

Helen Farman-McKenna

From: Dominic Gallimore <Dominic.Gallimore@staffordshire.pnn.police.uk>
Sent: 24 July 2020 11:36
To: Licensing
Subject: FW: Proposed Conditions for New Licence Grant at The National Forest Adventure Farm

Dear Colleagues

Please find below dialogue between ourselves and the applicant Ivor Robinson acting on behalf of The National Forest Adventure Farm. I have outlined a list of conditions consistent with operating schedule that has been agreed to as outlined. Providing the conditions below are absorbed into and form part of the new licence if granted, then Staffordshire Police will have no objections to the application.

Please contact me if there is any issues.

Regards

PC 4910 Dominic Gallimore
Licensing Officer



Early Intervention and Prevention Unit, Licensing Division, Staffordshire Police, Smithfield One, Leonard Coates Way, Hanley, Stoke-on-Trent, Staffordshire, ST1 4FA.

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From: Ivor Robinson [mailto:ivor@adventurefarm.co.uk]
Sent: 23 July 2020 12:53
To: Dominic Gallimore <Dominic.Gallimore@staffordshire.pnn.police.uk>
Subject: RE: Proposed Conditions for New Licence Grant at The National Forest Adventure Farm

Hi PC Gallimore,

Thanks for your feedback on our premises licence application, and apologies again for my delayed response.

We are more than happy to agree to the schedule of conditions you have set out.

I have forwarded these conditions to all the relevant members of our management team, to ensure that any relevant changes to our existing procedures and protocols are made.

Should you require any further information, please do not hesitate to contact me.

Kind regards,

IVOR

Ivor Robinson
Director.
National Forest Adventure Farm.
Burton on Trent.
Staffordshire.
DE139SJ

Tel. 07790 804079

From: Dominic Gallimore <Dominic.Gallimore@staffordshire.pnn.police.uk>

Sent: 16 July 2020 14:05

To: Ivor Robinson <ivor@adventurefarm.co.uk>

Subject: Proposed Conditions for New Licence Grant at The National Forest Adventure Farm

Dear Ivor

As per our conversation yesterday, please find below a schedule of conditions consistent with the operating schedule of a proposed new licence grant. These conditions are largely consistent with those you outlined on your application, just worded slightly differently in some cases. Of the four licensing objectives, Staffordshire Police are more concerned with Prevention of Crime Disorder and Protection of children from Harm.

If you are in agreement that these conditions can be adopted and form part of your application for a new licence if granted then Staffordshire Police will have no objections. Please respond by way of return email confirming if you agree. If you have any questions please contact me. The consultation process between the local authority and The Police runs out later this month therefore I would appreciate a response by the end of next week if possible:-

Prevention of Crime and Disorder

- (1) CCTV must be installed and operating correctly to manufacturer's instructions Internally and must cover all public entrances/exits and public areas where licensable activity takes place whilst the premises are open to the public.
- (2) The time and date must be set to the correct time relating to BST/GMT
- (3) A competent trained person in the use of and operation of the CCTV must be either in attendance at the premises or contactable at all times that licensable activities take place in order facilitate image/information download onto a CD/DVD/USB stick as requested by any Responsible Authority.
- (4) The CCTV system is to be checked by a competent trained person on a monthly basis to ensure it is operating correctly and that all cameras are functioning correctly. A paper record/log of these checks to be maintained and incorporating the date/time and person checking the equipment's details.
- (5) Recordings must be kept for a consecutive 28 day period and to be produced to the Police, Trading Standards or an authorised officer of the Licensing Authority upon request subject to the requirements of Data Protection legislation and the relevant guidance of the Information Commissioner.
- (6) Clear signs must be displayed at all entrance and exits where licensable activity takes place indicating that CCTV is in operation.

(7)An incident register of all occurrences and refusals from the premises must be maintained at the premises and any details of any incidents of crime or disorder must also be recorded. The register must be produced and made available at the time of the visit/upon request to any responsible authority.

(8)Prior to selling alcohol, all persons involved in the sale of alcohol & age restricted products who are not the holder of a Personal Licence must receive documented training by the Designated Premises Supervisor or external training provider with regards to the law in relation to the sale of alcohol & age restricted products. This will incorporate Challenge 25. Such training must be recorded and training records of such persons must be maintained at the premises and be produced or made available at the time of the visit/upon request to any Responsible Authority.

(9)The requirement for SIA registered Door Supervisors for specific events will be risk assessed on an ongoing basis and a record of those risk assessments to be kept and made available upon request by relevant authority.

Public Safety

None

Public Nuisance

None

Protection of children from Harm

(1)A Challenge 25 policy must be adopted and enforced at the premises where all persons who appear to be under the age of 25 must be challenged for acceptable identification to prove they are over the age of 18 prior to the purchase of alcohol.

(2)The only acceptable forms of identification are a valid photo driving licence, valid passport or a valid PASS approved proof of age card.

(3)Challenge 25 poster/s must be displayed at the premises prominently in sight of customers and staff.

Thank you for your help in this matter.

Kind Regards

PC 4910 Dominic Gallimore
Licensing Officer



STAFFORDSHIRE
POLICE

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