



12th June 2023

Dear Parish Clerk

Parish/Town Council Representative on the Borough Council's Standards Committee

I would be grateful if you could circulate this letter to members of your Parish/Town Council.

The Borough Council is seeking to appoint two Parish/Town Council representatives to serve on its Standards Committee. The Standards Committee comprises of 5 elected Councillors, reflecting the political make-up of the Borough Council. 2 independent members (non-voting), 2 Parish Council Representatives (non-voting), and meets four times a year, however the Committee may meet on other occasions as necessary.

Part 3K of the Councils Constitution describes the functions, procedures and delegations of the Standards Committee and Part 4L of the Councils Constitution provides details of the Standards Committee Complaint procedures, (Copies of which are attached to this letter and are available to view on the Councils website).

Full Training will be given to the successful applicants. An annual allowance of £233.00 is paid quarterly in arrears.

If a Parish or Town Councillor wishes to be considered for one of the two appointments to the Standards Committee, they are requested to submit an expression of interest (no more than one A4 side of paper), detailing how they fulfil this role. This expression of interest should be sent in writing by email to monitoring.officer@eaststaffsbc.gov.uk or in the post to The Monitoring Officer, East Staffordshire Borough Council, Town Hall, King Edward Place, Burton upon Trent, Staffordshire. DE14 2EB. The Closing date for applications is 24th July 2023.

Yours sincerely



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