

**Deputy Leader (Cultural Services)**

No	Decision	Reason	Key	Confidential	Date taken
<a href="#">842/17</a>	To allocate £15,000 (of the £27,000) from Open Spaces (schedule 4) s106 agreement pertaining to the Barton Marina development. This will enable Holland Sports Club to complete the development of a project to remodel the onsite community use playing surface.	Holland Sports Club is designated as a Sports Hub in the Council's Outdoor Sport Delivery and Investment Plan. The allocation of this funding will go towards a Multi-Use Games Area (MUGA). The proposed facility will not only be available for the public at all times but it will also be promoted by the Club throughout the community. This allocation is in line with the Open Spaces SPD (Appendix 2) i.e. seven open spaces types, of which Outdoor sport and recreation facilities are an example.	No	No	07/12/2017
<a href="#">858/18</a>	To revise the following Market Hall charges with effect from April 2018: i) Increase hourly hall hire fee from £50 per hour to £60 per hour ii) Increase monthly rent on food market traders based in Station Street from £199.93 per month to £220.00 per month iii) Increase the daily charge for promotional hire space on Station Street from £50 a day to £60 a day.	i) The Market Hall has now established itself as a venue that can be hired exclusively for events. The £10 price increase will realign itself with other Council venues, yet still remain very competitively priced events venue in the Borough. ii) Traders based on Station Street have not had an increase in rent for several years. In recognition of this an increase is recommended this year to realign rents with current market rates. iii) Promotional trading space on Station Street is in high demand. Benchmarking was completed against other promotional space in the Town and it was found that Station Street was priced lower than other locations operated by the shopping centres. A price increase would mean the fees remained very competitively priced but more in line with market rates.	NO	No	23/02/2018

**Deputy Leader (Planning)**

No	Decision	Reason	Key	Confidential	Date taken
<a href="#">844/17</a>	To agree and publish the decision statement, sending the Winshill Neighbourhood Plan (WNP) to Referendum on 25th January 2018.	The Parish Council consulted on a pre-submission version of their draft Neighbourhood Development Plan between 13th October 2015 and 3rd December 2015, fulfilling all the obligations set out in Regulation 14. The Parish Council submitted their Neighbourhood Development Plan to East Staffordshire Borough Council in June 2017 in accordance with Regulation 15. The Borough Council publicised the submitted Neighbourhood Development Plan and its supporting documents for 6 weeks between 16th June and 28th July 2017 in accordance with Regulation 16. Terry Heselton was appointed to examine the Neighbourhood Plan, and the Examination took place in August and September 2017. The Examiner concluded he was satisfied that the Neighbourhood Development Plan was capable of meeting the legal requirements set out in the Localism Act 2011, including meeting the Basic Conditions, subject to the modifications set out in his report. Schedule 4B s.12 to the Town and Country Planning Act 1990 requires that a local authority must consider each of the recommendations made in the Examiner's report and decide what action to take in response to each recommendation. If the authority is satisfied that, subject to the modifications made, the draft Neighbourhood Development Plan meets the legal requirements and Basic Conditions as set out in legislation, a referendum must be held on the making of the Neighbourhood Development Plan by the Borough Council. (If the local authority is not satisfied that the Neighbourhood Development Plan meets the Basic Conditions and legal requirements then it must refuse the proposal). A referendum must take place and a majority of residents must vote in favour of the Neighbourhood Development Plan before it can be 'made'. The Basic Conditions are: 1. has regard to national policy and guidance from the Secretary of State. 2. Contributes to sustainable development. 3. Is in general conformity with the strategic policy of the development plan for the area or any part of that area. 4. Does not breach or is otherwise compatible with EU obligations - this includes the SEA Directive of 2001/42/EC. 5. The making of the Neighbourhood Plan is not likely to have a significant effect on a European site (as defined in the Conservation of Habitats and Species Regulations 2010 (d) or a European offshore marine site (as defined in the Offshore Marine Conservation (Natural Habitats & c) Regulations 2007 9(e) (either alone or in combination with other plans or projects). It is the responsibility of the Local Authority to consider each of the recommended modifications made by the examiner and decide whether they meet the basic conditions, and make the changes to the plan as necessary. The decision statement goes through each modification in turn and includes the Council's response. The Council has accepted the modifications, as it is considered they meet the basic conditions. ESBC officers have worked closely with the Parish Council throughout the process and they are satisfied that their Plan is stronger as a result of the modifications.	No	No	28/11/2017

<a href="#">845/17</a>	To Introduce a revised fee charging schedule from 1 April 2018. To introduce a premium validation on a trial basis 1st April 2018 to 31st March 2019.	There is no one size fits all approach to a pre-application charging service. Setting out reviewing the level of fees is a challenge and there is no degree of consistency nationally. It is entirely up to the Borough Council to decide how much it charges, for which types of application and the method of doing so. The ESBC charging schedule is well established and used and appears to be a charging regime that is easily understood by customers and straightforward for the authority to administer. As set out in the base report in 2014 the fees should be reviewed regularly and it is proposed to update the charges based on the operation of pre-application schedule since 2014 taking account of updated costs information and benchmarking the service compared with the approach of other authorities. It is considered that the proposed revised draft charging schedule set out in Appendix A of the previous report to the Leader and Deputy Leaders Meeting is a reasonable approach to covering the cost of the pre-application service provided. It is considered that the existing fees for providing copies of plans and printing costs should remain the same. <b>Premium Validation</b> From the review of the established benchmarking group for planning service provision, which contains nearly 1% of the Local Planning Authorities nationally, and our nearest family group of Councils, no authority has provided feedback that they offer this type of service. The London Borough of Barnet would appear to be a different type of authority with a team of officers providing the service in addition to their normal service offering for validation and application progress. The one shire district authority that we have feedback from is North Kesteven. The additional service provision in that administrative area has not been taken up in just over three years of the service offer. It is considered from feedback from that service provider that it would only likely to be taken up if there were service failure demand resulting from a backlog of applications requiring validation. The premium services that are offered from the two Councils are also not the same. Whilst it is unclear exactly what benefits would accrue from offering the fast track service, depending on the service offered, there could be some additional income and a reduction in the number of applications and it also provides a positive message to developers. There was also potential risks in terms of disrupting workflow and, if not managed properly, there may be customer dissatisfaction with a two tier service. Appendix B of the previous report to the Leader and Deputy Leaders meeting provides a draft charging schedule for a premium validation service, based on improving the validation process for customers. It is envisaged that this then becomes the starting position for the introduction of additional fee-paying premium services.	No	No	18/12/2017
<a href="#">851/18</a>	To "make" the Winshill Neighbourhood Plan after successful referendum on 25th January 2018	The Winshill Neighbourhood Plan Referendum was held on Thursday 25th January 2018. The results are as follows: Yes: 828 No: 95 Doubtfuls: 2 14.86% turnout. The Referendum result was a "yes" vote of more than 50% therefore in accordance with section 38A(4) of the Planning and Compulsory Purchase Act 2004 Act (and Regulation 19 of the Neighbourhood Planning (General) Regulations 2012) the local planning authority must publish a decision statement setting out the decision (See separate "decision statement") and the reasons for making that decision. The LPA must also send a copy of the decision statement to the qualifying body and any person who asked to be notified of the decision. Regulation 20 of the neighbourhood planning regulations states that the LPA must publish the neighbourhood plan on their website and details of where a copy can be obtained.	No	No	30/01/2018
<a href="#">854/17</a>	Implementation of the Government 20% increase in planning fees. The LPA started to apply the fee increase on the 17th January 2018 in line with the Government's roll out of the increase.	Regulations to introduce the 20% increase in planning fees were made on the 20th December 2017. Town and Country Planning (Fees for Applications, Deemed Applications, Requests and Site Visits) (England) (Amendment) Regulation 2017.	No	No	06/02/2018

**Deputy Leader (Environment)**

No	Decision	Reason	Key	Confidential	Date taken
<a href="#">847/18</a>	That phase 2 of the development off Bramshall Road (Bramshall Green) be given the following two street names: *Francome Drive *Bartley Lane	The proposed road names are a result of consultation and are deemed appropriate for the area.	No	No	11/01/2018

**Leader**

No	Decision	Reason	Key	Confidential	Date taken
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<a href="#">853/18</a>	To use £10,000 from the Growth Point Reserve to part fund the commissioning of a landscape plan for the Washlands, in conjunction with the Environment Agency.	The Council are working in collaboration with the EA on developing the Washlands. This contribution will not only strengthen that partnership, but it will enable the Council to better influence the landscape plan with the purpose of facilitating the Washlands improvement works. This objective is in line with the Burton Town Regeneration Programme. It is anticipated that the total cost for creating this plan will be in the region of £20-30,000. This means that the Council's contribution will be in the region of 33% - 50% of the total cost.	No	No	13/02/2018
<a href="#">860/18</a>	To appoint Councillors to Outside Organisations as per the attached schedule (superseding EDR/792/17 dated 24/8/17). Amendments are to remove Councillor D Florence-Jukes from Queens' Hospital Governors' Board and to appoint Councillor B G Peters; to remove Councillor D Florence-Jukes from Staffordshire Police and Crime Panel and appoint Councillor S Gaskin; to remove Councillor D Florence-Jukes from Carver Road Community Centre Management Committee and appoint Councillor R A Johnston)	To ensure the Borough Council continues to be represented on outside organisations.	No	No	26/02/2018

**Deputy Leader (Regulatory Services)**

No	Decision	Reason	Key	Confidential	Date taken
<a href="#">856/18</a>	To work with Tikspac UK Ltd to implement a low cost solution issues throughout the Borough. The stations provide the public with dog bags in an emergency, although the onus is still very much on the dog owner to take their own dog bag out with them.	<p>Within East Staffordshire, odg fouling is a persistent issue. In general, dog fouling accounts for the highest percentage of jobs reported to the Community and Civil Enforcement (CCE) team each month, as follows, July 17 - 27%, Aug 17 - 21%, Sept 17 - 24%, Oct 17 - 35%, Nov 17 - 31%, Dec 17 - 44%. Overall between July 2017 and December 2017, dog fouling accounted for 30% of all jobs reported in total, again the highest percentage. Fly-tipping at 20% accounts for the second highest percentage of jobs reported.</p> <p>Working with Tikspac Ltd the Council could provide a low cost colution to dog fouling, which aims to tackle this issue in a positive way, earning the trust and support of local communities.</p> <p>The Tikspac scheme supplies a maximum of dog bag stations along with an unlimited supply of dog bags, both free of charge. In the unlikely event the station is vandalised Tikspac also replace the station free of charge. The service is supported through the sale of Council approved advertisement slots on the dog bag stations.</p> <p>Feedback has been obtained from nine other authorities, all of whom support the Tikspac approach. The benefits of this scheme include but are not limited to the following:</p> <ul style="list-style-type: none"> <li>*Acts as a permanent visible deterrent.</li> <li>*Low cost scheme with potentially high benefits</li> <li>*Dealing with dog fouling from a positive perspective; emphasising dog owner's responsibility in a positive manner</li> <li>*Biodegradable high quality poo bags</li> <li>*Stations designed to only release 2 to 3 bags at a time</li> <li>*High quality professional signs</li> <li>*Advertisements show partnership with local businesses; tackling the dog fouling issue from a united front</li> <li>*Awarded the 'Best Community and Neighbourhood Initiative' at the prestigious Association for Public Service Excellence (APSE) Awards 2017</li> </ul> <p><b>Operational Considerations</b> - Based on our experience as a team, hotspot areas which we will consider for the project are as follows: *Bitham Clay Pitts *Bramshall Park *Branston Water Park *Horninglow Community Park *Kingfisher Trail *Pennycroft Park *Shobnall Fields *Stretton Woodland *The Jinny Train and Washlands. As the stations will be placed in hotspot areas that are already visited regularly by the CCE Officers, there will be no additional cost to refill the stations.</p> <p><b>Recommendation</b> - It is recommended that the Council initiate a 12 month trial period with Tikspac, where 25 stations are installed at selected dog fouling hotspot areas. The performance can then be closely monitored throughout by the DDE team, and a decision made as to whether coverage will be extended afterthe trial concludes.</p>	No	No	22/02/2018