

# EAST STAFFORDSHIRE BOROUGH COUNCIL

## **SCRUTINY (AUDIT AND VALUE FOR MONEY COUNCIL SERVICES) COMMITTEE**

Minutes of the Meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held in the Coltman VC Room, Town Hall, Burton upon Trent on 24<sup>th</sup> September 2018.

### **Present:**

Councillors D. Goodfellow (Chairman), S. Andjelkovic, M. J. Bowering, A. A. Chaudhry, M. Fitzpatrick, D. F. Fletcher, H. Hall, P. Hudson, Mrs J. Killoran, G. Marjoram, L. Milner and Mrs B. Toon.

### **Officers Present:**

Head of Service (Sal Khan), the Chief Accountant, the Corporate and Commercial Manager and the Senior Democratic Services Officer.

Apologies for absence were received from Councillors G. Allen and D. Florence-Jukes.

### **Also Present:**

Mr T. Ridout (Internal Auditor) and Mrs R. Deo - (C W Audit).

### 132/18 **DECLARATIONS OF INTEREST**

There were no declarations of interest at the commencement of the meeting.

### 133/18 **MINUTES**

#### **Resolved:**

That the Public Minutes of the meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held on 24<sup>th</sup> July 2018 be approved and signed as a correct record.

That the Minutes of the meeting of the Audit (Statement of Accounts) Committee held on 24<sup>th</sup> July 2018 be approved and signed as a correct record.

### 134/18 **URGENT BUSINESS**

There was no urgent business submitted to the meeting pursuant to Rule 12.

### 135/18 **PROGRESS REPORT**

(CW Audit) The Internal Auditor gave a report summary of the work of internal audit, outlining the progress against the audit plan, the key findings and conclusions arising from their work, details of planned work and to update the Committee on the progress made in implementing previously agreed recommendations.

An opportunity for questions followed.

**NOTED**

136/18 **INTERNAL AUDIT ANNUAL SATISFACTION SURVEY REPORT**

(CW Audit) The Internal Auditor gave a short presentation on the annual internal audit satisfaction survey for 2017/2018, for information.

An opportunity for questions followed.

**NOTED**

137/18 **REVENUE AND CAPITAL OUTTURN REPORT**

Members considered the report of the Chief Finance Officer in accord with the Council's financial regulations, presenting the forecast outturn position in relation to the Council's revenue budget, capital programme of expenditure and treasury management activities.

The Chief Accountant gave a short presentation on the first quarterly report in the annual cycle of financial monitoring for the financial year 2018/2019.

An opportunity for questions followed.

**NOTED**

138/18 **PERFORMANCE REPORT QUARTER 1**

The Report of Sal Khan, Head of Service, regarding the Quarter 1 Performance was considered. The Corporate and Commercial Manager provided an overview of the report to the committee.

An opportunity for questions followed.

**NOTED**

139/18 **REVIEW OF INCOME GENERATION UPDATE**

Councillor Fitzpatrick updated Members on the Income Generation review. He stated that because the Council's income section was so vast he recommended that the Committee only scrutinise a particular income stream such as industrial units.

It was agreed that Councillor Fitzpatrick would submit an interim report for Members consideration at the next meeting of the Committee.

**NOTED**

140/18 **REVIEW OF MEMBERS REPRESENTATIONS ON OUTSIDE BODIES**

The Corporate and Commercial Manager updated the Committee on the Members Representations on Outside Bodies.

Discussions took place and an opportunity for questions followed.

It was agreed that the Corporate and Commercial Manager would circulate an interim report to Members for their consideration at the next meeting of the Committee.

**NOTED**

#### 141/18 **SCRUTINY WORK PROGRAMME**

Members received an update on the scrutiny work programme circulated with the agenda. The Corporate and Commercial Manager requested that Members gave consideration to the next topic to be reviewed.

Discussions took place and an opportunity for questions followed.

It was agreed that Members would undertake to review Scrutiny processes of the Council. The Corporate and Commercial Manager would liaise with the Chairman and circulate a scoping paper prior to the next meeting of the Committee.

#### 142/18 **QUESTIONS**

There were no questions submitted to the Committee prior to the meeting.

#### 143/18 **DATE AND VENUE OF NEXT MEETING**

##### **Resolved:**

That the next meeting take place on Tuesday 20<sup>th</sup> November 2018 at 6.30pm in the Coltman VC Room, Town Hall, Burton upon Trent.

#### 144/18 **EXCLUSION OF THE PRESS AND PUBLIC**

##### **Resolved:**

That, in accordance with Section 100(A) (4) of the Local Government Act, 1972, the Press and Public be excluded from the Meeting during discussion of the following items as it would likely, in view of the nature of the business to be transacted or the nature of the proceedings that there would be disclosed exempt information as defined in the paragraph of Part 1 of Schedule 12A of the Act indicated in brackets before each item number on the Agenda:

##### **PRIVATE MINUTES**

##### **PRIVATE EXECUTIVE DECISION RECORDS**

145/18 **PRIVATE MINUTES**

**Resolved:**

That the Private Minutes of the meeting of the Scrutiny (Audit and Value for Money Council Services) Committee held on 24<sup>th</sup> July 2018 be approved and signed as a correct record.

146/18 **PRIVATE EXECUTIVE DECISION RECORDS**

Members considered the Private Executive Decision Records.

An opportunity for questions followed.

**NOTED**

**Chairman**