

## Helen Farman-McKenna

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**From:** Nicola Bills <Nicola.Bills@staffordshire.pnn.police.uk>  
**Sent:** 05 November 2019 14:16  
**To:** Licensing  
**Subject:** FW: The Shrewsbury Arms  
**Attachments:** The Shrewsbury Arms, Kingstone.docx

Dear Sir/Madam,

Please find attached a set of conditions that have been agreed with the applicant, providing these form part of the premises licence, then we have no representations to make in this matter. A word copy of the conditions has been attached for ease of pasting.

Kind Regards

Nicky Bills  
Licensing Officer  
Staffordshire Police  
**\*official\***

**From:** Emma at The Shrewsbury Arms [mailto:emma@shrewsburyarmskingstone.co.uk]  
**Sent:** 05 November 2019 12:46  
**To:** Nicola Bills <Nicola.Bills@staffordshire.pnn.police.uk>  
**Subject:** Re: The Shrewsbury Arms

Hi Nicola

That all looks absolutely fine to me.

We already do all of that, and we are in the process of getting cctv installed alongside a burglar alarm.

Do we need the CCTV fitted before the licence can be extended?

Kind regards

Emma

On Tue, 5 Nov 2019 at 11:35, Nicola Bills <[Nicola.Bills@staffordshire.pnn.police.uk](mailto:Nicola.Bills@staffordshire.pnn.police.uk)> wrote:

Hi Emma,

As discussed, please find attached a set of conditions as discussed, if you are happy with them to form part of the varied licence then please email me back agreeing to same.

If you do have any queries please give me a call to discuss.

Kind Regards

Nicky Bills

Licensing Officer

Staffordshire Police

Tel: 01785 232842

**\*official\***

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**The Shrewsbury Arms**  
**Uttoxeter Road**  
**Kingstone**  
**Uttoxeter**  
**Staffordshire**  
**ST14 8QH**

**Prevention of Crime and Disorder**

CCTV must be installed and operating correctly to manufacturer's instructions internally and externally and must cover all public entrances/exits and public areas where licensable activity takes place whilst the premises is open to the public.

The time and date must be set to the correct time relating to BST/GMT

The picture must be clear enough to identify people's facial features.

A competent trained person in the use of and operation of the CCTV must be in attendance at the premises at all times that licensable activities take place and be able to fully operate the CCTV system to be able to down load at the time of the visit/upon request onto a CD/DVD/USB stick any information requested by any Responsible Authority.

All CCTV images must be retained for a period of not less than 28 days.

Clear signage must be displayed at the entrance indicating that CCTV is in operation.

Prior to selling alcohol, all persons involved in the sale of alcohol & age restricted products who are not the holder of a Personal Licence must receive initial and regular 12 monthly refresher training by the Designated Premises Supervisor or external training provider with regards to the law in relation to the sale of alcohol & age restricted products. Such training must be recorded and up to date training records of all such persons must be maintained at the premises and produced and made available at the time of the visit/upon request to any Responsible Authority. There must be twelve months records retained.

An incident register of all occurrences and ejections from the premises must be maintained at the premises and any details of any incidents of crime or disorder or misuse of drugs offences must be recorded. The register must be produced and made available at the time visit/upon request to any Responsible Authority.

**Public Safety**

There must be no opened vessels containing any alcoholic drinks taken from the boundaries of the premises.

### **Public Nuisance**

A notice advising customers to leave quietly must be displayed at each public exit of the premises.

### **Protection of Children from Harm**

A Challenge 25 policy must be adopted and enforced at the premises where all persons who appear to be under the age of 25 must be challenged for acceptable identification to prove they are over the age of 18 prior to the purchase of alcohol.

The only acceptable forms of identification are a valid photo driving licence, valid passport or a valid PASS approved proof of age card.

Challenge 25 posters must be displayed at the entrance to the premises, all areas where alcohol is displayed and at the cash till payment area.

Posters must be displayed prominently and in sight of customers & staff.

A refusals register with details of all refusals must be maintained at the premises. The register may be contained on the till but must contain details of the staff member refusing the sale and must be checked on a monthly basis by the Designated Premises Supervisor and signed and dated by the Designated Premises Supervisor. The register must be produced and made available at the time of the visit/upon request to any Responsible Authority.