

## Kathryn Critchley

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**From:** Nicola Bills <Nicola.Bills@staffordshire.pnn.police.uk>  
**Sent:** 28 January 2020 14:27  
**To:** Licensing  
**Cc:** 'cellardooratcraythorne@hotmail.com'  
**Subject:** FW: Premises Licence Application  
**Attachments:** The Cellar Door.docx

Dear Sirs/Madam,

Please find attached a set of conditions that have been agreed with the applicant, these are to replace ones offered, providing these form part of the premises licence, if granted, then we have no representations to make in relation to this matter.

Kind Regards

Nicky Bills



Southern Licensing Unit, Staffordshire Police, Burton Police Station, Horninglow Street, Burton, Staffordshire DE14 1PA

**t:** 101 Ext. 4789

**e:** [nicola.bills@staffordshire.pnn.police.uk](mailto:nicola.bills@staffordshire.pnn.police.uk)

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**From:** The Cellar Door @craythornecourtyard [mailto:cellardooratcraythorne@hotmail.com]

**Sent:** 28 January 2020 14:22

**To:** Nicola Bills <Nicola.Bills@staffordshire.pnn.police.uk>

**Subject:** Re: Premises Licence Application

Hi Nicky,

Many thanks for the amendments, I am very happy and in agreements for these to form part of the premises licence.

Kind regards

Vicky.

Sent from my iPhone

On 28 Jan 2020, at 14:15, Nicola Bills <[Nicola.Bills@staffordshire.pnn.police.uk](mailto:Nicola.Bills@staffordshire.pnn.police.uk)> wrote:

Hi Vicky,

As per our telephone conversation please find attached an amended set of conditions, these will replace all offered on the operating schedule. If you are happy for these to form part of the premises licence, if granted, then please email me back with agreement to this.

Kind Regards

Nicky

**Nicky Bills 8505**  
**Licensing Officer**

<image001.jpg>

Northern Licensing Unit, Staffordshire Police, Smithfield One,  
Leonard Coates Way, Hanley, Stoke-on-Trent, Staffordshire, ST1 4FA.

**t:** 101 Ext. 2843

**e:** [nicola.bills@staffordshire.pnn.police.uk](mailto:nicola.bills@staffordshire.pnn.police.uk)

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<The Cellar Door.docx>

**The Cellar Door at Craythorne Courtyard Limited**

**Unit 1**

**Craythorne Farm**

**Craythorne Road**

**Stretton**

**Burton On Trent**

**Staffs**

**DE13 0AZ**

**Prevention of Crime and Disorder**

Prior to selling alcohol, all persons involved in the sale of alcohol & age restricted products who are not the holder of a Personal Licence must receive initial and regular 12 monthly refresher training by the Designated Premises Supervisor or external training provider with regards to the law in relation to the sale of alcohol & age restricted products. Such training must be recorded and up to date training records of all such persons must be maintained at the premises and produced and made available at the time of the visit/upon request to any Responsible Authority. There must be twelve months records retained.

An incident register of all occurrences and ejections from the premises must be maintained at the premises and any details of any incidents of crime or disorder or misuse of drugs offences must be recorded. The register must be produced and made available at the time visit/upon request to any Responsible Authority.

**Public Safety**

There must be no opened vessels containing any alcoholic/non-alcoholic drinks taken from the boundaries of the premises.

**Public Nuisance**

None

**Protection of Children from Harm**

A Challenge 25 policy must be adopted and enforced at the premises where all persons who appear to be under the age of 25 must be challenged for acceptable identification to prove they are over the age of 18 prior to the purchase of alcohol.

The only acceptable forms of identification are a valid photo driving licence, valid passport or a valid PASS approved proof of age card.

Challenge 25 posters must be displayed at the entrance to the premises, all areas where alcohol is displayed and at the cash till payment area.

Posters must be displayed prominently and in sight of customers & staff.

A refusals register with details of all refusals must be maintained at the premises. The register may be contained on the till but must contain details of the staff member refusing the sale and must be checked on a monthly basis by the Designated Premises Supervisor and signed and dated by the Designated Premises Supervisor. The register must be produced and made available at the time of the visit/upon request to any Responsible Authority.