

EAST STAFFORDSHIRE BOROUGH COUNCIL

SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL SERVICES) COMMITTEE

Minutes of the Meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held in the Coltman VC Room, Town Hall, Burton upon Trent on 20th June 2019.

Present:

Councillors P. Hudson (Chairman), S. Andjelkovic, Mrs R. Brady, A. A. Chaudhry, A. Clarke, D. Fletcher, S. Gaskin, Mrs V. Gould, H. Hall, M. Metcalfe, G. Raybould, S. Sankey, C. Sylvester.

Officers Present:

Sal Khan (Head of Service), Mark Rizk (Head of Service) the Chief Accountant, the Leisure Services Contracts Manager and the Senior Democratic Services Officer.

Apologies for absence were received from Councillors Mrs B. Ashcroft, M. Fitzpatrick and D. Florence-Jukes.

Also Present:

Mr T. Ridout (Internal Auditor – CW Audit), Mrs R. Deo (CW Audit) and Mr R. Elliott (Independent Member).

01/19 **DECLARATIONS OF INTEREST**

There were no declarations of interest at the commencement of the meeting.

02/19 **APPOINTMENT OF VICE-CHAIRMAN**

Councillor C. Sylvester was appointed vice-chairman for the ensuing year.

03/19 **MINUTES**

Resolved:

That the Public Minutes of the meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held on 25th March 2019 be approved and signed as a correct record.

04/19 **URGENT BUSINESS**

There was no urgent business submitted to the meeting pursuant to Rule 12.

05/19 **DRAFT SCRUTINY AUDIT AND VFM TRAINING PLAN**

Members received an update on the draft scrutiny audit and VFM training plan circulated with the agenda.

Discussions took place and an opportunity for questions followed.

Members agreed to accept the training plan.

06/19 **HEAD OF INTERNAL AUDIT OPINION REPORT**

(CW Audit) The Internal Auditor gave a short presentation on the annual report of Head of Internal Audit Opinion 2018/19 to East Staffordshire Borough Council summarising the activities of Internal Audit for the period 1st April 2018 to 31st March 2019.

The Public Sector Internal Audit Standards required that the Head of Internal Audit provided a written report to those charged with governance, to support the Annual Governance Statement.

Members considered the opinion, together with management assurances, its own knowledge of the organisation and assurances received throughout the year from other review bodies when producing its Annual Governance Statement. A summary of the work the internal audit performed and delivered against the plan was provided in the report.

An opportunity for questions followed.

NOTED

07/19 **INTERNAL AUDIT PLAN PROGRESS REPORT**

(CW Audit) The Internal Auditor gave a report summarising the work of internal audit, outlining the progress against the audit plan, the key findings and conclusions arising from their work, details of planned work and to update the Committee on the progress made in implementing previously agreed recommendations.

An opportunity for questions followed.

NOTED

08/19 **REVENUE AND CAPITAL OUTTURN REPORT 2017/2018 – QUARTER 4**

Members considered the report of the Chief Finance Officer in accord with the Council's financial regulations, presenting the forecast outturn position in relation to the Council's revenue budget, capital programme of expenditure and treasury management activities.

The Chief Accountant gave a short presentation on the fourth quarterly report in the annual cycle of financial monitoring for the financial year 2018/2019.

An opportunity for questions followed.

NOTED

09/19 **ANNUAL TREASURY MANAGEMENT REPORT 2018/2019**

The Chief Accountant presented the Annual Treasury Management providing a review of treasury activities during the year against the approved Treasury Management Strategy Statement (TMSS).

An opportunity for questions followed.

Resolved:

Members reviewed the Annual Treasury Management Report 2018/19 as set out in the Report, and recommended it to full Council.

10/19 **ANNUAL GOVERNANCE REPORT**

Members were requested to consider the Annual Governance Statement along with the supporting process to ensure they were independently reviewed and approved.

Resolved:

That Audit Committee approved the Annual Governance Statement.

11/19 **PERFORMANCE REPORT – QUARTER 4**

The Report of Sal Khan, Head of Service, regarding the Quarter 4 Performance was considered. The head of service provided an overview of the report to the committee.

An opportunity for questions followed.

NOTED

12/19 **SCRUTINY – WORK PROGRAMME**

Members received an update on the scrutiny work programme circulated with the agenda.

Discussions took place and an opportunity for questions followed.

Councillor Hall gave a short update on the Representation on Outside Bodies review. She had met with Councillor Florence-Jukes and the Corporate and Commercial Manager with a view to completing the review.

It was agreed that the recommendations be brought back to the next meeting of the Committee for Members consideration.

The Chairman requested Members gave consideration to topics to be reviewed in the future.

NOTED

13/19 **PUBLIC EXECUTIVE DECISION RECORDS**

Members considered the Public Executive Decision Records.

An opportunity for questions followed.

NOTED

14/19 **QUESTIONS**

There were no questions submitted to the Committee prior to the meeting.

15/19 **DATE AND VENUE OF NEXT MEETING**

Resolved:

That the next meeting take place on 23rd July 2019 at 6.30pm in the Coltman VC Room, Town Hall, Burton upon Trent.

16/18 **EXCLUSION OF THE PRESS AND PUBLIC**

Resolved:

That, in accordance with Section 100(A) (4) of the Local Government Act, 1972, the Press and Public be excluded from the Meeting during discussion of the following items as it would likely, in view of the nature of the business to be transacted or the nature of the proceedings that there would be disclosed exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act indicated in brackets before each item number on the Agenda:

PRIVATE MINUTES

LEISURE MANAGEMENT CONTRACTOR PERFORMANCE REPORT

PRIVATE EXECUTIVE DECISION RECORDS

