sent to Mark.Wilson@staffordshire.gov.uk

Kind regards Fiona

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<Trading Standards Conditions ARS and Illicit Sept 2017.doc>

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Disclaimer

Licensing Conditions

Prevention of Crime and Disorder

1. No alcohol or tobacco must ever be purchased from sellers calling at the premise. The only exception to the condition would be purchases made from authorised representatives who have made prior appointments to visit the store.
2. All alcohol and tobacco products sold at the premises must have the relevant UK duty paid.
3. Foreign tobacco, which does not comply with relevant UK legislation, must not be stored and/or sold at the premise.
4. Invoices, or copies of invoices, for all alcohol and tobacco purchases for the sale at the premises, must be retained and kept at the premises, and made available to officers from Trading Standards, the Police or HMRC, at the time of the visit.
5. A stock control system must be maintained, to enable the member of staff and designated premises supervisor to quickly identify where and when alcoholic and tobacco product have been purchased
6. A ultra-violet light must be available at the premises and must be used for the purpose of checking the UK Duty Stamps on spirits prior to being displayed for sale.
7. If any spirits purchased for or on behalf of the business have UK Duty Stamps that do not fluoresce under ultra-violet light, or are otherwise suspicious, the designated premises supervisor must ensure that Trading Standards and HMRC are notified of the details of the supplier within 48 hours and the products must not be displayed for sale.
8. If any tobacco products purchased for or on behalf of the business does not have UK Duty Paid fiscal mark or are otherwise suspicious, the designated premises supervisor must ensure that Trading Standards and HMRC are notified of the details of the supplier within 48 hours and the products must not be displayed for sale.

Protecting Children from Harm

1. A Challenge 25 policy must be adopted and enforced at the premise where all persons who appear to be under the age of 25 must be challenged for acceptable identification to prove they are over the age of 18 prior to the purchase of alcohol.
2. The only acceptable forms of identification must be a valid photo driving licence, valid passport or a valid PASS approved proof of age card.
3. Challenge 25 posters must be displayed at all entrances to the premise, all areas where alcohol is displayed and at the cash till payment area.
4. Posters must be displayed prominently and in sight of customers & staffs.
5. At each till there must be placed a date of birth check card which must be kept updated at all times with the current date at which a person must be born to be aged 18 or over.
6. Cash registers in the premises must be fitted with automatic till prompts to ensure that Challenge 25 is implemented at all times.

N.B – Only 5 or 6 is required.

7. A refusals register with details of all refusals must be maintained at the premise. The register must contain details of the staff member refusing the sale and must be checked on a 2 weekly basis by the Designated Premises Supervisor and signed and dated by the Designated Premises Supervisor.
8. The refusals register or when on the till a print out of refusals must be produced and made available for inspection at the time of the visit by any Responsible Authority.
9. Prior to selling alcohol, all persons involved in the sale of alcohol & age restricted products who are not the holder of a Personal Licence must receive initial and regular 6 monthly refresher training by the Designated Premises Supervisor or external training provider with regards to the law in relation to the sale of alcohol & age restricted products and responsible retailing. Such training must be recorded and up to date training records of all such persons must be maintained at the premise and produced and made available for inspection at the time of the visit by any Responsible Authority. Records for each person must be retained for a minimum of 12 months.
10. Both initial and subsequent refresher training in relation to the sale of alcohol & age restricted products must contain a test to be undertaken by the staff member and

this test or online certificate must be made available at the time of the visit to any Responsible Authority.

Conditions Agreed by(Print Name)

Signature:

Date:

